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AN ORDINANCE REGULATING TRAILER COACH PARKS,  
TOURIST, AND OTHER CAMPS WITHIN THE CITY OF URBANA, ILLINOIS

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS:

SECTION 1. Unless the context clearly requires otherwise, the words and phrases set forth in Sections 1.1 to 1.9 inclusive, shall have the meaning set forth in these Sections when used in this Ordinance.

Section 1.1. "Trailer coach" or "mobile home" means any vehicle or similar portable structure used or so constructed as to permit its being used as a conveyance upon the public streets or highways and designed to permit the occupancy thereof as a dwelling place for 1 or more persons.

Section 1.2. "Dependent trailer coach" or "dependent mobile home" means a trailer coach which does not have toilet and bath or shower facilities.

Section 1.3. "Independent trailer coach" or "independent mobile home" means a trailer coach with self contained toilet and bath or shower facilities.

Section 1.4. "Trailer coach park" or "park" means an area of land upon which one or more occupied trailer coaches are harbored either free of charge or for revenue purposes, and shall include any building, structure, tent, vehicle, or enclosure used or intended for use as a part of the equipment of such trailer coach park.

Section 1.5. "Trailer coach space" or trailer coach site" means any portion of a trailer coach park designed for the use or occupancy of one trailer coach.

Section 1.6. "Department" means and includes either the Champaign-Urbana Health District or the Department of Public Health of the State of Illinois.

Section 1.7. "School district" means any district created or operated under the provisions of "The School Code", approved May 1, 1945, as amended.

Section 1.8. "Health Officer" shall mean the Health Officers of Champaign-Urbana Public Health District or any duly authorized representative of the City of Urbana who may be authorized by the Mayor to perform the duties

prescribed in this Ordinance to be performed by the Health Officer.

Section 1.9. "Camp" shall mean any site, lot, parcel or tract of land where one or more cabins, coaches, tents or similar structures used for sleeping or living purposes may be located, and shall include all buildings or other structures thereon used as part of the equipment or as service buildings, regardless of whether or not a charge is made for such location and use.

SECTION 2. No person, firm or corporation shall establish, maintain, conduct or operate a trailer coach park or camp in any area of the City zoned for residential purposes under the Zoning Ordinance of 1950, nor shall establish, maintain, conduct or operate a trailer coach park or camp after the effective date of this Ordinance without first obtaining a license therefor, from the City Clerk of the City of Urbana. Such license shall be issued for one year or the remaining portion thereof and shall expire at Midnight on April 30th of the year next following the issuance thereof, and the license shall be renewed from year to year upon payment of the annual license fee herein provided.

SECTION 3. In order to obtain a permit to construct or an original license to operate a trailer coach park or camp, the applicant shall file with the City Clerk, a written application setting forth:

(a) The full name and address of the applicant or applicants, or names and addresses of the partners if the applicant is a partnership, or the names and addresses of the officers if the applicant is a corporation, and the present or last occupation of the applicant at the time of the filing of the application.

(b) The location and legal description of the tract of land upon which it is proposed to operate and maintain a trailer coach park.

(c) The proposed and existing facilities in the trailer coach park for water supply, sewage, garbage and waste disposal, fire protection, and for a sanitary community building which will include a description of toilets, urinals, sinks, wash basins, slop sinks, showers, drains and laundry facilities, the proposed alterations therein and the maintenances thereof.

(d) The proposed method of lighting the structures and land upon which the trailer coach park is to be located.

(e) The calendar months of the year which applicant will operate said trailer coach park.

(f) The plot plans of the trailer coach park, building plans and specifications for existing buildings and facilities, and the plans and specifications for new buildings and facilities or the proposed alterations in existing facilities, all as may be required by the rules and regulations of the Department under the provisions of this Ordinance.

(g) A statement of the fire-fighting facilities, public or private, which are available to the trailer coach park.

