

AN ORDINANCE AMENDING CHAPTER 3.5 OF THE URBANA CITY CODE
{Ambulance Services}

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS,
that:

Section 1. Chapter 3.5 "Ambulance Services" of the Urbana City Code is hereby repealed in its entirety, and the attached rewrite of Chapter 3.5 "Ambulance Services" is hereby enacted in its place.

Section 2. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said Council.

PASSED by the City Council this 17th day of March,
2003.

AYES: Chynoweth, Hayes, Huth, Patt, Whelan, Wyman

NAYS:

ABSTAINS:



Phyllis Clark
Phyllis Clark, City Clerk

APPROVED by the Mayor this 3rd day of March,
2003.

Tod Satterthwaite
Tod Satterthwaite, Mayor

Chapter 3.5 AMBULANCE SERVICES*

*Cross reference(s)--??

ARTICLE I. DEFINITIONS

Sec. 3.5-1. Definitions.

As used in this chapter, unless the context otherwise requires, the terms specified in this article shall have the meanings ascribed to them in this article.

Sec. 3.5-2. Advanced Life Support/Mobile Intensive Care defined.

Advanced Life Support/Mobile Intensive Care (ALS/MIC) means an advanced level of pre-hospital and inter-hospital emergency care that includes basic life support functions (including cardiopulmonary resuscitation (CPR) plus cardiac monitoring, cardiac defibrillation, telemetered electrocardiography, administration of antiarrhythmic agents, intravenous therapy, administration of medications, drugs and solutions, use of adjunctive medical devices, trauma care, and other authorized techniques and procedures) initiated for the treatment of real or potential acute life threatening conditions under the direction of a physician licensed to practice medicine in all of its branches or a registered professional nurse/MICN or registered professional nurse/Field RN, and where authorized by a Project Medical Director in an Illinois Department of Public Health approved advanced life support system.

Sec. 3.5-3. Ambulance defined.

Ambulance means any publicly or privately owned vehicle that is specifically designed, constructed or modified and equipped, and is intended to be used for, and is maintained or operated for the emergency transportation of persons who are sick, injured, wounded or otherwise incapacitated or helpless.

Sec. 3.5-4. Ambulance service defined.

Ambulance service means the operation of an enterprise which has as one of its purposes the operation, or use on the streets, alleys, or any public way within the City of Urbana an ambulance which responds to emergency calls for the transportation of persons who are reported to be sick, injured, wounded, otherwise incapacitated, or helpless.

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Sec. 3.5-5. Ambulance service location defined.

Ambulance service location means the location at which ambulances are stored, maintained or from which ambulances are dispatched by an ambulance service.

Sec. 3.5-6. Basic life support services defined.

Basic life support services or "BLS" means the rendering of basic level of pre-hospital and inter-hospital emergency care, including but not limited to, airway management, cardiopulmonary resuscitation, control of shock and bleeding and splinting of fractures, as outlined in a basic emergency care course approved by the Illinois Department of Public Health and meeting the current national curriculum requirements of the United States Department of Transportation.

Sec. 3.5-7. Change in ambulance service location defined.

Change in ambulance service location means a change by either adding or removing from use as part of the ambulance service storage, dispatch or maintenance facility used in the ambulance service from the list of those previously approved by the Fire Chief.

Sec. 3.5-8. Change in ambulance defined.

Change in ambulance means a change by either adding or removing from service an ambulance from the list of those previously approved by the Fire Chief.

Sec. 3.5-9. Emergency defined.

Emergency means a condition or situation in which an individual declares a need for immediate medical attention or when that need is declared by emergency medical personnel or a public safety official.

Sec. 3.5-10. Emergency response business records defined.

Emergency response business records means those records which document the staff on duty for the ambulance service at any time and records which establish the staff's minimum qualifications required by this chapter, documents which record the number of responses to emergency calls, response times to emergency calls, maintenance records of the ambulance, phone logs indicating emergency calls for service and such other documents, tape recordings, computer records or other media which contain information necessary or convenient for the Fire Chief to determine if the ambulance service has or is complying with the provisions of this chapter and the rules and regulations promulgated pursuant to this section.

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Sec. 3.5-11. Emergency call defined.

Emergency call means the request by any means for ambulance service to respond to an emergency.

Sec. 3.5-12. Emergency Medical Technician –Basic defined.

