

ORDINANCE NO. T-2020-05-001

*Adam Ammons*  
CHAMPAIGN COUNTY CLERK

AN ORDINANCE APPROVING THE ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
(FISCAL YEAR 2020-2021)

**WHEREAS** all legal requirements have been complied with: Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 01, 2020 - June 30, 2021;

That the following budget, incorporated herein, containing an estimate of receipt of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 01, 2020 in the amount of

Town Fund	\$614,894
General Assistance Fund	\$1,223,164
Total All Funds	\$2,330,450

That the estimate of cash to be received during the Fiscal year, from all sources is

Town Fund	\$827,379
General Assistance Fund	\$399,960
Total All Funds	\$1,227,339

That the estimate of expenses for each of the aforementioned funds is

Town Fund	\$928,046
General Assistance Fund	\$1,123,591
Total All Funds	\$2,051,637

That the ending balance at the end of the Fiscal Year, June 30, 2021 is estimated to be

Town Fund	\$539,987
General Assistance Fund	\$574,758
Total All Funds	\$1,114,745

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township Board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date. Adopted on June 15, 2020 by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

AYES: Brown, Colbrook, Hursey, Jakobsson, Miller, Roberts, Wu

NAYS:



*Phyllis D. Clark*  
Phyllis D. Clark, Township Clerk Date

*Diane Wolfe Marlin*  
Diane Wolfe Marlin, Township Chair Date

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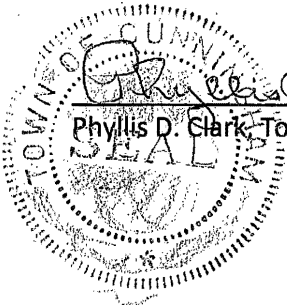
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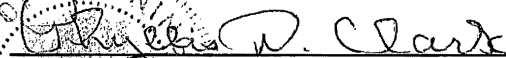
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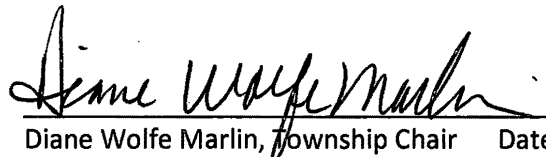
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Phyllis D. Clark, Township Clerk Date

  
Diane Wolfe Marlin, Township Chair Date



# **CUNNINGHAM TOWNSHIP**

## **FINAL BUDGET**

**Fiscal Year 2020 - 2021**  
**July 1, 2020 - June 30, 2021**

**Cunningham Township**  
**205 West Green Street**  
**Urbana, Illinois 61801**

# CUNNINGHAM TOWNSHIP FINAL BUDGET

**Fiscal Year 2020 - 2021**  
**July 01, 2020 - June 30, 2021**

Cunningham Township  
205 West Green Street  
Urbana, Illinois 61801  
(217) 384-4144  
Supervisor@cunninghamtownship.org

## **Elected Officials**

Supervisor	Danielle Chynoweth
Assessor	Wayne T. Williams Jr.
Town Clerk	Phyllis Clark

## **Township Board**

Diane Marlin, Chair  
Maryalice Wu, Ward 1  
Eric Jakobsson, Ward 2  
Shirese Hursey, Ward 3  
Bill Brown, Ward 4  
Dennis P. Roberts, Ward 5  
William Colbrook, Ward 6  
Jared T. Miller, Ward 7

# Budget Memo from the Township Supervisor

June 8, 2020

Dear Cunningham Township Board,

Created in 1928, the Cunningham Township is a local taxing body focused on equity. Our Assessor division provides independent assessments of properties so that all property owners pay their fair share. Our Supervisor oversees programs to support the lowest income households in Urbana – providing a non-duplicated safety net for Urbana households dealing with the devastation of homelessness, joblessness, or disability. The Assessor, Supervisor, Clerk, and Town Board are elected by and accountable to the people of Urbana.

