

ORDINANCE NO. 9798-53

AN ORDINANCE APPROVING  
AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNIVERSITY OF ILLINOIS  
AND THE CITIES OF URBANA AND CHAMPAIGN  
(Fire Protection and Emergency Medical Services)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That an Intergovernmental Agreement Between the University of Illinois and the Cities of Urbana and Champaign for Fire Protection Services, in the form of the copy of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is hereby authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this 20th day of October, 1997.

AYES: Hayes, Kearns, Taylor, Whelan

NAYS: Huth, Patt, Wyman

ABSTAINED:

 Phyllis D. Clark  
Phyllis D. Clark, City Clerk

APPROVED by the Mayor this 20th day of October, 1997.

Fod Satterthwaite  
Fod Satterthwaite, Mayor

THIS ORDINANCE CONSISTS OF 1 PAGES.

Initials DC



**City of Urbana**  
 400 South Vine Street  
 Post Office Box 219  
 Urbana, Illinois 61801-0219  
 (217) 384-2362  
 FAX (217) 384-2301

**CLERK'S CERTIFICATE**

STATE OF ILLINOIS     )  
                                   )   SS  
 COUNTY OF CHAMPAIGN )

I, PHYLLIS D. CLARK, City Clerk of the City of Urbana, Illinois, and keeper of the records, files and seal of said City, do hereby certify that the foregoing is a true and exact copy of an ordinance entitled, "AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNIVERSITY OF ILLINOIS AND THE CITIES OF URBANA AND CHAMPAIGN (FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES)" [Ord. No. 9798-53]

approved by the City Council of the City of Urbana, Illinois, on the 20th day of October, A.D., 1997, as it appears in the records and files in my office remaining.

Given under my hand and seal of said City of Urbana, Illinois, this 27th day of October, A.D., 1997.



(SEAL)

*Phyllis D. Clark*  
 \_\_\_\_\_  
 Phyllis D. Clark, City Clerk  
*by Deborah J. Robert, Deputy Clerk*



AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE  
UNIVERSITY OF ILLINOIS AND THE CITIES OF URBANA AND CHAMPAIGN  
FOR FIRE PROTECTION SERVICES

The parties to this Intergovernmental Agreement are The Board of Trustees of the University of Illinois, a body corporate and politic of the State of Illinois (hereafter "Board" or "University"), the City of Champaign, Illinois, a Home Rule municipal corporation (hereafter "Champaign"), and the City of Urbana, Illinois, also a Home Rule municipal corporation (hereafter "Urbana").

WHEREAS, the parties to this Agreement wish to establish an efficient and effective system for providing fire protection and other emergency services to the people and property of the University on property located within municipal boundaries; and

WHEREAS, various consultant and committee reports have concluded that better fire protection and emergency medical services can be provided in a more cost effective manner to the University and the Cities of Champaign and Urbana through a more cooperative approach; and

WHEREAS, the parties have developed a plan for providing an enhanced level of fire protection and emergency medical response to the people and property of the University and the areas immediately adjacent to the campus without regard to the boundary line separating the Cities; and

WHEREAS, the parties recognize that the closure of the University-operated fire department and the increased level of services required by the University will increase costs to the cities, which have previously been borne by the University; and

WHEREAS, property owned by The Board of Trustees of the University of Illinois is exempt from taxation for purposes of municipal fire protection; and

WHEREAS, the University desires to compensate the cities for increased costs for services to be provided pursuant to the plan for enhanced fire protection and emergency medical response described in this Agreement; and

WHEREAS, Section 10 of Article VII of the 1970 Illinois Constitution and "The Intergovernmental Cooperation Act" (5 ILCS 220/1 et seq.) provides for intergovernmental cooperation.

NOW, THEREFORE, for and in consideration of the mutual promises herein, the parties agree as follows:

Section 1. Nature of Services Provided/Implementation Date. Commencing at 12:01 a.m. on the 1<sup>st</sup> day of April, 1998, the Cities shall provide the fire protection and other services described in Appendix "A" in accordance with the standards set forth therein; the University shall provide those services reserved to it which are also described in Appendix "A".