Emergency Medical Technician-Basic or EMT- B means a person who has successfully completed a course of instruction in basic life support services as required by and is currently certified by the Illinois Department of Public Health in accordance with standards prescribed by the Emergency Medical Services (EMS) Systems Act for the State of Illinois or by rules adopted pursuant to said Act, who provides emergency medical services.

Sec. 3.5-13. Emergency Medical Technician – Intermediate defined.

Emergency Medical Technician-Intermediate or EMT-I means an EMT-B currently certified by the Department who has completed a Department-approved course of instruction in specific advanced life support-mobile intensive care services and who is currently functioning in a program approved by the Illinois Department of Public Health to provide such services under the supervision and control of a Project Medical Director.

Sec. 3.5-14. Emergency Medical Technician – Paramedic defined.

Emergency Medical Technician – Paramedic or EMT-P means a person who has successfully completed an Illinois Department of Public Health approved course of instruction in Advanced Life Support – Mobile Intensive Care services and is currently certified by the Illinois Department of Public Health.

Sec. 3.5-16. Fire Chief defined.

Fire Chief means the duly appointed chief of the City of Urbana Fire Department or the Fire Chief Designee.

Sec. 3.5-17. Fire Department defined.

Fire Department means the Fire Department of the City of Urbana.

Sec. 3.5-18. Hospital defined.

Hospital has the meaning ascribed to that term in the State of Illinois Hospital Licensing Act, as that Act is now or may hereafter be amended.

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Sec. 3.5-19. Illinois Department of Public Health defined.

Illinois Department of Public Health or Department means the Department of Public Health, State of Illinois, or its successor in function.

Sec. 3.5-20. Intermediate life support care defined.

Intermediate life support care means intermediate level of pre-hospital and inter-hospital emergency care that includes BLS care, plus intravenous cannulation and fluid therapy, invasive airway management, trauma care, and other authorized techniques and procedures initiated for the treatment of real or potential acute life-threatening conditions, under the direction of a physician licensed to practice medicine in all its branches or a registered professional nurse/MICN or registered professional nurse/Field RN, and where authorized by a Project Medical Director in a Department approved EMS System.

Sec. 3.5-21. Police Department defined.

Police Department means the City of Urbana's Police Department.

Sec. 3.5-22. Registered Professional Nurse/Field RN defined.

Registered Professional Nurse/Field RN means a registered nurse, licensed under the "Illinois Nursing Act", who has been approved by the Project Medical Director in an Illinois Department of Public Health approved EMS System, and who has satisfactorily completed additional supplementary training including but not limited to courses in extrication; telemetry and communications; advanced cardiac life support, including defibrillation and intubation or its equivalent and either Trauma Nurse Specialist or Nurse Trauma Life Support or their equivalents as approved by the Project Medical Director.

Sec. 3.5-23. Registered Professional Nurse/MICN defined.

Registered Professional Nurse/MICN means a registered nurse, licensed under "The Illinois Nursing Act", as amended, who has satisfactorily completed the Mobile Intensive Care Nurse Course, including training in telemetry and communications, advanced cardiac life support, and a pre-hospital trauma support course or its equivalent, as approved by the Illinois Department of Public Health.

Sec. 3.5-24. Service Zone defined.

Service zone is a geographical area defined by boundaries mutually agreed to by the Fire Chief and ambulance service and illustrated by a map.

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Sec. 3.5-25. Transfer defined.

Transfer is the non-emergency transport of a patient from one location to another.

Sec. 3.5-26. Mutual Aid Agreement defined.

An intergovernmental or interagency agreement providing for shared and common assistance when requested by one of the member agencies. The equipment and personnel provided by a mutual aid request may be predetermined for a particular type of incident or determined at the time of the request in consideration of available resources.

Sections. 3.5-27--3.5-29. Reserved.

ARTICLE II. AMBULANCE SERVICE LICENSE*

*Cross reference(s)--Ambulance service license fees,

Sec. 3.5-30. Ambulance service license required; exceptions.

(a) Unless a license is specifically not required by this section, no person either as owner, agent, or otherwise shall furnish, operate, conduct, maintain, advertise, or otherwise engage in ambulance service in the City of Urbana without a current ambulance service license issued pursuant to this chapter by the City or in violation of the terms or conditions of the license.