An affidavit of the applicant as to the truth of the matters contained in the application shall be attached thereto. Where a permit to construct as well as an original license to operate is sought by the applicant, request therefore shall be made in the same application. Each application shall be accompanied by an application fee amounting to the sum of \$10.00 for each trailer, tent or cabin located in said park or camp at the time the application is made, and an additional sum of \$10.00 shall be paid to the City Clerk for each additional trailer, tent or cabin added to or located in said park or camp during the fiscal year of the City. The annual fee for an operating permit shall be due and payable to the City Clerk of the City on May 1 of each year.

SECTION 4. Upon receipt of an application for a permit to construct a trailer coach park or camp, or on application for a license to operate and maintain the same, the City Clerk, shall, if the park or camp is found by the department to be in conformity with this Ordinance, issue a permit to construct or an original license as the case may be. If the application for a permit to construct or a license is declined, the department shall give the reasons therefor, in writing, to the applicant; and if the objections can be corrected, the applicant may amend his application and re-submit it for approval.

If a permit to construct a trailer coach park has been issued, the

applicant upon completion thereof shall notify the department. The department shall then inspect the trailer coach park and if completed in accordance with the accepted application, the Clerk shall issue a license.

No change in any sanitary facilities, methods of water supply, sewer, drainage, garbage or waste disposal, and no change in the plot plan shall be made without first making a written application to the department and receiving a written permit therefrom. Such application shall be made in the way and manner hereinbefore set forth; such change or changes shall comply with such safety and sanitary code, codes, rules and regulations as are applicable thereto.

Such a permit does not relieve the applicant from securing building permits or from complying with the zoning<sup>electrical</sup>/or other ordinances applicable thereto.

SECTION 5. Licenses may not be transferred from one location to another location but may be transferred to a new owner of the location for which it was originally granted.

SECTION 6. Any license granted hereunder shall be subject to revocation or suspension by the department. However, the department shall first serve or cause to be served upon the licensee a written notice in which shall be specified the way or ways in which such licensee has failed to comply with the statute, or any rules or regulations promulgated by the department pertaining thereto. Said notice shall require the licensee to remove or abate such nuisance, unsanitary or objectionable condition, specified in such notice within 5 days or within a longer period of time as may be allowed by the department. If the licensee fails to comply with the terms and conditions of said notice, within the time specified or such extended period of time, the department may revoke or suspend such license.

SECTION 7. No person, firm or corporation shall construct a trailer coach park or camp without first obtaining a permit to do so. All permits to construct, all licenses to operate, and all permits to make alterations therein shall be prominently displayed in the office of trailer coach parks. All licenses issued under this Ordinance shall be nontransferable

without the written consent of the licensor, provided, however, that the licensor may not withhold such consent where the provisions of this Ordinance have been met.

SECTION 8. Each trailer coach park or camp licensed or to be constructed under the provisions of this Ordinance shall provide for the following, in the manner hereinafter specified:

(a) Supervision. Every trailer coach park or camp shall be in the charge of a responsible attendant or caretaker at all times, whose duty it shall be to maintain the park, its facilities, and equipment in a clean, orderly and sanitary condition, and be answerable, with the licensee, for any violation of the provisions of this Ordinance.

(b) Location and space. 1. No trailer coach park or camp shall be so located that the drainage of the park area will endanger any water supply. All such parks shall be well drained and shall be located in areas free from ponds, swamps, and similar places in which mosquitoes may breed. No waste water from trailer coaches shall be deposited on the surface of the ground.

2. Each trailer coach, cabin or tent shall be allotted a site of not less than 1,000 square feet, including steps, canopies and other extensions. No trailer coach shall be parked closer than 5 feet to the side lot lines of a trailer coach park, if the abutting property is improved property, or closer than 10 feet to a public street, alley or building. Each individual site shall abut or face on a driveway or clear unoccupied space of not less than 20 feet in width, which space shall have unobstructed access to a public highway or alley. There shall be an open space of at least 10 feet between the sides of every trailer coach, cabin or tent and at least 5 feet between the ends of every trailer coach, cabin or tent. Except that the department may upon application of a park operator, waive such requirements if such waiver does not affect the sanitation requirements herein mentioned or create or permit to continue any hazard to the health and welfare of the community and the occupants of said park.