Section 2. Compensation. The University agrees to pay to the Cities of Champaign and Urbana respectively, the sums of money set forth in Appendix "B" at the times and in the manner set forth therein.

Section 3. Term. The initial term of this Agreement shall be ten (10) years; this Agreement shall be automatically renewed on a year-to-year basis thereafter if none of three (3) parties terminates this Agreement as set forth in Section 7 below.

Section 4. Campus Area Emergency Services Advisory Committee.

- (a) In an effort to meet the public safety goals expressed in this Agreement, the parties agree to form an advisory committee. The committee shall be called the Campus Area Emergency Services Advisory Committee ("CAESAC");

- (b) The CAESAC shall consist of the Fire Chief of each municipality and up to eight (8) representatives appointed on behalf of the Chancellor by the Vice Chancellor for Administration and Human Resources;
- (c) The CAESAC shall provide advice to the Fire Chiefs of the municipalities of Champaign and Urbana and the University's Director of Environmental Health and Safety which would assist the parties in identifying areas of special need and meeting service goals within the financial parameters established in this Agreement. The CAESAC shall serve to keep open the lines of communication regarding fire protection and emergency medical services between the municipalities and the University;
- (d) The first meeting shall be called by the University, which shall designate one of its CAESAC members as the first chair of the committee, within thirty (30) days after the effective date of the Agreement. The committee shall meet at least bi-weekly for the first six (6) months after the initial meeting and monthly thereafter, or more frequently as conditions dictate. The Chair shall designate a member of the committee to take minutes. Each Chair shall serve for one (1) year, on a rotating basis. The position of Chair shall rotate as follows: University, Urbana, Champaign;
- (e) The CAESAC shall prepare an annual report describing the previous year's services and progress towards goals as set forth in Appendix "A" and raising issues and concerns related to fire protection and emergency medical services. The report shall be submitted to the Chief Administrators of the three (3) parties for their information.

**Section 5. Lease of Existing Fire Department Building.** As part of the consideration hereunder, upon commencement of services by the Cities under this Agreement, the University

hereby leases to the City of Urbana the existing Fire Station located at 1306 West Green Street, which lease shall continue in force until the earlier of the following events to occur:

- (a) occupancy of the new substation referred to in Section 6 of this Agreement; or
- (b) termination of this Agreement.

The University will continue to be responsible for all utilities and other maintenance and operations costs for the existing Fire Station.

Section 6. Construction and Lease of New Fire Substation. As part of the consideration hereunder, the University shall cause to be constructed a new fire substation, which substation will be leased to the City of Urbana as set forth in Appendix "D". The lease shall continue co-extensively with this Agreement as long as it or any extension thereof is in force. The design of the substation and other operational details shall be as set forth in Appendix "D".

Section 7. Modification and Termination.

(a) Modification. The parties shall meet and confer and negotiate any modifications that are deemed necessary or desirable to achieve the goals of this Agreement as set forth in the Preamble to this Agreement. If subsequent legislation or a decision by a court or administrative tribunal or other unforeseen circumstances beyond the reasonable control of the parties materially affects the validity of this Agreement or the parties' obligations hereunder, the parties shall immediately enter into negotiations to modify this Agreement as required. Under such circumstances only, may this Agreement be terminated prior to the time period set forth in 7(b) below.

(b) Termination. After the initial term, either City or the University may terminate this Agreement by giving the other two parties written notice of termination. If a notice of termination is given to the other two parties as provided herein, this Agreement is then terminated as of 12:01 a.m. on the 560th day following the date that the notice of termination was delivered to the last of the parties served with the notice of termination, or such other date as

the parties all agree. A notice of termination shall be regarded as served on a party on either the date it is hand-delivered or the date mailed as provided herein, to the person then serving as City Clerk of the respective cities or, for the University, the Chancellor of the University of Illinois. If served by mail, the notice shall be served by certified mail (return receipt requested) addressed to the above-said persons at their business address at the time such notice is mailed.