## BACKGROUND

Our community is one of contrasts – with a large and largely invisible impoverished constituency living alongside a flourishing and vibrant academic community. Consider the following:

- **Champaign-Urbana is facing a housing crisis for low-income residents, as wages do not keep up with rent and cost of living.** Champaign County residents are the most rent burdened in the state – with roughly a third of residents severely rent burdened.
- Last year in Champaign County, a person had to work 73 hours a week at minimum wage to afford the average two-bedroom apartment and the cost of utilities. (United Way of Champaign)
- 66% of Urbana renters are paying more than one third of their income on rent. (American Community Survey)
- 1350 Champaign County households had evictions filed against them in 2017, or about 5 per workday. (Champaign Circuit Clerk)
- Federal SSI payments to the disabled are a maximum of \$783 per month, which means they are rent burdened if they pay more than \$258 in rent. The lowest available rents in the city are at least double this amount.
- Vacant rental stock in Champaign-Urbana has increased 50% from 2000, to almost 3000 empty units in the past 9 years. This amount would house the number of known homeless residents in the county several times over. (American Community Survey)
- There is a growing demand for rental assistance. 22% of calls to 211 in Champaign County were for rental assistance last year. The majority of 2800 calls to Centralized Intake for the Homeless were for rental assistance. (United Way, Regional Plan Commission of Champaign County)
- The Housing Authority of Champaign County serves a fraction of demand. An estimated 80% of local households in need of rental subsidies are not served.(Champaign Urbana Tenant Union). 5200+ households signed up in a 3-week open application period in June 2019 for Housing Choice Vouchers, which are used to move those in need into private rentals. Only 1500 of these applicants were added to the waitlist, which now totals 1615. Prior to this waitlist opening, about 1500 Champaign County households had HCVs. Applicants typically wait 2-4 years to receive a voucher. The oldest application in the waitlist is 3.5 years. (Housing Authority of Champaign County)

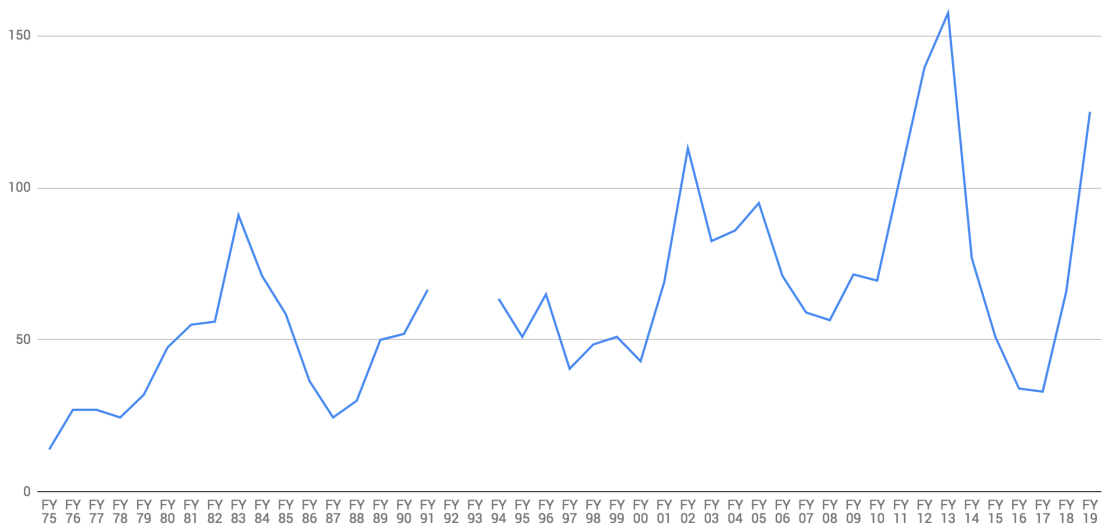
## GENERAL ASSISTANCE PROGRAM

General Assistance is a state-mandated program townships must provide to very low-income or no-income residents who meet program criteria. Township Supervisors set the rules as to who is eligible for General Assistance, and these rules must be applied fairly. Many townships use the Township Officials of Illinois (TOI) GA rules, customizing it to meet their needs. Cunningham Township uses a modified version of the TOI rules.