(c) Water supply. An adequate supply of water of safe, sanitary quality, approved by the department shall be furnished at each trailer park

or camp. Where water from other sources than that supplied by a city or village is proposed to be used, the source of such supply shall first be approved by the department. At least 1 cold water supply outlet shall be provided within 300 feet of every dependent site. Each independent trailer site shall be provided with a cold water tap at least four inches above the ground.

(d) 1. Adequate toilet, lavatory and bathing facilities for occupants of dependent trailer coaches shall be provided in a community service building or buildings. Such building or buildings shall be conveniently located, well constructed, having good natural and artificial lighting, adequate ventilation and floors of concrete or similar impervious materials. Concrete curbing, extending at least 6 inches above the floor, shall be provided and the floor sloped to adequate drains. Walls and partitions shall be constructed of impervious material where subject to splash. Such building shall be maintained at a temperature of at least 68 degrees Fahrenheit during the period from October 1st to May 1st.

2. The community service building shall be provided with toilet rooms for each sex, plainly marked by appropriate signs, in which shall be installed water closets and lavatories adequate in number to serve the reasonable needs of occupants of dependent trailer coaches. Each water closet shall be placed in a separate compartment, properly separated from other water closets and shall be not less than 3 feet wide and shall be enclosed with proper partition. The community service building shall also be provided with tub or shower bath compartments, for both sexes, adequate in number to accommodate the reasonable needs of occupants of dependent trailer coaches. In combination with each bath or shower stall, there shall be provided an individual dressing compartment not less than 2½ feet by 3 feet in plan so arranged as to insure privacy. The floor of such compartment shall be waterproof and elevated 3 inches above the floor of the shower stall or a 6-inch curbing provided, separating shower compartment from dressing room. Mats, grids, and walkways made of wood, cloth or other absorbent materials will not be approved for use in bath sections of community service buildings.

3. A laundry room or building constructed as specified in Section 8 (d) 1 shall be provided containing laundry trays to accommodate the patrons of the trailer coach park or camp. No laundry trays shall be located in toilet or bathrooms.

4. An adequate water supply shall be provided at all times for the operation of all water closets in service buildings, and an adequate supply of hot and cold water shall be provided at all times in the service buildings for all bathing, washing, cleaning and laundry facilities.

5. The department shall, by reasonable rules and regulations, specify the number of water closets, lavatories, and baths or showers required for service of dependent trailer coach sites and the number of laundry facilities required for all trailer coach sites.

(e) Disposal of sewage and other water carried wastes. 1. All sewage and other water carried wastes shall be disposed of into a municipal sewerage system whenever available. In trailer coach parks or camps in which such connections are not available, disposal shall be into a private system which includes a sanitary means of disposal, the operation of which creates neither a nuisance nor a menace to health.

2. When a water carriage system of sewage is used, each trailer coach site shall be provided with a sewer connection for the combined liquid waste outlet or outlets of each trailer coach, and trapped below the frost line. It shall be the duty of the owner or operator of said trailer coach park to provide an approved type of water and odor tight connection from the trailer water drainage to the sewer connection, and it shall be the duty of said owner or operator to make said such connection and keep all occupied trailer coaches connected to said sewer while located in a trailer coach park. Sewer connections in unoccupied trailer coach sites shall be so closed that they will emit no odors or cause a breeding place for flies. No water or waste shall be allowed to fall on the ground from a trailer coach.

(f) Garbage and rubbish storage and disposal. 1. A sufficient number of adequate flyproof and watertight containers shall be supplied for

the storage of garbage except where an adequate incinerator is provided.  
with close fitting covers or lids

2. Garbage containers shall be emptied at least every 3 days and shall not be filled to overflowing, or allowed to become foul smelling, or a breeding place for flies.