Section 8. Hiring. All University Fire Department personnel employed by the University on the date of execution of this Agreement shall be eligible to participate in an Experienced Fire Fighter program as described in Appendix "C" of this Agreement. Provided that the eligible University employees apply within 30 days after the execution of this Agreement and meet standard City employment qualifications for fire fighters, the City of Champaign shall, without delay, make an offer of employment to three (3) current University fire fighters, and the City of Urbana shall, without delay, make an offer of employment to fifteen (15) current University fire fighters. The Cities shall generally follow the standards and process in hiring University fire fighters as set forth in Appendix "C" of this Agreement.

Section 9. Notices. Service of notice under this Agreement shall, unless otherwise directed in writing, be delivered to the parties respectively at the following addresses:

FOR THE UNIVERSITY:	The Office of the Chancellor
cc:	University Legal Counsel
FOR THE CITY OF CHAMPAIGN:	Office of the City Clerk
cc:	City Manager and City Attorney's Office
FOR THE CITY OF URBANA:	Office of the City Clerk
cc:	Chief Administrative Officer and City Attorney's Office

The effective date of this Agreement shall be the date that the last of the following persons executes this Agreement:

- (a) The Mayor of the City of Urbana;
- (b) The City Manager of the City of Champaign;
- (c) The Secretary of the Board of Trustees of the University of Illinois.

Section 10. No Third-Party Rights Created. This Agreement is entered into for the purpose of providing fire protection services and other emergency services in a more efficient manner. As such, it should not be construed, nor is it intended, to confer upon any third parties any rights or obligations or causes of action for any alleged failure to perform the duties and obligations set forth from one party to the other hereunder.

Section 11. Legal Limitations of Parties. Being Public Bodies, to wit the Cities each being a home rule municipality, and the University being a specially chartered body corporate and politic of the State of Illinois, despite the constitutional provisions encouraging governmental cooperation, the parties remain subject to various constitutional and statutory restraints and limitations including the availability of funds which may be lawfully devoted to such purposes.

Section 12. Mutual Aid Agreements. The mutual aid agreement between the City of Champaign, the City of Urbana and the University of Illinois is hereby terminated effective with the execution of a new mutual aid/automatic aid agreement between the Cities of Champaign and Urbana.



IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the date and year below written.

CITY OF URBANA, ILLINOIS

CITY OF CHAMPAIGN, ILLINOIS

BY: Tal Sattelmeyer  
Mayor

BY: Alvin Martin  
City Manager

DATE: October 27, 1997

DATE: October 27, 1997

ATTEST: Phyllis S. Cook  
City Clerk

ATTEST: Marilyn Z. Banks  
City Clerk

APPROVED AS TO FORM FOR CITY:

APPROVED AS TO FORM FOR CITY:

Jack Wacker  
City Attorney

F. C. James  
City Attorney

THE BOARD OF TRUSTEES OF THE  
UNIVERSITY OF ILLINOIS

BY: Craig S. Bazzani  
Comptroller

DATE: 12/31/97

ATTEST: Melinda M. Thompson  
Secretary

DATE: 12-31-97

Michael Aiken  
For the Chancellor

Katharine Kral  
Business Office

APPROVED AS TO FORM:

Stan A. Vozzic  
Campus Legal Counsel

## **APPENDIX A**

### **EMERGENCY SERVICE LEVEL GOALS**

#### **A. 1.0 Intent**

**A. 1.1** The following goals shall constitute overall desired outcomes that the parties agree upon within the Campus area. The "Campus area" means the geographic area bounded by University Avenue on the north, Curtis Road on the south, the Illinois Central Railroad right of way on the west and on the east, Lincoln Avenue from University to Florida and Race from Florida to Curtis Road. The parties recognize that many factors influence individual responses for service and these goals are not intended to govern or restrict individual responses or the discretion of the Cities in responding to calls for service. The goals expressed in this Appendix are intended to apply to State owned or controlled property (which includes all University facilities).

#### **A. 2.0 Emergency Response Force Goals**

**A. 2.1** The first response force for all emergency dispatches shall include at least three (3) persons.

**A.2.2.** At least one (1) fire fighter on each shift at the University sub station shall be trained at the Intermediate Life Support level.

