

ORDINANCE NO. 8687-85
AN ORDINANCE AMENDING SECTION 14-7
OF THE CODE OF ORDINANCES
CITY OF URBANA, ILLINOIS
(Schedule of Fees)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA ILLINOIS as follows:

Section 1. That Section 14-7 entitled "Schedule of Fees" of Chapter 14, entitled "Licenses and Permits", of the Code of Ordinances, City of Urbana, Illinois, be and the same is hereby amended to read as follows:

Section 14-7 Schedule of Fees

The following schedule of fees is hereby adopted, such fees to be applicable for the respective licenses, permits and other fees required under this code or as otherwise established by law.

(A) GENERAL

Alcoholic Liquors:

(1) Class A	\$2,300.00
(2) Class AA	2,300.00
(3) Class AA-1	1,200.00
(4) Class B	1,100.00
(5) Class BB	1,100.00
(6) Class BBB	1,100.00
(7) Class C	2,000.00
(8) Class D	1,200.00
(9) Class E: A prorated daily fee calculated on a three hundred sixty (360) day yearly basis and based upon the fee otherwise herein established for the type of license that most appropriately corresponds to the type and nature of the retail sale of liquor proposed to be undertaken, but in no event shall such fee for a Class E license be less than thirty-five dollars (\$35.00).	
(10) Special one day, eight-hour	35.00
(11) Adjacent premises license, one-half the fee established for the appropriate class of license issued for the principal premises.	

Fire Prevention:

Permit

(1)	Bonfires and outdoor rubbish fires	N/C
(2)	Removing paint by torches	N/C
(3)	Materials storage	25.00
(4)	Airports, heliports and helistops	25.00
(5)	Application of flammable finishes	25.00
(6)	Bowling establishments	N/C
(7)	Dry cleaning plants	
	a. High and moderate hazard as classified in	25.00
	b. Low hazard as classified in	N/C
(8)	Dust explosion hazards	25.00
(9)	Fruit ripening processes	25.00
(10)	Fumigation and thermal insecticide fogging	N/C
(11)	Lumber yards and woodworking plants	25.00
(12)	Oil and Gas production	25.00
(13)	Places of assembly	25.00
(14)	Service stations and garages	25.00
(15)	Vehicle tire rebuilding plants	25.00
(16)	Vehicle wrecking yards, junk yards, and waste material handling plants	25.00
(17)	Welding or cutting, calcium carbide, and acetylene generators	25.00
(18)	Cylinder and container storage	25.00
(19)	Calcium carbide storage	25.00
(20)	Acetylene generators	25.00

(21)	Cellulose nitrate motion picture film	25.00
(22)	Cellulose nitrate (pyroxylin) plastics	25.00
(23)	Combustible fibers	25.00
(24)	Compressed gases	25.00
(25)	Cryogenic liquids	25.00
(26)	Explosives, ammunition and blasting agents	25.00
(27)	Fireworks	25.00
(28)	Flammable and combustible liquids	25.00
(29)	Hazardous materials and chemicals	25.00
(30)	Liquified petroleum gases	25.00
(31)	Magnesium	25.00
(32)	Matches	25.00
(33)	Organic coatings	25.00
(34)	Semiconductor fabrication facilities using hazardous production materials	25.00

Any person required to obtain more than one permit as set forth above to engage, at any specifically defined single location, in any business activity involving the handling, storage or use of hazardous substances, materials or devices; or to maintain, store or handle materials; or to conduct processes which produce conditions hazardous to life or property, or to install equipment used in connection with such activities, shall be required to pay twenty-five dollars (\$25.00) for one (1) through four (4) permits required for that specific location and fifty dollars (\$50.00) for five or more permits if required for that specific location. Specific provisions for obtaining a fire prevention permit required for the various uses and activities as set forth above are provided in the BOCA Basic Fire Prevention Code as adopted under Chapter 8 of the Code of Ordinances.

