

AN ORDINANCE AMENDING AN ORDINANCE AS TO VACATION OF EMPLOYEES

BE IT ORDAINED BY THE CITY COUNCIL OF URBANA, ILLINOIS,

that:

Section 1. This ordinance shall become effective on February 1, 1972, Vacation time shall be determined as set forth in this ordinance for full time firemen and all other full time employees employed by the City of Urbana, Illinois.

Section 2. For the purposes of definition only in this ordinance, "Employees" shall refer to all full time employees of the City of Urbana except those personnel who fall within the following category: personnel of the Fire Department who normally work a 24 hour day, who are herein called firemen. Employees shall not be considered to be full time employees who work less than six hundred (600) hours per year or less than thirty-five (35) hours per week in a normal week.

Section 3. Vacation time will be accrued on an hourly basis. The procedure shall be a monthly accrual of hours for first year employees and firemen and a yearly accrual of hours for employees and firemen with over one year of employment with the City of Urbana, Illinois.

Section 4. During their first year of employment, employees shall accrue eight (8) hours for each full month of employment to a maximum of eighty (80) hours. During their first year of employment firemen shall accrue eleven and two tenths (11.2) hours for each full month of employment to a maximum of one hundred twenty (120) hours. The accrual shall start with the first day of full time employment and that shall be the starting anniversary date of full time employment except that if the first day of full time employment be other than the first day of a month, then the accrual shall start on the first day of the next month and that day shall be the starting anniversary date of employment.

Section 5. On each anniversary date, the remaining vacation time will be cancelled, and the following schedule will be used. The figures below represent the number of vacation hours which will be credited on the anniversary date depending on term of service:

	Employees	Firemen
after 1 complete year thru 9 years of service	80.0	120.0
after 9 complete years thru 14 years of service	120.0	168.0
after 14 complete years or more years of service	160.0	240.0

Section 6. The determination of completion of years service shall be based upon the anniversary date of employment.

Section 7. Charges against vacation leave will be made on an hourly basis, counting only duty-hours actually missed.

Section 8. Vacation pay will be made only on those hours claimed and to which the employee is entitled.

Section 9. Vacation time shall be allocated by Department Heads in accordance with work schedule and may not be accumulated beyond the year of entitlement.

A certain ordinance, to-wit: An Ordinance As To Vacations Of Employees, No. 6970-2, adopted by the Urbana City Council on May 1, 1969, and approved by the Mayor on May 1, 1969, is hereby repealed effective January 30, 1972.

This ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said Council on the 17th day of January A.D. 1972.

PASSED by the City Council this 17th day of January, 1972.

Duane Eckerty
Duane Eckerty, City Clerk

APPROVED by the Mayor this 18th day of January, 1972.

Charles M. Zippodt
Charles M. Zippodt, Mayor