

3577

Repealed

5556-10

AN ORDINANCE CREATING A PARKING COMMISSION FOR THE  
CITY OF URBANA, ILLINOIS, DEFINING ITS DUTIES AND PROVIDING FOR THE  
ADMINISTRATION AND OPERATION OF PARKING FACILITIES OF  
SAID CITY

---

WHEREAS, the City Council of the City of Urbana, Illinois, did on the 21st day of December, 1954, authorize the issuance of \$375,000 in Motor Vehicle Parking System Revenue Bonds for the purpose of establishing an Off-Street Parking Program within the central business district of said City, and

WHEREAS, it appears to be for the best interests of the people of the City of Urbana that a permanent Parking Commission be established to supervise the operation of said Off-Street Parking Program and further to promulgate the Off-Street Parking Program of said City by recommending the establishment of new or additional facilities from time to time;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA THAT: -

1. Appointment, Qualification and Term of Office: There is hereby created an Off-Street Parking Commission to consist of five (5) members to be appointed by the Mayor with the advice and consent of the City Council, and the Mayor, who shall be the sixth (6th) member of said Commission and the ex-officio chairman thereof. Two (2) of said members shall be appointed from the elected aldermen of said City and three (3) of said Commissioners shall be appointed from the population at large of said City. Each Commissioner shall serve for a period of one year and the term of office of each Commissioner shall expire upon the 30th day of April of the year succeeding the date of his appointment. All Commissioners shall continue in office until a successor is appointed and has qualified.

2. Meetings of Commission: Said Commission shall meet on the call of the Mayor at least twice annually. A secretary shall be appointed to keep records of the actions and recommendations of said Commission, which actions and recommendations shall be by him reported to the City Council at the next Council meeting following such action or recommendation

having been made. Members shall serve without pay.

3. Duties: Said Commission shall have the power and authority to investigate both the On-Street and Off-Street Parking Facilities of the City of Urbana and to make recommendations to the City Council concerning the administration of all of the City's Motor Vehicle Parking Facilities, including the recommendation of regulations for the use and operation of said Facilities. Said Commission may further recommend the establishment of additional parking facilities from time to time and shall annually adopt a budget during the first week in May of each fiscal year to be submitted to the City Council. This budget shall include the expected costs of operation of said parking facilities during the fiscal year and the recommended number of employees, recommended salaries of such employees and recommendations of other expenditures needed for the proper operation of the parking facilities of said City. Said Parking Commission shall further have authority to supervise the Civil Service employees who may be employed by the City to operate such parking facilities.

4. Parking Meter Receipts Clerk: The City Council shall employ from Civil Service lists, one Parking Meter Receipts Clerk and such Assistant Parking Meter Receipts Clerks as may be needed from time to time to operate the parking facilities of the City. Said Clerks shall be bonded (\$2,000.00 annually) and may be either male or female employees of the City. The Parking Meter Receipts Clerk shall be authorized to collect all of the money from all of the parking meters of said City and to deliver such money to the City Treasurer of the City of Urbana where duplicate receipts for such parking meter money shall be obtained from said Treasurer. The Treasurer shall deposit the parking meter money in the Motor Vehicle Parking Revenue Fund of said City. The Parking Meter Receipts Clerk shall file one copy of the Treasurer's Receipt or duplicate deposit slip, with the City Clerk and shall keep one copy of the Treasurer's Receipt for the records of said Parking Meter Receipts Clerk. On the 30th day of each month the Parking Meter Receipts Clerk shall prepare a report for the City Council indicating the total receipts from parking meters during said month and this report shall be read at the first calendar meeting of the next

succeeding month by a member of said Parking Commission. The Parking Meter Receipts Clerk and Assistant Parking Meter Receipts Clerk shall be authorized and empowered, and it shall be their duty, to issue summonses against any person or persons violating any of the rules, regulations or ordinances pertaining to parking meters or parking facilities within the entire City of Urbana. Such summonses shall be placed upon the windshield of automobiles found parked in violation of the parking regulations. Neither the Parking Meter Receipts Clerk nor any Assistant shall be members of the Police Department of said City nor shall they have the power to make arrests or to direct or regulate traffic in any way, but their authority and duties shall be limited strictly to those set forth in this ordinance. Whenever a Parking Meter Receipts Clerk determines that a parking meter is not functioning properly, it shall be the duty of such Clerk to notify the Parking Meter Maintenance Man of the location of said meter.