Food handling and preparation:

(1)	Restaurants	35.00
(2)	Delicatessen and commissaries	20.00

(3) Catering	20.00
(4) Bakeries	20.00
(5) Ice cream parlors and ice cream stores	20.00
(6) Groceries (food stores)	35.00
(7) Wholesale storage of groceries	20.00
(8) Other public kitchens:	
a. Nursery schools	15.00
b. Hospitals and nursing homes	25.00
c. Churches	15.00
d. Rooming houses under 15 boarders	15.00
e. Dormitories and rooming houses, 15 or more boarders	25.00
f. Temporary food concession stands (for profit)	7.50
g. Temporary food concession stands (not for profit)	N/C
(9) Food delivery vehicle and mobile food dispenser:	
a. Owners, per motorized vehicle	25.00
b. Owners, per nonmotorized vehicle	5.00
(10) Tavern	15.00

Miscellaneous:

(1) Sanitary haulers (per vehicle used in the collection of garbage, trash or the like)	150.00
(2) Solicitors. Transient merchants, itinerant merchants, itinerant vendors, peddlers canvassers, and solicitors (per year)	
a. License (per year)	20.00
b. Duplicate license (per year)	5.00
(3) Taxicabs:	
a. Drivers	7.50
b. Owners, per cab	50.00

(4)	Excavations within the public right-of-way: For each location	20.00
(5)	Curb cuts, construction or reconstruction for driveway entry between property line and pavement	15.00
(6)	Sidewalks	15.00
(7)	Building Safety Division courtesy inspection	25.00
(8)	Building enclosure permit	100.00
(9)	Going out-of-business sale permit	25.00
(10)	Amusement devices	
	a. For each amusement device	40.00
	b. For gamerooms	600.00

Mobile Home Park:

- (1) License: Eleven dollars (\$11.00) per mobile home site; not to exceed one thousand one hundred dollars (\$1,100.00) per park.
- (2) Certificate of Occupancy (mobile homes): Fifty dollars (\$50.00) per relocated mobile home.

Bicycle permit and transfer .50

Moving Permits:

- (1) Permits for buildings or structures to be moved across public streets, alleys, or right-of-way:
 - a. Moving buildings (except accessory structures) for each 24 hour period or part thereof 150.00
 - b. Moving of accessory structures (garages, etc.) for each 24 hour period or part thereof 15.00
- (2) In addition, the applicant shall pay for any costs accrued by the city of police escort, blocking streets, tree trimming, removal of traffic devices, etc.
- (3) Permits for buildings or structures to be moved only across private property and not public right-of-way are calculated at the rate of four (\$4.00) dollars per thousand (\$1,000.00) dollars of estimated cost in

accordance with paragraph 8 of Section C
(Buildings and Structures) of this ordinance.

Subdivision and development applications:

(1) Preliminary plats	
a. Per Lot	5.00
b. Minimum	200.00
(2) Final plats	100.00
(3) Combination Preliminary/Final Plat	200.00
(4) Minor Plat	100.00
(5) Planned Unit Development (Champaign County and City)	
a. Preliminary Plat	200.00
b. Final Plat	100.00
(6) Appeals	50.00

(B) ZONING FEES AND BUILDING CONSTRUCTION APPEALS

NOTE: The following fees do not include the charge for legal publications which shall be paid by the applicant directly to the publisher.

- (1) The following fees shall be collected by the secretary to the Plan Commission:
 - a. Application for a change of zoning property: one hundred dollars (\$100.00) plus the cost of all legal publications;
 - b. Application for an amendment to the text of the Zoning Ordinance: one hundred dollars (\$100.00) plus the cost of all legal publications;
 - c. Application for a Special Use Permit: One hundred dollars (\$100.00) plus the cost of all legal publications;
 - d. Application for a Creekway Permit pursuant to Section VII-B of the Zoning Ordinance: Fifty dollars (\$50.00) plus the cost of all legal publications;
 - e. Application for B-1 Parking waiver: One hundred dollars (\$100.00) plus the cost of legal publications.