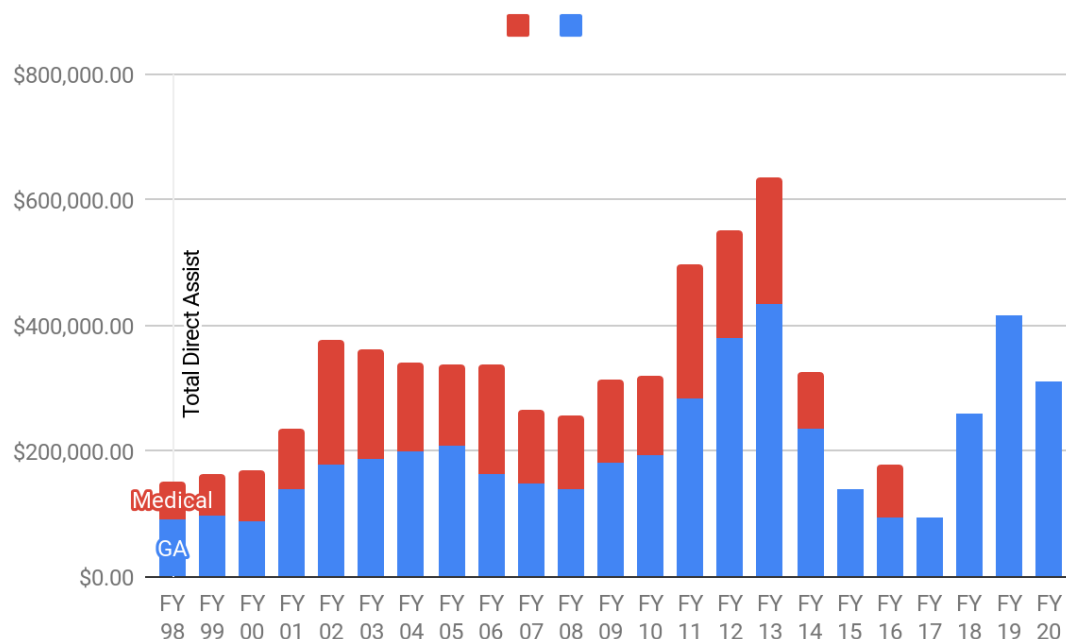
General Assistance is meant to be gap funding and ends when participants receive other cash assistance or sufficient income. General assistance participants fall into three scenarios: 1) Waiting on a disability determination from the Social Security Administration for SSI/SSDI 2) Temporarily out of work due to a medical issue, family emergency, or layoff. 3) Out of work long-term due to homelessness, mental health issues, criminal justice background, lack of education, domestic violence, or trauma.

Our disabled participants are awaiting federal disability determinations. When they receive SSI, the Social Security Administration reimburses Cunningham Township for the General Assistance provided during the timeframe SSA determines the resident was eligible for payments. Unemployed residents participate in Community Workfare; and receive support in seeking employment through our relationships with Salt and Light, WorkNet and Regional Planning Commission. Parents of children are eligible to receive GA as long as they have a pending application for TANF.

Historically the number of Urbana residents requiring General Assistance fluctuates based on the following: 1) the health of the economy 2) federal and state policies and practices regarding medical and disability payments 3) The accessibility of the program itself. Below is a chart of the median number of households in a given year receiving General Assistance from 1975 to present. Note there is a wide variety from 20-176 cases, with an average of 62 cases in this time span, and with missing data from 1992 to 1994.



This second graph shows the amount of payments in dollars for general assistance and medical assistance since 1998. Note that the expansion of Medicaid by the Affordable Care Act 2014 generally coincides with a reduction in medical payments. In 1982 General Assistance was \$130 per month, 20 years later in 2002, payments were \$204 per month, in 2012 they were \$223, through 2019 they were \$265. GA payments are now \$300 per month. City of Champaign Township GA payments are currently \$304.



### EMERGENCY ASSISTANCE

Townships may, at their option, provide Emergency Assistance, which can help with one-time payments of rent, utilities, etc. They may also operate or provide grants to social service agencies for services including: senior support, youth programs, food pantries, or homeless shelters. In response to the crisis in affordable housing and homelessness in Urbana, the Cunningham Township Supervisor launched a **Rental Assistance Program** in December of 2017, which supports Urbana residents who are homeless or at risk of homelessness due to a threat of eviction. The City of Champaign Township followed suit and the two Townships joined forces with Champaign County Regional Planning Commission to launch the Champaign County Rental Assistance Program with over \$200,000 budgeted for this year. This model program of collaboration has one application, no wrong door, and a shared consent form that allows for efficient service.