**A. 2.3** The full strike force for all emergency dispatches relating to structure fires and major hazardous materials incidents shall include at least twelve (12) persons and one (1) Incident Commander.

**A. 2.4** Response vehicles shall be appropriate to the nature of the emergency call.

#### **A. 3.0 Emergency Response Time Goals**

**A. 3.1** Response time goals (from receipt of call to arrival) for service to the Campus area shall be established as follows: response time for first-in units responding to emergencies shall be within six (6) minutes of alarm receipt in at least ninety percent (90%) of incidents; response time for remaining units responding to emergencies shall be within eight (8) minutes of alarm receipt in at least ninety-five percent (95%) of incidents.

A. 3.2 Response time reports shall be provided to the University and CAESAC on an annual basis.

**A. 4.0 Temporary Changes in Emergency Services Levels**

A. 4.1 The parties recognize that their efforts shall be directed towards maintaining emergency service level goals as described in this Appendix. From time to time, however, temporary changes in service levels will occur for the purpose of training, meetings, and other important functions. The University agrees that such temporary changes on services levels shall be allowed, but should be minimized whenever possible.

**A. 5.0 Automatic Aid Agreement**

A. 5.1 On or before the implementation date, the Cities agree to establish and maintain for the duration of this Agreement an automatic aid agreement for the purpose of meeting the emergency response goals within the Campus area. The automatic aid agreement may be amended by the Cities for the purpose of extending the automatic aid area.

A. 5.2 The Cities agree that all emergency responses within the Campus area pursuant to the automatic aid agreement shall be based on the principles that the closest available appropriate unit or units of the Cities should respond to any emergency irrespective of political boundaries within the Campus area.

**A. 6.0 Regional Hazardous Materials Response**

A. 6.1 The response to incidents that are identified as spills of small quantities of laboratory chemicals which do not involve serious injuries or illness shall be a single engine company and a Command Officer. At least one (1) firefighter on each shift responding to University calls for service shall be trained at the Hazardous Materials Technician level.

A. 6.2 The response to any major chemical spill or chemical spills which have resulted in serious injury or illness shall be a Regular Alarm, which may include up to twelve (12) persons and one (1) Incident Commander, and will also include an appropriate number of personnel trained at the Technician Level.

A. 6.3 The response to any large chemical spill may also include a Hazardous Materials Team consisting of individuals trained in the control of hazardous materials which will be provided jointly by the Cities as necessary. The Cities will draft a written

hazardous materials response protocol which shall become part of this Appendix on or before the implementation date.

**A. 7.0 Regional Technical Rescue Response**

A. 7.1 The appropriate rescue/extrication response will be provided by the Cities when necessary. Appropriate personnel and equipment will be provided as described in current dispatch policy.

**A. 8.0 Public Relations Officer**

A. 8.1 The Cities agree to cooperate with the Public Relations Officer designated by the University. Prior to the implementation date, the University shall provide the Public Relations Officer call-out list to the Cities along with call-out criteria. Public Relations Officers (assigned by the University) and Public Information Officers (assigned by the Cities) shall work closely and cooperatively in providing information to the public.

**A. 9.0 Emergency Call-Out Personnel**

A. 9.1 Prior to the implementation date, the University shall provide the Cities with a list of facility managers who shall be available as call-out personnel in the event of a major emergency to a high risk, high hazard and architecturally or historically significant buildings. The University will update the list of facility managers periodically during the term of the Agreement.

**NON-EMERGENCY SERVICES**

**A. 10 Campus Fire Marshal**

A. 10.1 The Cities agree to work closely and cooperatively with the Campus Fire Marshal (designated by the University) in developing, coordinating and delivering fire prevention activities and life safety programs on the Campus. In recognition of the University's special competence and experience in administering programs responsible for inspections and compliance with safety standards, the University shall retain authority for building safety and compliance with applicable codes. Nothing herein is an acknowledgement concerning the applicability of city ordinances to University owned buildings. The Campus Fire Marshal shall work with the Cities to provide the educational materials and supplies needed to support prevention and education activities.

**A. 11 Pre-Plans**

**A. 11.1**The University shall provide current pre-plans of all Campus buildings to the Cities' fire departments within thirty (30) days after the execution of the Agreement.