- f. Application for feesimple townhouse, rowhouse and duplex approval: Fifty dollars (\$50.00).
- (2) The following fees shall be collected by the Secretary to the Board of Zoning Appeals:
- a. Application for a conditional use permit: Fifty dollars (\$50.00) plus the cost of legal publications;
 - b. Application for a variance: Fifty dollars (\$50.00) plus the cost of legal publications;
 - c. Appeal to the Board of Zoning Appeals: Fifty dollars (\$50.00) plus the cost of legal publications;
- (3) The following fees shall be collected by the Zoning Administrator:
- a. Application for a Certificate of Occupancy, when not applied for and granted in conjunction with a building permit: Fifteen dollars (\$15.00). A certificate for a home occupation: Twenty-five dollars (\$25.00)).
 - b. Application for a sign permit: Four dollars (\$4.00) per thousand dollars (\$1,000.00) or fraction thereof of installed cost, with a minimum of fifteen dollars (\$15.00) per sign.
- (4) The following fees shall be collected by the designated secretaries to the following Appeals Boards and Commissions:
- a. Building Safety Code Board of Appeals: Appeal: Fifty dollars (\$50.00); Variance: Fifty dollars (\$50.00).
 - b. Existing Structures Code Board of Appeals: Appeal: Fifty dollars (\$50.00); Variance: Fifty dollars (\$50.00).

(C) BUILDINGS AND STRUCTURES

(1) Building permit: Building permit fees for all new construction except single- and two-family detached dwellings shall be based on Table 1, entitled "Square Foot Construction Costs," as such Table 1 may be revised and published from time to time by the Building Officials and Code Administrators, International, incorporated in its publication entitled "Building Officials and Code Administrators Magazine." The fee for a building permit for the construction of a new building or structure, including additions, shall be at the rate of one and 50/100 dollars (\$1.50) per thousand dollars (\$1,000.00) of the construction costs calculated by multiplying the gross square footage of the new building, structure or addition by the square foot construction cost found in Table 1 of this section as amended. Such fees are nonrefundable.

(2) Single-family detached dwellings: A permit for a single-family detached dwelling shall cost two hundred dollars (\$200.00).

(3) Two-family detached dwellings: A permit for a two-family detached dwelling shall cost two hundred dollars (\$200.00).

(4) Tent permit: A permit for the erection of a tent having a gross area of four hundred (400) square feet or more shall cost ten dollars (\$10.00).

(5) Temporary occupancies: A permit for the erection of a building or structure housing a temporary (T) occupancy other than a tent including garages shall cost a fee computed at the rate of four dollars (\$4.00) per thousand dollars (\$1,000.00) of estimated cost, but not less than fifteen dollars (\$15.00), except for sheds, decks and fences, for which a fee of ten dollars (\$10.00) is required. No fee shall be required for sheds which are less than 100 square feet and which do not have permanent foundations or decks of less than 100 square feet.

(6) Alteration/renovation: The fee for a permit for the alteration, renovation and/or remodeling of a building or structure shall be computed at the rate of four dollars (\$4.00) per thousand dollars (\$1,000.00) of the estimated cost not including electrical, plumbing and heating ventilating and air conditioning, but not less than fifteen dollars (\$15.00).

(7) Demolition: The fee for a permit for the demolition of a building or structure other than an accessory building including detached garages shall be at the rate of five dollars (\$5.00) per thousand dollars (\$1,000.00) of the estimated cost of demolition but not less than twenty-five dollars (\$25.00). The permit fee for the demolition of an accessory or temporary structure under 800 square feet shall be fifteen dollars (\$15.00), except that the building official may waive the permit fee where there is no foundation or floor to be removed, where there is no significant grading to be done or where the work shall be insignificant.

(8) Moving permit/building permit: A moving permit shall be issued by the building official in conjunction with the required building permit for all buildings or structures which are moved and do not cross or occupy any street, alley or public right-of-way. The fee for the moving permit/building permit shall be computed at the rate of four dollars (\$4.00) per thousand dollars (\$1,000.00) of the estimated cost as described in item 6 above. The estimated cost shall include the cost of the moving along with the costs for excavation, footings and foundations, site work and a structural or nonstructural remodeling as described in item 5 above. The minimum permit fee shall be fifteen dollars (\$15.00).