(b) No ambulance license is required by:

- (1) An ambulance service which has no maintenance, dispatch or storage facilities in the City of Urbana and which does not respond to an emergency within the City; or
- (2) An ambulance service authorized by the Fire Chief to operate without a license in accordance with Section 3.5-82.

Sec. 3.5-31. Application procedure.

(a) The application for license as an ambulance service shall be filed with the Fire Chief on a form prescribed and furnished by the Fire Chief. The application shall include but not be limited to the following information:

- (1) Applicant's name, address, and trade or other assumed name under which the applicant proposes to operate the ambulance service.
- (2) Name and address of each owner of the ambulance service.

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- (3) Description of each ambulance to be used in the operations during the period of the license.
- (4) Address and location from which an ambulance or ambulances will be operated, stored, dispatched or maintained by the ambulance service whether located in or outside the City of Urbana.
- (5) List of personnel of the ambulance service with EMT certification and the personnel's respective EMT certifications.

(b) At the time the application for license is submitted, the license fee shall also be submitted. Refer to Schedule of FEES, section B general, Number 4 miscellaneous, letter h Ambulance for fee cost.

Sec. 3.5-32. Issuance or denial of license.

(a) Upon receipt of an application for an ambulance service license, the Fire Chief shall cause an investigation of the applicant and the proposed operations. Such investigation shall be completed within fifteen (15) business days from receipt of the application and license fee unless the ambulance service agrees to an extension of time.

(b) The Fire Chief shall approve the issuance of an ambulance service license to the applicant unless the Fire Chief determines, after reasonable investigation, that the applicant or the staff proposed to be used by the applicant, or a vehicle or vehicles proposed to be used by the applicant do not meet the requirements of this chapter, or the provisions of Chapter 14 of this Code relating to the denial of a license, or other requirements imposed by law.

(c) Each license shall be issued to the person named in the application for the ambulances and locations specified in the application. The license may not be transferred or assigned to any other person.

(d) A copy of each license issued by the Fire Chief shall be filed with the City Clerk.

Sec. 3.5-33. Expiration of an ambulance service license.

Each license shall expire on the thirtieth day of April following date of its issuance.

Sec. 3.5-34. Renewal application.

(a) The annual license renewal fee and an application for renewal of an ambulance service license shall be filed with the Fire Chief on a form prescribed and furnished by the Fire Chief no sooner than ninety (90) days prior to the license expiration but no later than sixty (60) days prior to the license expiration. Failure to submit a license renewal application within the prescribed time period shall be grounds for denying the renewal license. The ambulance service denied a renewal license for this reason may apply for a new license at any time.

(b) An application for renewal of an ambulance service license may be denied for the same reasons that an original application for an ambulance service license may be denied.

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Secs. 3.5-35. – 3.5-49. Reserved.

ARTICLE III. AMBULANCE SERVICE OPERATION REQUIREMENTS

Sec. 3.5-50. Ambulance availability, design, and equipment requirements.

(a) Each ambulance service will provide coverage in "zones" mutually agreed to by the services and the Fire Chief. Coverage will be defined in the "EMS Response and Deployment Rules and Regulations."

(b) In addition to the coverage provided in the zones referenced above, each ambulance service shall be required, at the direction of the Fire Chief, to respond with available ambulances to locations outside of the Champaign city limits as part of a response to a request from the State of Illinois or another local governmental unit pursuant to any mutual aid agreement the City has with the State of Illinois or the said unit of local government. Said ambulance service shall not be entitled to reimbursement for the costs of its response to said mutual aid request unless, and only to the extent that the City receives payments or reimbursement for said services.

(c) Each ambulance used or proposed to be used in a licensed ambulance service shall meet the same design and equipment requirements that the ambulance would be required to meet in order to be licensed by the State of Illinois as an ambulance as those requirements are now or may hereafter be amended.

(d) An ambulance shall be considered available for use by the ambulance service if it is under the sole control of the ambulance service for its sole use and it is operational, stored and dispatched by the ambulance service from within Champaign/Urbana city limits or a location approved by the Fire Chief.

Sec. 3.5-51. EMT requirements.

(a) When in use for emergency calls, each ambulance shall have as personnel in the ambulance at least one (1) EMT-P and one (1) EMT-B or two (2) EMT-P's on all emergency calls

(b) Each licensed ambulance service shall have on duty and available for immediate response in an approved ambulance at least two (2) EMT-B's (one per unit) and at least two (2) EMT-P's (one per unit); Persons involved in transfer calls to or from points outside of Champaign/Urbana city limits shall not be considered personnel available to meet this requirement while they are committed to such transfer call.

