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AN ORDINANCE TO CREATE AND DEFINE THE
OFFICE OF MUNICIPAL COLLECTOR

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, that the office of Municipal Collector of the City of Urbana, Illinois is hereby created, and the Official designated as such shall be appointed by the Mayor of said City with the approval of the City Council, and said Collector shall be charged with the duties and responsibilities of notification and solicitation, and collection from debtors that owe moneys to said City, and with receiving moneys and recording receipts of such moneys, and the issuance of receipts for the same, and the making of periodical accounts and reports of such moneys received and receivable, and to make daily and/or weekly deposits of all such moneys ~~at the~~ at the banks to the City Treasurer and City Treasury.

Such Municipal Collector shall make all collections for the City except special assessments on local improvements, general tax moneys, and other moneys received by the City in which other Officials are designated by laws and statutes to receive such moneys, and except those moneys to be received by the City Clerk and City Treasurer and as provided by laws and statutes of the State of Illinois in regard to Municipal Government.

The moneys contemplated to be collected and received by such Municipal Collector shall include license fees, permit fees, other fees, fines, penalties, various revenues, and all collections of moneys not otherwise provided by statutes and laws to be collected by the City Clerk, City Treasurer, and other Officials.

Such Municipal Collector shall keep appropriate books, accounts, and registers, and make proper receipts, duplicates, statements, reports, and other clear and methodical

records for accurate accounts and audits, and as prescribed and required by the Mayor and City Council.

Such Municipal Collector shall serve a fiscal term or terms the same as that of the Office of Mayor, and shall be bonded in accordance with the requirements of the City Council of the City of Urbana, Illinois; and current and annual reports for the fiscal years shall be made by such collector, to the Mayor and City Council as required by the Mayor or City Council, and the laws and Statutes that pertain.

This ordinance shall become effective on the 1st day of October, 1960.

ADOPTED by the City Council of the City of Urbana, Illinois, this 19th day of September, 1960.

Bess M. Holmes
City Clerk

APPROVED by the Mayor of the City of Urbana, Illinois, this 19th day of September, 1960.

Stanley B. Weaver
Mayor

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