(9) Estimated cost: The term "estimated cost" as used in this subsection (C) includes the cost of all services, labor, materials, use of scaffolding and any other appliances or devices entering into and necessary to the prosecution and completion of the work ready for

occupancy; provided that the cost of excavation or grading, and of painting, decorating or other work that is merely for embellishment or not necessary for the safe and lawful use of the building or structure is not deemed a part of such work.

(10) Work without a permit: For all work commenced without a building permit for which a building permit is required, the fee shall be double the normal permit fee. Such work must comply with all other requirements of the Building Code.

(11) Plan review fee schedule: The plan review fee applies to all plans for new construction, including additions. Such plan reviews include a review of all applicable city regulations including but not limited to zoning, building, electrical, plumbing and H.V.A.C. regulations. Plan review fees shall be nonrefundable and shall be computed as follows:

Volume (cubic feet)	Plan Review
0 - 10,000	\$ 50.00
10,001 - 20,000	75.00
20,001 - 40,000	125.00
40,001 - 60,000	160.00
60,001 - 80,000	200.00
80,001 - 100,000	230.00
100,001 - 150,000	260.00
150,001 - 200,000	290.00
Over 200,000	290.00
	plus \$3.00 for each 10,000 cubic feet over 200,000

Plan review for assembly (A) and institutional (I) uses and mercantile covered malls over five thousand (5,000.00) square feet shall be one and one-half (1.5) times the fees as computed from the table above.

In addition to the plan review fees indicated above, the building official may charge an additional fee for outside professional plan review services. Such outside plan review services may be contracted where the building official determines it is in the best interest of the city to do so. Additional fee(s) for outside services shall be based upon the actual costs for such services.

Remodeling and/or renovation plan review fees shall be charged on remodeling or renovation projects exceeding twenty-five thousand dollars (\$25,000.00) at the rate of 0.002 times the cost of the project.

Plan review fees shall accompany the application and are nonrefundable. Single- and two-family detached dwellings and temporary (T) occupancies including residential garages shall be exempt from plan review fees. The building official may waive the plan review fee for structures under 5,000 cubic feet in cases involving minor structural repairs or the remodeling of existing buildings.

(12) Special Flood Hazard Area Development Permit: The fee for a Development permit pursuant to section 5-500 of this Code shall be twenty-five dollars (\$25.00).

(13) Special permits for elevators, dumbwaiters and conveyance equipment:

a. Installation Permit: For each conveyance device, an installation permit shall be obtained, as required in the 1987 BOCA National Building Code. The fee for such permit shall be fifty dollars (\$50.00) and shall include all necessary electrical, plumbing and H.V.A.C. work directly involved with the installation. The building official may reduce this fee by 25% for multiple installations of the same nature and location. The installation permit fee includes the annual operating permit fee for the first year.

b. Annual Operating Permit: For each conveyance device, as referenced in the 1987 BOCA National Building Code, an annual operating permit shall be required for which the fee shall be twenty-five dollars (\$25.00) annually. Such fee shall become due on July 1 of each year.

(D) ELECTRICAL

(1) Fees: Fees for electrical permits, testing and registration are nonrefundable and shall be charged according to the following tables:

a. Annual Permit	\$60.00
b. Temporary Service Permit	7.00
c. Minimum Permanent Service	12.00
d. Outlets and/or fixtures 1 to 10 inclusive	5.00
e. Over 10 outlets and/or fixtures, each	0.50
f. Track lighting (per foot)	0.25
g. Plug mold (per foot)	0.10
h. Plug mold, heavy use (per foot)	0.50
i. Motor and/or heating up to 10 HP	5.00
j. Each additional 10 HP or fraction thereof	2.50

All permanently installed machinery appliances, etc. shall be calculated on their individual nameplate kilowatt requirements. Each kilowatt of electric load shall be considered one horsepower for fee purposes. The minimum fee for any electrical permit shall be twelve dollars (\$12.00).