The Assistance Program currently provides residents up to \$600 once in a two-year period to prevent eviction or for homeless residents to move into housing. Residents must have income that is at least twice their rent, but less than 200% of the poverty level. In the 29 months between December 2017 and April 30 of 2019, CTSO has assisted 308 Urbana households including 674 people, 326 of them children. A breakdown is below:

<b>Rental Assistance Beneficiaries in Urbana December 1, 2017 - April 30, 2020:</b>			
Program Component	# Residents	# Households	# Children
Eviction Prevention	289	124	
Rental Assistance	218	113	
Motel voucher (discontinued)*	167	62	
<b>TOTAL</b>	<b>674</b>	<b>299</b>	<b>326</b>

\*From December 2017 to July of 2018, CTSO provided a hotel voucher program for 60 homeless families in Urbana with no other shelter options. That program provided significant one-of-a-kind data on the needs of homeless families in Urbana, but ultimately was closed in favor of investing in rental assistance and other housing programs

March 25, 2020, The Champaign Rental Assistance Program partners, along with United Way and the Community Foundation of East Central Illinois, launched the COVID Rental Assistance Relief Fund. The fund provides rental assistance to households out of work due to COVID, who are unable to access unemployment, including immigrants. Cunningham Township processes payments for Urbana residents and those in the county outside of Champaign and Rantoul. Cunningham Township has dedicated \$7,000 to this program from our Emergency Assistance line item; we are reimbursed from United Way for all expenses above that amount. To date, this program has received 700 calls and served 39 households—17 paid for through Cunningham Township.

**SOCIAL SERVICE FUNDING PROGRAM**

Cunningham Township has a long-standing partnership with the City of Urbana to distribute grants to social service agencies through the Consolidate Social Service Funding Program (CSSF) with the aim of supporting low-income Urbana residents. CSSF grantees largely provide services that are either unduplicated or in short supply in our community. The CSSF also allows social service agencies to grow their capacity and foster new relationships with other local funding entities. An overview of the existing program is provided in the CSSF FY19 Annual Report.

Over the years, the funding allocation has shifted, as the Township has shown a surplus and the City has faced budget cuts. For example, in 2014 the overall CSSF budget was \$300,000 -- \$200,000 from the city and \$100,000 from the Township. In the current year, the program granted \$215,500 total to 21 non-profit organizations in grants ranging from \$3,5000 to \$21,000. The City of Urbana has contributed \$75,000 and Cunningham Township has managed the remaining \$140,500.

In this proposed budget, I am suggesting a decrease in the township’s contribution to \$100,000 paid for out of savings. In the past two years, we have seen General Assistance rolls climb back to historic averages. We have also added a much needed rental assistance program. Going forward, we will need to assess whether and how Township can continue to support social service funding, given that expenditures for our core programs now exceed income from our tax levy. Township relies heavily on a number of grantees in the CSSF program to provide essential support to Township participants. For example, Township directs nearly every participant in need of Medicaid, SNAP or other DHS support to



Champaign County Health Care Consumers, which has access to the [abe.illinois.gov](http://abe.illinois.gov) system. Township refers every applicant who indicates that a criminal justice background is a barrier to finding housing or employment to First Followers, which holds weekly office hours at Township. Sola Gratia provides seedlings and garden support to the Township garden, and fresh produce to Township participants on location every week of the harvest. Going forward, I am considering whether a fee for service approach would be a better use of funds to partner in providing needed services beyond our capacity and/or expertise.

### **OTHER ASSISTANCE - ANGEL DONOR FUND & SOLIDARITY GARDENS**

The Township's Angel Donor Fund was launched in late 2018 to provide life-saving support for township program participants who have one-time needs that fall outside our programs. Donations are tax-deductible. 100% of all donated funds go directly to secure food, clothing, housing, power, transportation or other tangible needs on behalf of residents. This fund was created in response to multiple requests from the public for a process to donate to support Cunningham Township participants. The response, especially in light of COVID-19, has been overwhelming. We budgeted for \$4,000 in income this year and raised over \$40,000 to date. As a result we have been able to support 588 people, including 196 children - representing 321 households with home delivered meals, food pantry items, toiletries and COVID-19 resource guides in English and Spanish.