3. Garbage and rubbish shall be disposed of in a manner which creates neither a nuisance nor a menace to health and which is approved by the department.

4. Adequate insect and rodent control measures shall be employed. All buildings shall be fly and rodent proof and rodent harborages shall not be permitted to exist in the park or camp.

(g) Central cooking and eating facilities. When community kitchens and dining rooms are provided, such facilities and equipment as are supplied must be maintained in a sanitary condition and kept in good repair.

(h) Electrical outlets. Electrical outlets for each individual trailer site shall be provided and the installation shall be in compliance with all state and local electrical codes and ordinances. No connected electric extension cord shall lie on the ground or be suspended less than 7 feet from the ground above sidewalks or pathways.

(i) Fire protection. Fire extinguishers of a type approved by the state fire marshal for use at trailer coach parks shall be placed at locations within 200 feet of each individual trailer site. Each fire extinguisher shall be periodically examined and kept at all times in a condition for use.

(j) Temporary porches, canvas-roofed canopies and skirts shall be permitted for trailer coaches, and auxiliary rooms may also be authorized by regulation of the department if constructed of fire resistant materials of such specifications as shall be required by such regulations.

(k) All buildings constructed or altered, all plumbing, and all electrical and heating installations shall be in accordance with existing municipal and county building ordinances and the rules and regulations of the department.

SECTION 9. When the department has approved an application for a



permit to construct or make alterations upon a trailer coach park or the appurtenances thereto or a license to operate and maintain the same, it shall retain the original and keep a file thereof, and one copy shall be returned to the applicant or his agent, and one copy shall be sent to the City Clerk.

SECTION 10. The City Clerk and department shall keep a record of all trailer coach parks; said records to show the names and addresses of all trailer coach parks, names and addresses of the licensees, number of trailer coach lots in each park, source of water supply; system of sewage and garbage disposal, and any other information deemed essential by the department.

The City Clerk and department shall supply licensees of all trailer coach parks with any and all health rules and regulations pertaining thereto made by the department and any change or changes that may be made from time to time which shall be posted and kept posted by the management in a protected, conspicuous place within the trailer coach park.

SECTION 11. The following provisions shall be applicable to all trailer coach parks licensed under the provisions of this Act: (a) it shall be the duty of each licensee on the first days of February and September of each year to file with the School Board or Boards of the school district or districts wherein the trailer coach park is located, a report giving the names and ages of all children of school age living in said trailer coach park.

(b) All streets and driveways in every trailer coach park or camp must be maintained in a passable and reasonably dustproof condition at all times, and all streets and driveways in every trailer coach park established after January 1, 1954, shall have a minimum width of 20 feet for streets or driveways.

(c) Every trailer coach park or camp shall be so arranged that the walking distance from any dependent trailer coach unit parking site to the water, toilet, and shower accommodations will not exceed 300 feet.

(d) It shall be the duty of every owner, or operator, or attendant of any trailer coach park or camp to report to the city board of health

or the county health officer the full name, age and address of every person who is affected or suspected of being affected with any reportable or communicable disease.

(e) The management of every trailer coach park or camp shall assume full responsibility for maintaining in good repair and condition all sanitary and safety appliances on said park, and shall promptly bring such action as is necessary to prosecute or eject from said park any person or persons who willfully or maliciously damage such appliances, or any person or persons who fail to comply with the regulations of this Ordinance.

SECTION 12. Each trailer coach park or camp shall be provided with a custodian's office where each trailer coach entering such trailer coach park shall be assigned to a lot location, given a copy of the trailer coach park rules, and registered according to the prescribed form. Said registrations shall include the name and address of every occupant of said trailer coach; the license number of all units; the state issuing such licenses; and a statement indicating the exact location at which such trailer coach was last parked, including the state, city, town or village where such parking occurred. The licensee shall keep a registry of all children of school age occupying trailer coaches in the trailer coach park. The above mentioned register shall be signed by an occupant of the trailer coach, cabin or tent. Any person furnishing misinformation for purposes of registration shall be deemed guilty of a misdemeanor and punishable under the general statutes for such offense. The registration records shall be neatly and securely maintained, and no registration records shall be destroyed until six years have elapsed following the date of registration. The register shall be available at all times for inspection by law enforcement officers.