**A. 11.2**The Cities will create pre-plans for those high risk/high hazard and architecturally or historically significant buildings for which no pre-plan currently exists. This shall be accomplished within one (1) year of execution of the contract.

**A. 11.3**Pre-plans for high risk/high hazard buildings shall be updated every three (3) years.

**A. 11.4**A list of high risk, high hazard and architecturally or historically significant buildings shall be updated periodically by the University. The Cities shall create pre-plans for additional buildings within one (1) year of receipt.

**A. 12 Familiarization Tours**

**A. 12.1**Members of the City fire departments shall tour all high risk, high hazard and architecturally or historically significant buildings within one (1) year of implementation of the contract and annually thereafter.

**A. 12.2**Fire suppression personnel of the Cities shall participate in scheduled familiarization tours every three years thereafter.

**A. 13 Public Education**

**A. 13.1**The Cities shall cooperate with the University in developing and delivering emergency prevention, education and response training programs.

**A. 13.2**A minimum of two (2) FTE positions will be devoted to prevention and education functions for the Campus.

**A. 14 Joint Training**

**A. 14.1**The Cities will conduct one (1) joint training exercise in cooperation with University personnel (such as the Campus Fire Marshal, representatives of the Division of Environmental Health and Safety and facility managers) at least biennially.

**A. 15 Fire Prevention Inspections and Review**

**A. 15.1** Within ninety (90) days after the execution of the Agreement, the Cities and University will develop written procedures for the coordination of responsibilities for inspection or review under this Section. The procedures shall be attached to this Appendix and become part of this Agreement.

**A. 15.2** Fire Prevention inspections. Inspections of University buildings and scenery inspections will be conducted by the University Fire Marshal with assistance from those persons assigned by the respective Chiefs. The Cities will assist the University in planning and conducting a regular program of Fire Prevention Inspections as well as special inspections including scenery inspections. In addition to the inspection of buildings, such inspections shall include: (1) fire extinguishers; (2) fire detection systems; and (3) fire suppression systems. Such inspections shall be conducted by University personnel, assisted by Fire Prevention personnel or fire suppression personnel of the Cities. University residence halls shall be inspected once every year.

**A. 15.3** Maintenance of fire extinguishers, fire detection systems and fire suppression systems shall be the responsibility of the University.

**A. 15.4** Plan Review. The Cities will assist the University in the review of architectural drawings for new or remodeled facilities and shall make joint recommendations to the University regarding fire and life safety issues.

**A. 16 Interpretation or Modification of Operational Matters:**

- (1) The chief administrators (City Manager in the case of Champaign; Chief Administrative Officer in the case of Urbana; and Chancellor in the case of the University) may, by unanimous agreement, modify by mutual agreement or interpret the elements of Appendix "A" from time to time or clarify the meaning of any provision of this Agreement to meet public safety or operational needs related to the services provided pursuant to this Agreement. Modification of any element of the Appendix shall be reviewed by the CAESAC;
- (2) Any interpretation or modification of Appendix A shall be effective when in writing and signed by the chief administrator of each party. The modification or interpretation shall refer to the specific provision interpreted or modified and shall contain an effective date.

## **MISCELLANEOUS PROVISIONS**

### **A. 17 Automatic Fire Alarm Activation**

**A. 17.1** The dispatch center located in the public safety building on Campus shall function as a central station for the purpose of receiving automatic fire alarms and for transferring information to METCAD within sixty (60) seconds of receipt of a automatic fire alarm signal.

**A. 17.2** METCAD shall be responsible for the dispatch of units to any alarm within the Campus area.

### **A. 18 Ambulance Service from Campus Substation**

**A. 18.1** If the University wishes to discuss the possibility of assigning an ambulance to the University substation, it is agreed that this issue be brought to the Local Emergency Medical Services Advisory Council for consideration.

## **APPENDIX B**

### **COMPENSATION**

#### **B. 1.0 Payment Schedule and Base**

**B. 1.1** The University will pay to the Cities quarterly payments on September 30, December 31, March 31 and June 30 for services rendered by the Cities under this Agreement for the preceding three (3) month periods. The amount of the quarterly payments shall be one-fourth (1/4) of the annual payments negotiated by the parties, and shall be subject to adjustment effective July 1 of each year.

