



Supplemental Resolution for Improvement Under the Illinois Highway Code



(State Motor Fuel Tax for West Windsor Road Resurfacing Construction)

Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number
Supplemental	2022-06-056R	21-00637-00-RS

BE IT RESOLVED, by the Council of the City

Urbana of Urbana Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Windsor Road	0.94	FAU 7145	west of S Wright Street	west of S Race Street

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

HMA resurfacing of roadway, shoulders, and entrances, and other miscellaneous work incidental to construction.

2. That there is hereby appropriated the sum of three hundred sixty thousand and 00/100

Dollars (\$360,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Phyllis D. Clark City Urbana Clerk in and for said City

of Urbana in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Urbana at a meeting held on June 13, 2022

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of June, 2022

(SEAL)



Clerk Signature Phyllis D. Clark Date 6/15/2022

Approved

Regional Engineer Ronald A. Jensen Date 062022



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number

BE IT RESOLVED, by the _____ of the _____

Governing Body Type Local Public Agency Type

of _____ Illinois that the following described street(s)/road(s)/structure be improved under

Name of Local Public Agency

the Illinois Highway Code. Work shall be done by _____

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

2. That there is hereby appropriated the sum of _____ Dollars (_____) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, _____ Clerk in and for said _____

Name of Clerk Local Public Agency Type Local Public Agency Type

of _____ in the State aforesaid, and keeper of the records and files thereof, as provided by

Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by _____ of _____ at a meeting held on _____

Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year

(SEAL)

Clerk Signature	Date

Approved

Regional Engineer Department of Transportation	Date



Illinois Department of Transportation

Office of Highways Project Implementation / Region 3 / District 5
13473 IL Highway 133 / P.O. Box 610 / Paris, Illinois 61944

June 2, 2021

DISTRICT 5 LOCAL ROADS PROCESS REVIEW

2021-01 SIGNATURE AUTHORITY

From: BUREAU OF LOCAL ROADS & STREETS MANUAL

June 2018 Administrative Policies and Procedures 2-3-3

2-3.05 Forms

2-3.05(a) General

To maintain uniformity and simplicity in the administration of federal, State, and MFT funds for LPAs, BLRS has provided forms for the LPA's use. These forms include general requirements for LPA projects processed through BLRS; however, they are not intended to address specific situations for every LPA. All forms are periodically revised to meet the latest statutory and/or regulatory requirements. The current versions of all forms are available on [IDOT's website](#). In order to ensure that the most recent forms are used, LPAs should consult and/or obtain forms from [IDOT's website](#).

2-3.05(b) Signature Requirements

All forms submitted to IDOT must contain the original signature of the appropriate local official. Signatures applied by rubber stamp are not acceptable. An official other than the official designated on the form may sign a form if authorized by resolution or ordinance of the governing body. This resolution/ordinance giving signature authority must contain the name of the individual, title, the forms in which the authority is given, and any ending date for this authority. The resolution must be submitted to the district annually and the district notified if the signature authority is rescinded.

In the case of a road commissioner, a letter or other document giving this same authority to the county engineer or a member of the county engineer's staff must be notarized and on file. Multiple road commissioners may be listed with their signatures on one document. This document does not need to be submitted to the district but must be made available upon request. A change/departure of any individual listed, a new/revised document will be required.

In the district, the forms must be signed by the Regional Engineer or someone authorized to sign for the Regional Engineer. The Regional Engineer may

delegate approval authority to another individual on the Regional Engineer's staff when appropriate.

2-3.05(c) Modifications

If a standard IDOT form is modified by any LPA, all department references shall be removed from the form. This includes the IDOT logo, form number, revision/effective date, and any other distinguishing mark. Unless otherwise noted in the Manual, each District or CBLRS may elect not to accept a non-standard form.



**Kensil A Garnett
Region 3 Engineer**

BKT/cs