5. Parking Meter Maintenance Man: The City shall also employ one or more Parking Meter Maintenance Men who shall be charged with the duty of keeping all of the parking meters of said City in proper operating condition. However, the Parking Meter Maintenance Men may be employees of the City who are employed in other capacities such as Firemen or Policemen, but they shall be payed extra compensation for their services performed in meter maintenance work.


6. Annual Report: The Parking Meter Receipts Clerk shall prepare and submit to the Parking Commission on or before the 5th day of May of each fiscal year, a complete report of all receipts and expenditures of the Parking Meter Funds of said City for the preceding fiscal year.

7. Rental Spaces: The Parking Meter Receipts Clerk shall have authority to rent such parking meter spaces and advertising spaces in off-street parking lots of the City of Urbana as may be recommended from time to time by the Parking Commission, and upon the approval of the City Council. The Clerk shall keep a complete record of all spaces rented, the names of the tenants, the date of the payment of rent and the deposits made of such rent receipts, and shall include same in the monthly report hereinabove referred to.

8. All of the Off-Street Parking Facilities of the City of Urbana shall be considered within the parking meter zones of said City under the provisions of "An Ordinance Providing for the Installation of Parking Meters and Establishing Regulations for their Use and Operation," adopted by the City Council on the 15th day of July, A. D. 1946 and approved by the Mayor on July 15, 1946, as amended on April 5, 1954.

9. All regulations concerning the operation of said parking facilities, length of time cars may be parked in spaces, charges for parking, rental charges, and all other rules, regulations and provisions adopted from time to time by the City Council for and concerning the operation of the Off-Street Parking Facilities of the City of Urbana, shall govern the use of said parking facilities, and any violation of such rules or regulations shall constitute a violation of this ordinance and shall be punishable by a fine of not to exceed Two Hundred Dollars (\$200.00).

Adopted by the City Council of the City of Urbana, Illinois, this 1st day of August, A. D. 1955.

  
CITY CLERK

Approved by the Mayor this 1<sup>st</sup> day of August, A. D. 1955.

  
MAYOR

*Repealed - August 15, 1955  
new ordinance - August 15, 1955*

AN ORDINANCE CREATING A PARKING COMMISSION FOR THE  
CITY OF URBANA, ILLINOIS, DEFINING ITS DUTIES AND PROVIDING FOR THE  
ADMINISTRATION AND OPERATION OF PARKING FACILITIES OF  
SAID CITY

---

WHEREAS, the City Council of the City of Urbana, Illinois, did on the 21st day of December, 1954, authorize the issuance of \$375,000 in Motor Vehicle Parking System Revenue Bonds for the purpose of establishing an Off-Street Parking Program within the central business district of said City, and

WHEREAS, it appears to be for the best interests of the people of the City of Urbana that a permanent Parking Commission be established to supervise the operation of said Off-Street Parking Program and further to promulgate the Off-Street Parking Program of said City by recommending the establishment of new or additional facilities from time to time;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA THAT: -

1. Appointment, Qualification and Term of Office: There is hereby created an Off-Street Parking Commission to consist of five (5) members to be appointed by the Mayor with the advice and consent of the City Council, and the Mayor, who shall be the sixth (6th) member of said Commission and the ex-officio chairman thereof. Two (2) of said members shall be appointed from the elected aldermen of said City and three (3) of said Commissioners shall be appointed from the population at large of said City. Each Commissioner shall serve for a period of one year and the term of office of each Commissioner shall expire upon the 30th day of April of the year succeeding the date of his appointment. All Commissioners shall continue in office until a successor is appointed and has qualified.

2. Meetings of Commission: Said Commission shall meet on the call of the Mayor at least twice annually. A secretary shall be appointed to keep records of the actions and recommendations of said Commission, which actions and recommendations shall be by him reported to the City Council at the next Council meeting following such action or recommendation.

having been made. Members shall serve without pay.

3. Duties: Said Commission shall have the power and authority to investigate both the On-Street and Off-Street Parking Facilities of the City of Urbana and to make recommendations to the City Council concerning the administration of all of the City's Motor Vehicle Parking Facilities, including the recommendation of regulations for the use and operation of said Facilities. Said Commission may further recommend the establishment of additional parking facilities from time to time and shall annually adopt a budget during the first week in May of each fiscal year to be submitted to the City Council. This budget shall include the expected costs of operation of said parking facilities during the fiscal year and the recommended number of employees, recommended salaries of such employees and recommendations of other expenditures needed for the proper operation of the parking facilities of said City. Said Parking Commission shall further have authority to supervise the Civil Service employees who may be employed by the City to operate such parking facilities.

