

RESOLUTION NO. 8990-R11

A RESOLUTION
ACCEPTING AND ADOPTING THE REPORT OF
THE SELECT SUBCOMMITTEE ON THE BUDGET PROCESS

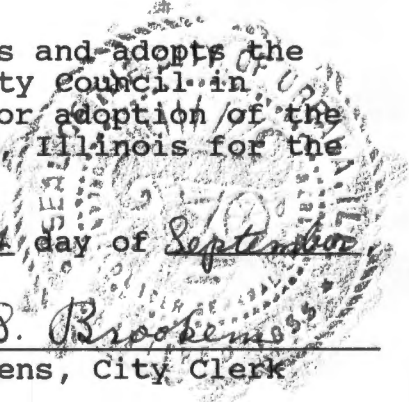
WHEREAS, the Report of the Select Subcommittee on the Budget Process to the Committee on Administration and Finance of the City Council of the City of Urbana, Illinois, dated August 14, 1989, was duly considered by the Committee on Administration and Finance on September 11, 1989; and

WHEREAS, the Committee on Administration and Finance has duly considered such report from the Select Subcommittee and has referred the same for acceptance and adoption by the City Council with such changes and modifications made thereto as are now incorporated in the Report of the Committee on Administration and Finance, dated September 18, 1989, a copy of which is attached hereto and hereby incorporated herein by this reference (the "Budget Process Report").

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City Council hereby accepts and adopts the Budget Process Report as the policy of the City Council in connection with the formulation and process for adoption of the Annual Budget Ordinance of the City of Urbana, Illinois for the fiscal year beginning July 1, 1990.

PASSED by the City Council this 18th day of September,
1989.


Ruth S. Brookens
Ruth S. Brookens, City Clerk

APPROVED by the Mayor this ____ day of _____,
1989.

Not signed by Mayor
Jeffrey T. Markland, Mayor

Jan 21st Sept 89

THIS IS THE ATTACHMENT WHICH IS REFERRED TO IN
RESOLUTION NO. 8990-R11 AND IS INCORPORATED
THEREIN BY REFERENCE.

Ruth S. Brookens
Ruth S. Brookens, City Clerk

September 20, 1989
Date

Report of the Committee on Administration and Finance

Sept. 18, 1989

A four step process shall be adopted, under which the following would occur:

1. General reviews of city departments towards the end of 1989.
2. A discussion of fiscal policy in the committee, possibly to be followed with passage of a resolution thereon by the council. This process would preferably be completed by Feb. 19, 1990.
3. Separate public hearings on the Champaign-Urbana Convention and Visitors Bureau (CUCVB) and the Urbana-Champaign Economic Development Corporation (EDC) and Social Service Organizations, to be followed by passage of resolutions on funding of community-wide service organizations and on the distribution of funds among social service organizations.
4. Consideration of a proposed budget at three special meetings of the Committee on Administration and Finance and at hearings before the Council meetings in May, with the aim of passing an annual budget by June 4.

The calendar for general departmental reviews would be worked out among the council's standing committees. A suggested calendar for the remaining parts of this process is attached. Council members would be requested to submit preliminary suggestions for funding levels for individual social service agencies to the City Clerk the day after the last social service agency review on Tuesday, April 17.

The administration's proposed budget would be delivered to council members no later than Friday, April 27, 1990.

The Committee also recommends the inclusion of the following information in the budget document:

1. An additional year's budget information for all items where present and previous years were listed in the FY89-90 budget.
2. A summary of percentage changes between the present year's budget and the proposed budget for every category in which budget amendments are required to make substantive alterations.

The Committee further recommends that this additional information be provided at the time the budget document is presented to the Council: an extension of a list of expenditures by type, addressing items comparable to those in the list prepared this year by the Comptroller, but also including the previous one or two years for which this information has already been compiled.

<u>Date</u>	<u>Budget-Related Business</u>	<u>Meeting</u>
Mondays		
Tuesdays		
Jan. 8	Fiscal policy discussion	Admin/Finance
Jan. 15	none	Council
Jan. 22	none	Public Safety
Feb. 5	none	Council
Feb. 12	Fiscal policy review	Admin/Finance
Feb. 19	Fiscal policy debate	Council
Feb. 26	none	Public Safety
<i>(Mar. 1--Social Services, CUCVB, and EDC requests due)</i>		
Mar. 5	none	Council
Mar. 12	CUCVB Hearing	Admin/Finance
Mar. 19	EDC Hearing	Council
Mar. 26	Capital improvements review	Public Safety
Apr. 2	none	Council
Apr. 3	Social Service review	Admin/Finance
Apr. 9	Community-wide services	Admin/Finance
Apr. 16	Community services debate	Council
Apr. 17	Social services review	Admin/Finance
Apr. 23	none	Public Safety
Apr. 24	Social service allocations	Admin/Finance
<i>(April 27--Council members receive administration's budget proposal)</i>		
Apr. 30	Budget proposal presentation	Admin/Finance
May 1	Budget review	Admin/Finance
May 7	Budget Hearing (6:30 P.M.)	Council
May 8	Budget review	Admin/Finance
May 14	Budget review	Admin/Finance
May 15	Budget review/markup	Admin/Finance
May 21	Budget Hearing	Council
May 22	Budget markup	Admin/Finance
May 29	Final budget markup (if needed)	Admin/Finance
Jun. 4	Final budget vote	Council
Jun. 11	none	Admin/Finance
Jun. 18	Consider Mayor's action on budget	Council
Jun. 25	none	Public Safety
Jun. 26	Special meeting (if needed)	Council