**B. 1.2** For the period July 1, 1997 – June 30, 1998, the annual payment shall be one million one hundred seventy thousand, seven hundred sixty two dollars (\$1,170,762) which shall consist of a base of one million seventy two thousand, six hundred twenty seven dollars (\$1,072,627) attributable to personnel costs, and ninety eight thousand one hundred thirty-five dollars (\$98,135) attributable to non-personnel costs. Attachment 1 contains a complete compilation of both personnel and non-personnel costs of the respective Cities. This attachment shall serve as a basis for future adjustments in costs as provided for in this Section. At the time each adjustment is tendered to the University, a revised and dated attachment in substantially the same form shall be prepared and tendered to the University. For 1997-98, payments will be prorated based on the date that the contract is implemented.

**B. 1.3** For 1997-98, it is assumed that all fire fighters will have zero (0) years of longevity and the Company Officers, Prevention/Inspection Officers and Lieutenants will have eight (8) years of longevity. In each succeeding year, it is assumed that longevity will increase by one (1) year until a maximum of fifteen (15) years of longevity is reached for each classification.

#### **B. 2.0 Payment Escalators**

**B. 2.1** Effective July 1, 1998, and for each year thereafter, the University's payments to the cities for the Personnel base costs will be adjusted by the percentage change of the Cities' personnel costs attributable to the agreed-upon compliment of personnel listed in the attachment to this Appendix, regardless of the actual complement of personnel.

**B. 2.2** Effective July 1, 1998, and for each year thereafter, the University's payments to the cities for the non-personnel base costs will be adjusted by the percentage change to the University's calculation of continuing components. Continuing components are the incremental funds provided by the General Assembly for recurring costs. For FY 1998, the continuing components percentage was 2.4%



(the continuing components increment was \$9 million divided by a base of \$384 million).

**B. 3.0 Payment Notification**

- B. 3.1** The University will notify the Cities of the continuing components percentage by August 1 ( or as soon as it is known) in each year. The Cities shall in turn prepare a statement of the total amount owed by the University for that fiscal year, and shall send that calculation to the University in care of the Office of the Vice Chancellor for Administration and Human Resources, Swanlund Administration Building, 601 E. John Street, Champaign, Illinois by September 1 (or as soon as it is known) in each year. The Cities shall also send bills to the University for quarterly payments by September 1, December 1, March 1, and June 1. If cost increases are not known or finalized for that fiscal year, the Cities shall submit an estimated payment adjustment and total amount due from the University for that fiscal year, and shall reconcile future bills to reflect actual costs as soon as those costs are known.

## JOINT CONTRACT COSTS

Urbana			
	Firefighter	Firefighter/ILS	Company Officer
Base (FF Base, CO+ 8 yrs Longevity)	\$ 29,574	\$ 29,574	\$ 40,339
EMT/ILS Specialty Pay	\$ 150	\$ 1,067	\$ 150
Health Ins.	\$ 2,016	\$ 2,016	\$ 2,016
Life Ins.	\$ 55	\$ 55	\$ 55
Pension/Medicare	\$ 6,418	\$ 6,418	\$ 8,753
Workers Comp	\$ 2,750	\$ 2,750	\$ 3,751
<b>TOTAL</b>	<b>\$ 40,964</b>	<b>\$ 41,881</b>	<b>\$ 55,065</b>

### Contract Costs

Personnel	13 FTE's	
Firefighters	\$	371,424
Company Officers	\$	165,194
P/E Inspector	\$	55,065
Overtime	\$	24,300
<b>TOTAL</b>	<b>\$</b>	<b>615,983</b>

### Materials/Supplies

PPE	\$	6,000
Uniforms	\$	4,550
Supplies	\$	6,000
<b>TOTAL</b>	<b>\$</b>	<b>16,550</b>

### Ops/Contractual

METCAD	\$	37,295
Physicals	\$	2,100
Training	\$	3,600
<b>TOTAL</b>	<b>\$</b>	<b>42,995</b>