SECTION 13. The governing body of the school district in which such trailer coach park is located, by and through its officers, attendance officers and proper employees, may inspect and visit a trailer coach park for the purposes of examining the register with reference to children of school age for the purpose of enforcing attendance of school children housed in the trailer coach park. When a trailer coach park is located in two or more school districts, the school district boards of said districts, acting

jointly, shall be and are hereby authorized to proceed under the provisions of this section.

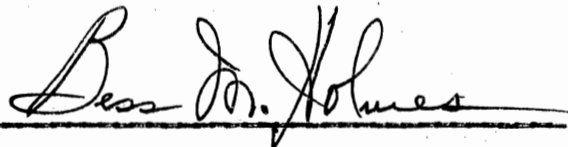
SECTION 14. Whoever violates any provision of this Ordinance shall be fined not more than \$200.00 or imprisoned for a period not to exceed 90 days, or by both such fine and imprisonment.

SECTION 15. The department shall enforce the provisions of this Ordinance and the rules and regulations adopted pursuant thereto affecting health, sanitation, water supply, sewage, garbage and waste disposal, and the department shall personally inspect, at least once each year, each trailer coach park and all the accommodations and facilities therewith. Such officials or officers are hereby granted the power and authority to enter upon the premises of such trailer coach parks at any time for the purposes herein set forth.

The department may issue rules and regulations to carry out the provisions of this Ordinance.

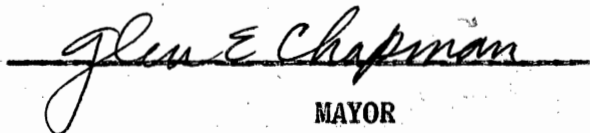
SECTION 16. If any one or more of the provisions of this Ordinance is declared unconstitutional or the application thereof is held invalid, the validity of the remainder of the Ordinance and the application of such provision to other persons and circumstances shall not be affected thereby.

Adopted by the City Council of the City of Urbana, Illinois, this 21<sup>st</sup> day of June, A. D. 1954.



CITY CLERK

Approved by the Mayor this 30<sup>th</sup> day of June A. D. 1954.



MAYOR

STATE OF ILLINOIS )  
                          )  
COUNTY OF CHAMPAIGN)      SS.

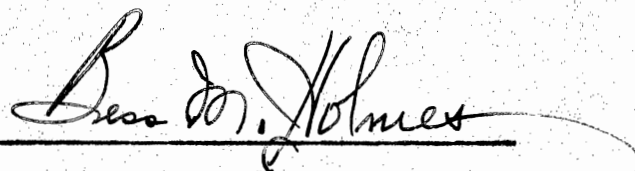
I, BESS M. HOLMES, do hereby certify that I am the City Clerk of the City of Urbana, Illinois, and that as such City Clerk I am the keeper of the ordinances and minutes of the meetings of the City Council of the City of Urbana, Illinois and of the corporate seal of said City.

I further certify that the seal attached to said ordinance and to this certificate is the corporate seal of said City of Urbana.

And I further certify that the foregoing is a true, correct, and exact copy of an ordinance entitled, "An Ordinance Regulating Trailer Coach Parks, Tourist, and Other Camps Within The City of Urbana, Illinois," adopted by the City Council of the City of Urbana, Illinois, on June 21, 1954, and approved by the Mayor on June 30, 1954, and that the original ordinance is in my safe keeping as City Clerk.

I do further certify that this ordinance is published and printed in pamphlet form under direction and authority of the City Council of said City.

WITNESS my hand and seal of said City this 30th day of June, A. D. 1954.

  
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CITY CLERK