(2) Fire Alarm System: (Electrical Permit) Shall include required fire alarm systems (manual and automatic) and shall also include all supervision or transmit/tie-in system for fire suppression systems: Fifteen dollars (\$15.00).

(3) Work without permit: For all work commenced without a permit for which a permit is required, the fee shall be double the permit fee unless prior permission is granted by the Electrical Inspector, and the work shall comply with all requirements of this code.

(4) Fees for new services: The fee(s) for new services to be installed in existing buildings shall be as described in the schedule below. The fee(s) for new services for new buildings shall be calculated at one hundred fifty percent (150%) of the fee(s) indicated in the schedule below. These fees shall cover all wiring complete with fixtures, devices, and all associated equipment installed by the permit holder for the wiring of the building, structure or premises, but does not cover the fees for installation of devices and/or equipment furnished and installed by others.

SERVICE AMPERE RATING:

60 ampere service	\$ 15.00
Each additional meter thereof	7.00
100 ampere service	25.00
Each additional meter thereof	7.00
200 ampere service	35.00
Each additional meter thereof	12.00
400 ampere service	
120/240 volts or 120/208	55.00
240/480 volts or 277/480	110.00
Each additional meter thereof	15.00
600 ampere service	
120/240 volts or 120/208	65.00
240/480 volts or 277/480	130.00
Each additional meter thereof	15.00

800 ampere service		
120/240 volts or 120/208		80.00
240/480 volts or 277/480		160.00
Each additional meter thereof		15.00
1,000 ampere service		
120/240 volts or 120/208		90.00
240/480 volts or 277/480		180.00
Each additional meter thereof		15.00
1,200 ampere service		
120/240 volts or 120/208		105.00
240/480 volts or 277/480		210.00
Each additional meter thereof		15.00
1,600 ampere service		
120/240 volts or 120/208		135.00
240/480 volts or 277/480		270.00
Each additional meter thereof		15.00
2,000 ampere service		
120/240 volts or 120/208		200.00
240/480 volts or 277/480		400.00
Each additional meter thereof		15.00
2,500 ampere service		
120/240 volts or 120/208		260.00
240/480 volts or 277/480		520.00
Each additional meter thereof		15.00
3,000 ampere service		
120/240 volts or 120/208		330.00
240/480 volts or 277/480		660.00
Each additional meter thereof		15.00
4,000 ampere service		
120/240 volts or 120/208		400.00
240/480 volts or 277/480		800.00
Each additional meter thereof		15.00
5,000 ampere service		
120/240 volts or 120/208		460.00
240/480 volts or 277/480		920.00
Each additional meter thereof		15.00
6,000 ampere service		
120/240 volts or 120/208		530.00
240/480 volts or 277/480		1,060.00
Each additional meter thereof		15.00

For service ratings other than those listed, the fee shall be that of the next largest size. Three phase services shall be calculated at the equivalent single phase service size below 2000 amps.

(4) Where a residence is already in use and has a meter previously installed, a permit for up to two (2) additional outlets or fixtures shall be secured at no charge for the inspection. A 220 volt outlet shall count as two additional outlets.

(5) Combination and multiple services to be computed as individual services, according to the capacity of each separate service.

(6) Testing and registration of electrical contractors:

a. The application fee for the electrical test shall be twenty dollars (\$20.00), and shall be required each time the test is taken.

b. Initial registration of electrical contractors: The initial registration fee for registration as an electrical contractor shall be seventy-five dollars (\$75.00).

c. Annual renewal of registration: An annual fee of seventy-five dollars (\$75.00) shall become due each fiscal year following initial registration and shall be paid on or by July 1 of each year. Contractors who shall apply for renewal after July 31 shall submit a fee of one hundred fifty dollars (\$150.00).

d. Contractors who are registered or licensed in other jurisdiction and qualify for a reciprocal license shall submit a fee of fifty dollars (\$50.00) and copy of their license or registration from the reciprocal jurisdiction.

(E) PLUMBING

(1) Fee schedule: The permit fees for all plumbing work shall be derived from the following table (P1)

(2) Plumbing Permit fees shall be non-refundable. The minimum fee for any plumbing permit shall be fifteen dollars (\$15.00).