### Capital/VERF

Depreciation	\$	17,857
Insurance	\$	1,000
Maintenance	\$	7,126
<b>TOTAL</b>	<b>\$</b>	<b>25,983</b>

SUB-STATION COSTS, URBANA                   \$    701,511

SUB-STATION COSTS, URBANA                   \$    701,511

SUPPLEMENTAL COSTS, URBANA               \$    181,394

SUPPLEMENTAL COSTS, CHAMPAIGN           \$    287,857

**TOTAL CONTRACT COSTS**                     \$   1,170,762

TOTAL PERSONNEL COSTS                     \$   1,072,627

TOTAL OTHER COSTS                           \$      98,135

**Urbana**

	Company Officer		
Base+Longevity (8 years)	\$	40,339	
EMT/ILS Specialty Pay	\$	150	
Health Ins.	\$	2,016	
Life Ins.	\$	55	
Pension/Medicare	\$	8,753	
Workers Comp	\$	3,751	
Overtime	\$	4,050	
Supplies	\$	500	
Uniforms	\$	350	
Turnouts	\$	500	
Vehicle depreciation	\$	-	
<b>SUB-TOTAL</b>	<b>\$</b>	<b>60,465</b>	
Total personnel		3	
<b>TOTAL COSTS</b>	<b>\$</b>	<b>181,394</b>	<b>\$ 181,394</b>
Personnel	\$	177,344	\$ 177,344
Other	\$	4,050	\$ 4,050

**Champaign**

	Lieutenant		Inspector		
Base+Longevity (8 years)	\$	47,369	\$	41,263	
EMT/ILS Specialty Pay	\$	-	\$	-	
Health Ins.	\$	4,360	\$	4,360	
Life Ins.	\$	-	\$	-	
Pension/Medicare	\$	13,079	\$	11,392	
Workers Comp	\$	4,382	\$	3,817	
Overtime	\$	3,633	\$	-	
Supplies	\$	500	\$	-	
Uniforms	\$	550	\$	550	
Turnouts	\$	500	\$	500	
Vehicle depreciation			\$	2,857	
<b>SUB-TOTAL</b>	<b>\$</b>	<b>74,373</b>	<b>\$</b>	<b>64,739</b>	
Total personnel		3		1	
<b>TOTAL COSTS</b>	<b>\$</b>	<b>223,118</b>	<b>\$</b>	<b>64,739</b>	<b>\$ 287,857</b>
Personnel	\$	218,468	\$	60,832	\$ 279,300
Other	\$	4,650	\$	3,907	\$ 8,557

## **APPENDIX C**

### **EXPERIENCED UNIVERSITY OF ILLINOIS FIRE FIGHTER HIRING PROGRAM**

#### **C. 1.0 Introduction and Background**

**C. 1.1** The purpose of this Appendix is to describe the hiring process that will be utilized by the Cities of Champaign and Urbana to hire experienced University Fire Department personnel. The Cities have identified a need to hire additional personnel to meet the increased demands placed upon the City Fire Departments by the contract for services with the University. Specifically, the City of Urbana has identified the need to hire fifteen (15) fire fighters and the City of Champaign will hire three (3) fire fighters. The Cities recognize that it would be desirable to hire experienced fire fighters from the University Fire Department who are familiar with the unique needs and conditions of the University. This hiring process would provide the Champaign and Urbana Fire Departments with a list of qualified and experienced applicants and the Cities would select from this list of applicants.

**C. 1.2** In addition to the Experienced University of Illinois Fire Fighter Hiring Program, the City of Urbana will hire one (1) prevention/inspector officer and the City of Champaign will hire one (1) prevention/inspection officer. The prevention/inspection officers may not be commissioned personnel; however, the Cities will encourage University Fire Department personnel to apply for these positions.

#### **C. 2.0 Hiring Process**

**C. 2.1** The process would commence with the Cities inviting all fire fighting personnel from the University to apply for the available positions.