Cunningham Township convened community partners to launch Solidarity Gardens CU as a community-wide initiative at a time of worsening food insecurity to empower people to grow food for themselves and community members in need. Through our website, staff at various partner organizations, and volunteer base, Solidarity Gardens CU provides seeds, seedlings, pots, tools, knowledge, and redistribution. Individuals and organizations are encouraged and empowered to plant gardens throughout the Champaign-Urbana area and donate land, garden supplies, expertise, and labor. Income and expense line items have been added to track this program.

### **INTERNSHIP AND VOLUNTEER PROGRAM**

Cunningham Township provides the opportunity for local residents to volunteer to help their neighbors in need. Township Volunteers must be at least 16 years old and keep regular, daytime hours; they provide as much support as they are able. Township typically has 2-8 volunteers at any given time.

Cunningham Township also offers a structured internship program with the following purposes, to: (1) provide formal and informal field experience to students and members of the community, (2) provide a conduit for local residents to collaborate with the Township on projects that are aligned with their interests or passions, and (3) to support Cunningham Township with its needs. Interested Interns submit a cover letter and resume, go through an interview process, and if accepted receive a biweekly stipend of \$125.

As a University of Illinois School of Social Work Field Instructor, I am able to oversee the work of full time Social Work students. Our first student just successfully completed her Spring internship and we

will have 3 Interns seeking their Masters Degrees in Social Work placed at our office full time for the Summer of 2020, along with 7 other interns. I expect students for the Fall and Spring semesters as well.

**IMPACTS OF COVID-19**

We have seen a significant increase in GA, due to the Covid-19 pandemic. If the current rise continues, cases could reach 200 in FY21. To avoid drastic increase in staffing costs, I have streamlined processes so that the same number of staff can serve significantly more participants. The FY 21 budget adds some administrative time to prepare payments. At this time I am unable to anticipate how long the economic impact will last, but with the extension of the Stay At Home order and the University of Illinois moving to online courses for the summer, we could see ramifications for a year or more. As for Rental Assistance, cases leveled off during the last quarter of FY20, as fewer people had sufficient income to apply for our program. We expect a spike in rental assistance needs in FY21 as the stay on evictions is lifted and more working people find themselves rent burdened. In addition, CTSO is anticipating a rise in food insecurity, as \$198 per month of SNAP for individuals generally does not cover the cost of food for the month. Further, those on limited incomes such as SSI are eligible for far less SNAP benefits (\$18 for an individual receiving the standard \$783 in SSI). We continue to use angel donor funds to cover these costs.

**LEVY**

In 2014 the Town Board voted to decrease the tax levy for General Assistance in 2015. This was done upon the recommendation of the prior Supervisor, after she had reduced client numbers to historic lows. When I assumed the position of Supervisor in May of 2017, I found only 26 clients in the General Assistance rolls, a level that had not been seen since 1987. I discovered the prior Supervisor employed aggressive tactics to dissuade residents from applying for GA; and once they were clients, enacted a zero tolerance policy for tardy and missed appointments and Community Work. As one of many examples, I found documentation that a client had been admitted to the Emergency Room and asked his doctor to please call Township to verify that he would not be able to attend his appointment that day. The doctor did so and the client’s case was still terminated.

Beginning in 2016, the GA fund collections were reduced by approximately \$200,000 per year. (See chart below.)

	2015	2016	2017
<b>General Town Fund</b>	\$706,492	\$782,948	\$783,318
<b>General Assistance Fund</b>	\$542,866	\$343,447	\$343,447
<b>Total Taxes Levied</b>	\$1,303,358	\$1,126,395	\$1,126,765

The participant rolls have since returned to anticipated levels of between 90 and 120, and we expect an increase due to COVID-19 to an average of 175 in FY21. As a result, the personal allowance budget for the current year (\$401,280) and amount budgeted for next year (\$630,000) exceed the overall levy

amount (\$399,960) budgeted in FY 21. The difference has been made up through spending from the township surplus.

To address this deficit in coming years, the Township has several options:

- 1) Reduce costs with the potential elimination or constriction of programs and cuts in staff. Social service funding to outside agencies would be a likely first cut, followed by the tightening in General Assistance qualifications.
- 2) Increase income through a levy increase and/or grants. CTSO intends to apply for an Emergency Solutions COVID related grant for FY21 but such income is speculative and not reflected in the budget.

