


ILLINOIS MUNICIPAL RETIREMENT FUND

100 South Wacker Drive, Chicago, Illinois 60606

LEAVE OF ABSENCE AUTHORIZATION

In the event of disability or death while on authorized leave of absence, the applicant shall be eligible for the benefits of those programs only if this authorization has been properly completed and filed with the Illinois Municipal Retirement Fund.

(See instructions on reverse side)

Member Name Gayle M. Jeffries	
Member Address 706 South Anderson, Urbana, IL 61801	Present Position Clerk-Typist
Employer Name City of Urbana	Employer Number 3394

Certification by Member

I certify that I will be (or have been) on leave of absence from March 7, 1977 to October 3, 1977. I understand that service credits (not more than 12 months) for this leave cannot be established until I have paid, to IMRF, employee contributions in an amount equal to contributions I would have made if actively employed during the period of leave, plus interest.

March 3, 1977
Date

Gayle M. Jeffries
Signature of Member

Certification by Authorized Agent

I certify that (1) I have calculated the estimated employer cost of the above member's leave, (2) I have advised the governing body of such cost and (3) I understand that payment will be made through future monthly contributions.

1	Monthly Rate of Earnings of Member	\$ 671.84
2	Length of Leave (in months) (Not over 12 months)	6 months
3	Total Earnings Not Paid During Leave (line 1 times line 2)	\$4,031.04
4	Employer Contribution Rate in Current Year	13.24%
5	Social Security Tax Rate in Current Year	5.85%
6	Employer Contribution Rate to IMRF (line 4 less line 5)	7.39%
7	Estimated Cost of this Leave to Employer (line 3 times line 6)	\$ 297.89

March 3, 1977
Date

Dream City
Signature of Authorized Agent

Certification by Clerk or Secretary of Governing Body

I certify that at a regular or special meeting held on March 7, 1977 the City Council of City of Urbana approved the leave of absence stated herein and the estimated employer cost as herein determined.

March 8, 1977
Date

Clerk
Clerk or Secretary

Dream City
Signature

ILLINOIS MUNICIPAL RETIREMENT FUND
100 South Wacker Drive, Chicago, Illinois 60606

LEAVE OF ABSENCE AUTHORIZATION
INSTRUCTIONS FOR USE

1. When this completed form is filed with IMRF the participating employee, while on leave of absence, will be protected in event of disability or death if the employee meets the requirements of paragraphs 1A and 1B below. The protection begins when the form is received by IMRF. The member may also establish service credit (paragraph 1C) for the period of absence for computation of retirement pension by payment of employee contributions. Authorized leave of absence is limited to 12 months.
 - A. Disability benefits are payable only if:
 - the member has at least one year of contributing service other than the leave of absence and has continuous service (including the leave of absence) of one year prior to the disability and the disability occurs during the leave of absence period; or
 - the member has at least 5 years of service credit (which may include noncontributing prior service credit), the last year of which immediately precedes the leave of absence and the disability occurs during the leave of absence period.
 - B. Death benefits are payable only if the member has at least one year of creditable service other than the service granted for leave of absence and death occurs during the leave of absence period.
 - C. Retirement Pension Credit for the period of absence (not to exceed 12 months) is granted only after the member pays the employee contributions plus interest. Even though a member does not satisfy the requirements of 1A or 1B above he is eligible for retirement pension credit.
2. In order to establish retirement credits, this form must be filed not later than two years after the end of the authorized leave if it was not filed before or during the leave period, and it must be filed while the member is still employed in a participating position by the same governmental unit. Employee contributions for the leave period are based on the rate of earnings received by the member when the leave begins. The employee contributions of 4.5% are for IMRF only, as Social Security taxes are not applicable and Social Security wage credits are not granted.
3. IMRF will mail the member a remittance form which shows the contributions the member must pay in a single cash sum when the member returns from leave. He may defer payment for six, twelve, eighteen, or twenty-four months; additional interest accumulates when the payment is deferred. Payment will be accepted prior to the date the member returns from leave. However, if a benefit or retirement claim is filed prior to the end of the leave period the remainder of the leave of absence time will not be counted in determining the benefit amount or duration.
4. The governmental unit's contribution for leave of absence is made through future monthly payments. Therefore, a separate payment is not required. The actuary will take the leave of absence creditable service into account when he annually determines the employer contribution rate. This is the rate shown on IMRF Form 3.11, Monthly Participating Employee Report.
5. Use service code 3 when you complete IMRF Form 3.11, Monthly Participating Employee Report, for members on leave of absence without pay.