(c) An EMT-P may be counted as an EMT-B for purposes of meeting the requirements of this section.

(d) A registered professional nurse/MICN, registered professional nurse/Field RN, or physician may be counted as an EMT-P or EMT-B for purposes of meeting this section.

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(e) Additional training requirements for operating within the Urbana/Champaign City limits include the following:

- (1) Each ambulance unit operating must be staffed by a minimum of one EMT-P trained in hazardous material operations for emergency medical services by their employer.
- (2) All EMT-P's and EMT-B's shall be trained annually on the Urbana/Champaign Fire Department's Incident Command System.
- (3) Each ambulance service shall provide a copy of documentation to the Fire Chief or designee showing annual certification of required training.

Sec. 3.5-52. Change in location of ambulance.

(a) A licensed ambulance service shall notify the Fire Chief in writing at least one hundred twenty (120) business days prior to changing the location of its operations. For purposes of this section, "location of operations" means the zone where ambulances and staff are located while on duty awaiting to be dispatched.

(b) The Fire Chief shall approve or deny the request within ten (10) business days after receipt of a request. The Fire Chief shall approve the change in location unless the proposed change would violate this code or any provision of an ordinance of the City or State or Federal law or regulations.

Sec. 3.5-53. Approval and notification of use and decommissioning of ambulance.

(a) No person, either as owner, agent or otherwise, shall operate or allow another to operate an ambulance to respond to an emergency call for or on behalf of a licensed ambulance service unless its use for such purpose is approved by the Fire Chief.

(b) All requests for approval to use an ambulance under this section shall be submitted in writing to the Fire Chief on a form provided by the Fire Chief.

(c) The Fire Chief shall approve the use of an ambulance within fifteen (15) days of receipt of the written request unless its use would violate a provision of this Code, any rules or regulations promulgated to implement this Chapter, an ordinance of the City, or a State or Federal law or regulation.

(d) A licensed ambulance service shall notify the Fire Chief in writing within five (5) business days after it permanently ceases use of an ambulance.

Sec. 3.5-54. Change in ownership.

A licensed ambulance service shall report in writing to the Fire Chief any change in ownership sixty (60) calendar days prior to change in ownership. The Fire Chief may deny issuance of license if the owners do not meet this code, provisions of an ordinance of the City, State, Federal law or regulation. For purposes of this section, change in ownership shall mean the transfer of all or any part of an interest in a sole proprietorship or partnership or the transfer of more than five (5) percent of the stock of a private corporation or twenty-five (25) percent of the stock of a public corporation.

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Sec. 3.5-55. Provision of ambulance service regardless of ability to pay or location of services.

Each licensed ambulance service shall provide emergency service within the City of Urbana without regard to a person's ability to pay for such service or the location of requested services.

Sec. 3.5-56. Use of unapproved location prohibited.

No person, either as owner, agent or otherwise, shall operate or maintain an ambulance service at a location not approved by the Fire Chief.

Sec. 3.5-57. Compliance with emergency dispatch procedures.

(a) Each licensed ambulance service shall comply with all emergency dispatch procedures established by the City's Fire Department and Police Department and any dispatching agency for the Fire or Police Department.

(b) If for any reason a licensed ambulance service is not able to comply with the operational requirements set forth in this article, it shall immediately report that status to the Fire Department in accordance with the Fire Chief's emergency dispatch procedures.

(c) An ambulance service shall not respond to any requests for emergency assistance unless it is in compliance with the operational requirements set forth in this article, unless specifically authorized to respond by the Fire Chief or the Fire Chief's designee as provided for in the Fire Chief's emergency dispatch procedures.

(d) Personnel affiliated with a licensed ambulance service or hospital who wish to respond to an emergency scene in a vehicle other than an ambulance are required to:

1. Identify their response over the metro fire frequency; and
2. Be in compliance with all City, State, or Federal laws and regulations in regards to emergency response; and
3. Be in compliance with the current Emergency Medical Dispatch System.

(e) An ambulance service licensed to operate within the Urbana City limits shall have in place and utilize the current system used for Emergency Medical Dispatch (EMD).