## **NEXT YEAR'S BUDGET**

The FY20 Budget for Cunningham Township, presented here, focuses on addressing homelessness and poverty in Urbana, namely:

- **\$630,000 is budgeted for personal allowances in the general assistance program.** This anticipates a COVID-19 related spike in GA to 175 clients on average. The personal allowance amount was raised for the first time in many years in 2020 to \$300 per month as per Supervisors of Illinois and IDHS guidelines. City of Champaign Township provides \$304 per month.
- **\$100,000 is budgeted for rental assistance including eviction prevention,** a significant increase in anticipation of deepening housing insecurity in light of COVID-19. We estimate 167 Urbana households will be served at an average of \$600. We may be able to mitigate demands with state and federal funds.
- **A total of \$100,000 is budgeted for the Consolidated Social Service Fund,** a reduction of \$75,000. During FY 2021, we will be looking to move towards more of a fee for service model to fund agencies that specifically extend the services of the Township in areas of their expertise.
- **\$50,000 in other grants** to address emerging needs, especially in light of a lack of year round same day shelter options for anyone other than residents fleeing domestic violence.
- **We have increased staff hours, but have been able to control costs** since a majority of our staff elect to work part time - due to family or school commitments - foregoing health care and retirement benefits. We expect a modest increase in administrative staffing hours and an anticipated rise in health care.
- The budget includes \$15,000 for **yearly bus passes for general assistance participants doing workfare**, which is a legal requirement.
- Our **Internship program** plays a central role in supporting our full time staff while getting real world experience in a public aid office. We have reduced funds in this category as we were under budget this year. We expect the same level of interns next year as this year.
- The budget includes **\$5,000 for the Township garden project**, which serves as a tool for outreach, community workfare, and direct service with the provision of fresh food.
- We anticipate **\$25,000 in Angel donor expenses** in FY21 which will go to meet emerging needs of Urbana residents; we expect to raise an equal amount.

### Some notes on Income:

- We have received our tax extension and anticipate **\$1,227,339 in property taxes** next year.
- We continue to negotiate **increases in interest rate payments** with Busey bank and have expanded to include the Illinois Fund. Because of failing interest rates we have reduced anticipated income in this area.
- Cunningham Township launched an **“angel donor fund”** for individual donors to give to the general assistance fund and received donations from a number of organizations, churches and individuals. We have budgeted \$25,000 in income this year.
- Cunningham Township convened community partners to launch Solidarity Gardens CU on June 3rd as a community-wide initiative at a time of worsening food insecurity to empower people to grow food for themselves and community members in need. We anticipate \$15,000 in income and expenses for this program.
- Cunningham Township was one of five communities nationwide to receive a technical assistance grant to implement SOAR - a process that doubles the chances of a successful application for federal disability payments in half the time. **We increased SSI recovery payments last year** - nearly doubling the anticipated budget. We expect to capture \$25,000 next year which more than pays for the SOAR advocate part time position.

### Some Administrative Items to note:

- This budget uses the **“Town Fund - Other”** class for income and expenses shared in common between the Supervisor and Assessor. Appropriate administrative costs are also split with the General Assistance fund.
- In light of the increasing need for General Assistance and Rental Assistance, we have budgeted for **direct mailing** to Urbana households about our services. We also expect to run a modest number of ads through social media, MTD and other outlets.
- Cunningham Township made contributions in FY 19 and FY 20 to lower the **IMRF liability** and saw a significant reduction in liabilities. We have budgeted at 8.05%.
- Cunningham Township pays 50% of all legal fees in **defending the lawsuit filed by Carle Hospital** -- costs split with the City of Urbana. What is at stake is hundreds of millions on the line for the School District, Park District, City, County, and Township. We have, however, budgeted for a reduction in legal expenses next year and intend to better control costs.
- The budget includes several **technological enhancements**. We have budgeted for another seat of our case management software.
- **Building Repairs** includes \$9,000 to render the lobby more comfortable for participants and to do some painting.
- For **health care** expenses, we have estimated an annual increase.