**C. 2.2** Within seven (7) days after the execution of the contract, the Cities shall provide a letter to each University fire fighter, inviting applications and outlining the hiring process. The Cities will establish a deadline for submission of applications and completion of required tests. The deadline shall be no sooner than thirty (30) days after the execution of this Agreement.

**C. 2.3** In order to be eligible for the Experienced Fire Fighter Hiring Program, the University personnel must meet all of the qualifications of a regular applicant: twenty-one (21) years of age; high school graduate or equivalent; no felony convictions; and must pass the examination process described in the Experienced Firefighter Hiring ordinance of the respective Cities.

## **APPENDIX D**

### **CAMPUS SUBSTATION**

#### **D. 1.0 Administration**

**D. 1.1 Intent.** The following provisions concerning the new University substation in this Appendix D shall be generally applicable to the use and construction of the University substation. It is the intention of the parties that these provisions provide overall guidelines; however, by unanimous consent of the administrative heads of the respective parties, the location of the new substation and operational details may be changed in order to accommodate the overall goals of this Agreement.

**D. 1.2 Staffing.** At the time the contract is implemented, the University substation shall be staffed and operated by the City of Urbana as a substation within the Urbana Fire Rescue Services Department. Urbana will coordinate the operation and staffing of the new substation with the City of Champaign.

#### **D. 2.0 Location and Arrangement**

**D. 2.1** It is the intention of the parties that a new University substation shall be constructed at the parking lot to the west of Bevier Hall. Subject to the results of engineering and traffic studies to evaluate enhanced services and pedestrian safety, changes to the flow of traffic on Mathews Avenue, and on Oregon and Nevada Streets will be made.

#### **D. 3.0 Maintenance and Operations**

**D. 3.1** The University would construct and maintain the new substation. The land and the building would be the property of the University.

**D. 3.2** All utilities and other maintenance and operations costs for the building and grounds shall be the responsibility of the University. The University substation shall be maintained at the same level as other University buildings.

**D. 3.3** The University will continue to be responsible for all utilities and other maintenance and operations costs for the current University Fire Station until the new substation becomes operational.

#### **D. 4.0 Construction and Furnishings**

**D. 4.1** The University and the Cities will cooperate in the design, construction and furnishings of the substation so that the Cities can be assured of their ability to carry out their responsibilities under the contract. Final decisions with respect to design,

construction and furnishings are subject to approval by the Board of Trustees. The furnishing of the new substation will be generally consistent with the furnishing standards of the new Champaign fire station constructed in 1997. The City of Urbana will be responsible for replacement of movable equipment furnished as part of the substation.

**D. 4.2** The substation shall be constructed and furnished so as to accommodate at least six (6) operations personnel and two (2) prevention/inspector staff positions.

**D. 4.3** Every effort shall be made to complete the planning for the substation by August of 1999. Construction of the substation should be complete by November of 2000.

#### **D. 5.0 Staffing**

**D. 5.1** Staffing levels for the University substation shall be one (1) Company Officer and three (3) fire fighters assigned to each shift, with a minimum of one (1) Company Officer and two (2) fire fighters on duty during each shift.

#### **D. 6.0 Training Levels**

**D. 6.1** At least one (1) member of the crew assigned to each shift at the University substation shall be trained at the Intermediate Life Support (ILS) level. All members of the crew assigned to each shift at the University substation shall be trained to the Hazardous Materials Operations level and shall have at least two (2) years of experience with the Urbana Fire Rescue Services Department or shall have been formerly employed at the University Fire Department.

#### **D. 7.0 Equipment**

**D. 7.1** The University shall transfer title of the current University Fire Department vehicle inventory to the Cities. The City of Urbana will equip, maintain and replace at the University substation an engine appropriate to the requirements of first strike fire suppression capability and emergency medical responses, and any other vehicles that are necessary for the fulfillment of the goals of this Agreement.

**D. 7.2** Contingent upon approval by Central Management Services, the University shall transfer title of all current University Fire Department equipment to the Cities. In the event that transfer of title is not possible, the University shall permit the Cities to use all current University Fire Department equipment for the purpose of fulfilling the goals of this Agreement. In either case, maintenance and replacement of the equipment shall be the responsibility of the Cities.