4. Parking Meter Receipts Clerk: The City Council shall employ from Civil Service lists, one Parking Meter Receipts Clerk and such Assistant Parking Meter Receipts Clerks as may be needed from time to time to operate the parking facilities of the City. Said Clerks shall be bonded (\$2,000.00 annually) and may be either male or female employees of the City. The Parking Meter Receipts Clerk shall be authorized to collect all of the money from all of the parking meters of said City and to deliver such money to the City Treasurer of the City of Urbana where duplicate receipts for such parking meter money shall be obtained from said Treasurer. The Treasurer shall deposit the parking meter money in the Motor Vehicle Parking Revenue Fund of said City. The Parking Meter Receipts Clerk shall file one copy of the Treasurer's Receipt or duplicate deposit slip, with the City Clerk and shall keep one copy of the Treasurer's Receipt for the records of said Parking Meter Receipts Clerk. On the 30th day of each month the Parking Meter Receipts Clerk shall prepare a report for the City Council indicating the total receipts from parking meters during said month and this report shall be read at the first calendar meeting of the next

succeeding month by a member of said Parking Commission. The Parking Meter Receipts Clerk and Assistant Parking Meter Receipts Clerk shall be authorized and empowered, and it shall be their duty, to issue summonses against any person or persons violating any of the rules, regulations or ordinances pertaining to parking meters or parking facilities within the entire City of Urbana. Such summonses shall be placed upon the windshield of automobiles found parked in violation of the parking regulations. Neither the Parking Meter Receipts Clerk nor any Assistant shall be members of the Police Department of said City nor shall they have the power to make arrests or to direct or regulate traffic in any way, but their authority and duties shall be limited strictly to those set forth in this ordinance. Whenever a Parking Meter Receipts Clerk determines that a parking meter is not functioning properly, it shall be the duty of such Clerk to notify the Parking Meter Maintenance Man of the location of said meter.

5. Parking Meter Maintenance Man: The City shall also employ one or more Parking Meter Maintenance Men who shall be charged with the duty of keeping all of the parking meters of said City in proper operating condition. However, the Parking Meter Maintenance Men may be employees of the City who are employed in other capacities such as Firemen or Policemen, but they shall be paid extra compensation for their services performed in meter maintenance work.

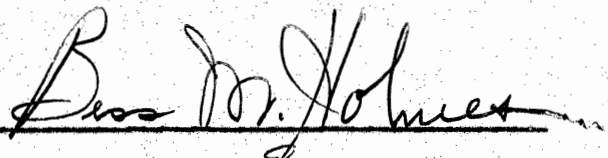
6. Annual Report: The Parking Meter Receipts Clerk shall prepare and submit to the Parking Commission on or before the 5th day of May of each fiscal year, a complete report of all receipts and expenditures of the Parking Meter Funds of said City for the preceding fiscal year.

7. Rental Spaces: The Parking Meter Receipts Clerk shall have authority to rent such parking meter spaces and advertising spaces in off-street parking lots of the City of Urbana as may be recommended from time to time by the Parking Commission, and upon the approval of the City Council. The Clerk shall keep a complete record of all spaces rented, the names of the tenants, the date of the payment of rent and the deposits made of such rent receipts, and shall include same in the monthly report hereinabove referred to.

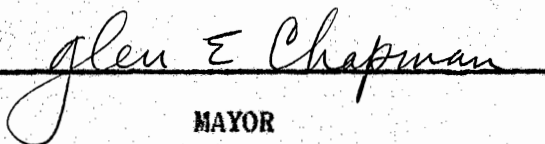
8. All of the Off-Street Parking Facilities of the City of Urbana shall be considered within the parking meter zones of said City under the provisions of "An Ordinance Providing for the Installation of Parking Meters and Establishing Regulations for their Use and Operation," adopted by the City Council on the 15th day of July, A. D. 1946 and approved by the Mayor on July 15, 1946, as amended on April 5, 1954.

9. All regulations concerning the operation of said parking facilities, length of time cars may be parked in spaces, charges for parking, rental charges, and all other rules, regulations and provisions adopted from time to time by the City Council for and concerning the operation of the Off-Street Parking Facilities of the City of Urbana, shall govern the use of said parking facilities, and any violation of such rules or regulations shall constitute a violation of this ordinance and shall be punishable by a fine of not to exceed Two Hundred Dollars (\$200.00).

Adopted by the City Council of the City of Urbana, Illinois, this 1st day of August, A. D. 1955.

  
CITY CLERK

Approved by the Mayor this 1<sup>st</sup> day of August, A. D. 1955.

  
MAYOR