Overall, Township income is estimated at \$1.33 million dollars. This comes from a modest property tax, personal property replacement tax from the state, along with social security reimbursements, dividends from our insurance provider, interest, and private donations.

Cunningham Township paid out \$376,295 in funds to Carle hospital this year, as the result of the judge’s decision on the property tax contestation lawsuit Carle filed against township. We are currently holding \$222,305 in reserves across both the Town fund and GA fund in case further property tax refunds must go to Carle and/or Presence (now OSF) Hospitals.

As for the process, this tentative budget must be available for inspection for at least 30 days before the Budget and Appropriation Ordinance can be adopted by the Township Board. It is requested that the board designates this document as the tentative budget at the May 11, 2020 meeting and have the final vote June 15, 2020. The Budget and Appropriation Ordinance must be adopted within the first three months of the fiscal year.

Sincerely,

A handwritten signature in blue ink that reads "Danielle Chynoweth". The signature is fluid and cursive, with a large, stylized initial 'D'.

Danielle Chynoweth

Cunningham Township Supervisor

## Budget Memo from the Township Assessor

May 1, 2020

Fiscal year 2021 will present unique challenges as the Cunningham Township Assessor's office deals with the ramifications of the COVID-19 global pandemic. In FY 21 the Cunningham Township Assessor's office transitioned to allowing employees to work remotely when entering data and have purchased technology that will minimize public interaction when measuring property. Specifically, our office will utilize Eagleview's Pictometry technology to do initial field reviews in lieu of in person fieldwork where possible. While this will not eliminate the need to go out in person and measure property, it will vastly reduce the need temporarily. I stress there is no substitute for boots and tape measurers on the ground when measuring property.

The FY 21 budget offers little change from FY20. There is funding for one additional employee to assist with entering data into the CAMA. This employee who has been hired is temporary and employment is not expected to carry over into the next fiscal year. I would note I was asked by the town board to stretch the duties of the additional employee over the course of two fiscal years and I have done so. I would also note that we are only expected to spend a little over 50% of the budget for the additional employee in FY 20 due to employee turnover and waiting to fill the position until May. Healthcare is projected to increase 10% however the line item is even due to a change in employee mix. Overall personnel expenses are increasing .3% and I expect that number to decrease by at least \$30,000 next fiscal year.

Non personnel expenditure is expected to increase by 8.46% or \$9,800.00. The Cunningham Township Assessor's Office expects to buy a new server which will account for \$9,000.00 of the increase. Travel and training remain at prior year levels because of expected employee turnover, as well as expected training scheduled in FY 20 deferred to FY 21. Further deferral of training may be necessary depending on staffing needs as well as the emerging environment due to COVID-19. While we did not spend as much on appraisals as expected in FY 20, I expect there will be an increase in commercial appeals due to reassessments.

Unfortunately, COVID-19 forced me to make the tough decision to close the office to the public. I am proud however to increase access and transparency by putting all of our residential property record cards online. Our commercial records are available by email. We are going to begin to update our website with relevant assessment and business news as well as feature a blog from the assessor from time to time. We plan on continuing data collection to fulfill our mission of fair and accurate assessments. Let's continue to make assessments great again.

Sincerely,

Wayne T. Williams Jr.

Cunningham Township Assessor

## **Descriptions of General Town Fund Divisions**

General Town Fund includes three divisions: Supervisor, Assessor, and Administration.

### Supervisor Division

The Supervisor's Division leads the township's administration and finances - with budget preparation and analysis for all funds, financial management and forecasting, property tax levy, FOIA response, IMRF retirement, health care, maintenance of the township building and grounds, legal services and accounting services. These are done with input from the Assessor.

The Supervisor's office includes social service grants, which are designed to help finance human services for low-income individuals, children and senior citizens through grants to local agencies. The Township's Social Service Grants program is part of a joint program of the City of Urbana and Cunningham Township.

The Supervisor also conducts public education - seeking to address the roots of poverty— lack of employment, unequal distribution of wealth and income, and discrimination—through program development, policy change, and public education. We produce white papers and educate local leaders on the local conditions of poverty, discrimination, state of social services, and gaps in the safety net, advocating for systems change as needed.