TABLE P1

	(fee per fixture)
Water closet	\$ 6.00
Urinal	6.00
Lavatory	6.00
Shower/Bath Tub	6.00
Kitchen Sink	6.00
Utility/Service Sink	6.00
Laundry Sink	6.00
Bar/Beverage Sink	6.00
Floor Sink/Receptor	6.00
Restaurant/Culinary Sink	6.00
Clinical Sink	6.00
Dishwasher	6.00
Garbage Disposal	6.00

Waste Interceptor/Separator	6.00
Floor Drain	6.00
Hub/Stand-Pipe Drain	6.00
Drinking Fountain	6.00
Clothes Washer	6.00
Sewage Ejector	6.00
Storm Drain/Sump Pump	10.00
Sanitary Sewer/Septic Tank	10.00
Water Service	10.00
Water Heating Equipment/Vessel (as defined in Plumbing Ordinance)	6.00
LTD. area sprinkler (as defined in Mechanical Ordinance) (Two sprinklers or fraction thereof equal one fixture)	6.00
Equipment Supply/Backflow Preventer	6.00
Special Fixture/Device/Piping (other than listed above and as determined by Plumbing Official)	6.00

(3) For all work commenced without a permit for which a permit is required, the fee shall be double the regular permit fee unless prior permission was granted by the plumbing Official or his or her authorized representative, and the work shall be made to comply with all applicable codes.

A single permit shall not be issued for work which will occur at more than one address or structure. Each building/address shall require a separate permit to which minimum fees apply.

(F) MECHANICAL

(1) Fee schedule: The permit fees for all mechanical work shall be determined by the estimated cost of the mechanical installations and work being performed. ("Estimated cost" shall mean the cost of all services, labor, materials and equipment used to complete the work/installation.)

Mechanical permit fees shall be one percent (1%) of the "estimated cost" of the installation or work. The minimum mechanical permit fee shall be thirty dollars (\$30.00), except as provided in subsection (6).

Mechanical work and installations shall include: Heating, ventilation, air conditioning, refrigeration, fire suppression and related installations governed by and defined within the scope of the mechanical codes adopted by reference in the Mechanical Ordinance.

(2) Fireplace, woodstove and other solid fuel burning equipment installations shall require a mechanical permit. The permit fee shall be thirty dollars (\$30.00) per unit.

(3) All mechanical permit fees shall be nonrefundable.

(4) A mechanical permit shall authorize work to be performed at only one address or structure. Each building/address where work is to be performed shall require a separate permit to which minimum fees apply.

(5) Domestic fire suppression systems: Sprinklers supplied by the domestic water service, and installed only as spot protection in mechanical and storage rooms in commercial and multi-family occupancies, and all sprinklers installed in one- and two-family dwellings shall be considered as plumbing work and are subject to plumbing permit fee schedule.

(6) Miscellaneous: Mechanical installations or work with a total cost of five hundred dollars (\$500.00) or less shall require a fifteen dollar (\$15.00) minimum mechanical permit fee.

(7) For all work commenced without a permit for which a permit is required, the fee shall be double the regular permit fee unless prior permission was granted by the mechanical official or his or her authorized representative and the work shall be made to comply with all applicable codes.

Section 2. All ordinances and parts of this code in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This Ordinance shall be in full force and effect from and after the effective date of this Ordinance and shall apply to all fees and permits to be paid or issued after that date and to all licenses the term of which shall be from and after such date.

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois at a regular meeting of said Council on the 4th day of May, 1987.

PASSED by the City Council this 4th day of May, 1987.

Ruth S. Brookens
Ruth S. Brookens, City Clerk

APPROVED by the Mayor this 11th day of May, 1987.

Jeffrey T. Markland
Jeffrey T. Markland, Mayor

I, Ruth S. Brookens, City Clerk, City of Urbana, Illinois do herewith certify that I caused the above Ordinance to be published in pamphlet form on the 12th day of May, 1987.

Ruth S. Brookens
Ruth S. Brookens, City Clerk