Sec. 3.5-58. Monitoring emergency dispatch calls.

It shall be unlawful for any ambulance service to respond in or through the City of Urbana to a call for an ambulance made by an organized Police or Fire Department or any such Department's official dispatching agency unless a specific request is directed to the ambulance service by the organized Police or Fire Department or any such Department's official dispatching agency.

Sec. 3.5-59. Immediate emergency response required.

Each licensed ambulance service shall immediately respond to any emergency call for an ambulance directed to that ambulance service and originated by the Police or Fire Department or any such Department's official dispatching agency. If the licensed ambulance service is not able to immediately respond to the emergency or is not able to respond with an appropriate or requested level of service, the licensed ambulance service shall immediately report this situation to the agency and shall follow the directions of that agency regarding the response.

Sec. 3.5-60. Response times.

Every Ambulance Service licensed to operate within the Urbana City limits shall meet the following response criteria:

- (1) Response time is defined as the time between call received and time of arrival.
- (2) The ALS ambulance should arrive at the scene of the emergency within 8 minutes of the time the call was received by the Ambulance Service. This time criteria must be met on at least 90% of the calls received during any period of six consecutive months. This applies to all ALS units on code response (lights and sirens).
- (3) All other non-code responses should arrive on scene within 12 minutes of the time the call was received by the Ambulance Service. This time criteria must be met on at least 90% of the calls received during any period of six consecutive months.
- (4) Any Ambulance service licensed to operate within the Urbana City limits shall provide to the Fire Chief or designee a written biannual report on or before April 30 and on or before October 31 showing response time compliance.

Section. 3.5-61--3.5-79 Reserved.

ARTICLE IV. AMBULANCE SERVICE LICENSING ADMINISTRATION

Sec. 3.5-80. Authority to promulgate ambulance operation emergency dispatch procedures.

(a) The Fire Chief is hereby granted the authority of promulgate rules and regulations for governing the emergency dispatch of ambulances in order to promote the safe response of ambulances in an emergency.

(b) Any emergency dispatch rules and regulations promulgated by the Fire Chief shall not conflict with the provisions of this Code and shall be considered supplemental to this Code.

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(c) The emergency dispatch rules and regulations shall provide for the selection of a licensed ambulance service to be dispatched in an emergency requiring the response of an ambulance. The rules and regulations may provide that the selection of an ambulance in any situation may be based on rotational, geographical or other criteria as the Fire Chief shall determine will promote an orderly response by persons with sufficient training and experience to respond to the emergency.

(d) The Fire Chief shall file any rule or regulation promulgated pursuant to this section with the City Clerk and shall mail a copy of any such rule or regulation to each licensed ambulance service, to the Police Chief, and to all official dispatching agencies for the Police or Fire Department pursuant to this Code at the time the rule or regulation is promulgated and at least seven (7) calendar days prior to such rule or regulation taking effect.

Sec. 3.5-81. Right to inspect operational locations and ambulances.

The Fire Chief shall have the right to inspect all operational locations and ambulances proposed to be used or used by a licensed ambulance service at any reasonable time and investigate the emergency response business records of the applicant and staff to be used in the ambulance service at reasonable times, provided, however, that the Fire Chief shall not be allowed to inspect those portions of records which are prohibited from inspection by Federal or State law. Should the ambulance service refuse to allow inspection of a portion of a record due to a Federal or State law, the Fire Chief may require that the ambulance service specify the particular law which restricts inspection and shall be allowed to inspect those portions of the records that are not prohibited by law from disclosure.

Sec. 3.5-82. Fire Chief's right to authorize service by unlicensed vehicles.

In the case of an emergency where the number of licensed ambulances available is determined by the Fire Chief to be insufficient to render the required emergency ambulance service, the Fire Chief may authorize non-licensed vehicles to operate as ambulances in response to the emergency.

Sec. 3.5-83. Suspension or revocation of license.

The Fire Chief may impose fines against or suspend or revoke the license of a licensed ambulance service for any violations of the provisions of this Chapter or any Rules or Regulations promulgated to implement the provisions of this Chapter, in accordance with the provisions of chapter 14 of this Code or any amendment thereto. In lieu of or in addition to the suspension or revocation of an ambulance license, the issuing authority may impose a fine of not less than fifty dollars (\$50.00) and not more than two thousand dollars (\$2,000.00) for each violation.