Compensation and benefits for the following elected officials are included in the Administration budget: Township Supervisor and Township Clerk. There are TWO employees in this division: A full time Office Administrator and Part-Time Project Coordinator.

### Assessor Division

The Cunningham Township Assessor determines fair market value of property and sets the assessment at one-third of fair market value. The elected Cunningham Township Assessor oversees this division. Compensation and benefits for the elected Assessor are included in this division's budget. Full time employees in this division are the Chief Deputy Assessor (1), Deputy Assessors (2), and Residential Field Property Data Collector (1).

### Administration Division

Shared income and expenses within the town fund are now accounted for in the administration division. There are no employees.

## **Description of General Assistance Fund**

The General Assistance Fund has one division - General Assistance (GA). This fund supports the following programs: 1) General Assistance 2) Emergency Assistance which includes Rental Assistance 4) Other Services (funded by the Township Angel Donor Fund).

General Assistance is an income maintenance program administered throughout Illinois by Township Supervisors. The purpose of General Assistance is to provide benefits to low-income persons who have applications pending for, or do not qualify for benefits from other cash assistance programs administered by the Department of Human Services and the Social Security Administration. The eligibility rules and benefit levels vary from township to township. A township can adopt any set of General Assistance standards as long as those standards fall within Illinois statutory requirements.

Cunningham Township uses the General Assistance Handbook of the Township Officials of Illinois. A copy is available for review at the Cunningham Township Supervisor's office.

Cunningham Township provides General Assistance to qualifying persons who reside within the Township boundaries (i.e., the City of Urbana city limits). The maximum monthly personal allowance for one adult is currently \$300 with no proposed rate increase in the coming year. Every participant receiving General Assistance also receives transportation assistance in the form of a yearly bus pass, if needed. No medical assistance is offered as this is covered by area agencies.

Those who receive personal allowances earn these allowances by participating in one of three tracks:

- 1) **Job Search, Training, and Work** track is to contribute to the training and experience of employable recipients and assist such recipients in obtaining employment. Participants engage in educational activities, such as GED completion or special certification and make steps towards employment with support from Cunningham Township staff.
- 2) **Workfare Program** track is designed to benefit the local community through labor performed by recipients who cannot reasonably be expected to benefit from training and job search activities or otherwise be aided to obtain employment. They serve at local non-profit and government agencies for the amount of their check divided by the minimum wage in Illinois.
- 3) **Exempt Track** is for individuals 60 years and older or with a demonstrated disability who are not able to participate in JSTW or CWP. These individuals may receive advocacy support in pursuing social security disability (SSI or SSDI).

Homeless Assistance supports low-income Urbana residents who are in the life-threatening circumstance of living without shelter. This program fills the gap when emergency and transitional shelters either do not exist or cannot accommodate a resident. It also prevents homelessness by keeping residents with sufficient income from being evicted. Township can provide an income-qualifying household payment towards stopping eviction. If the resident is homeless, township can provide rental assistance. Homeless Assistance is a one-time assistance is available to a household once in a 2-year period.

The Township advocacy program supports any participant who needs additional services, such as disability, mental health, substance abuse, health care navigation, child care, education or other, is referred to the appropriate agency and follow up is provided to ensure they receive the support needed. In doing so, we can identify gaps and systems issues and work with funding and agency partners to resolve these.

There are two full time case manager positions in this division and three part time employees.



**ORDINANCE T-2020-05-001**

**AN ORDINANCE APPROVING THE ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
(FISCAL YEAR 2020-2021)**

**WHEREAS** all legal requirements have been complied with: Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 01, 2020 - June 30, 2021;  
That the following budget, incorporated herein, containing an estimate of receipt of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 01, 2020 in the amount of

Town Fund	\$614,894
General Assistance Fund	\$1,223,164
Total All Funds	\$1,838,058

That the estimate of cash to be received during the Fiscal year, from all sources is

Town Fund	\$868,139
General Assistance Fund	\$480,185
Total All Funds	\$1,348,324

That the estimate of expenses for each of the aforementioned funds is

Town Fund	\$938,886
General Assistance Fund	\$1,052,591
Total All Funds	\$1,991,476

That the ending balance at the end of the Fiscal Year, June 30, 2021 is estimated to be

Town Fund	\$544,148
General Assistance Fund	\$650,758
Total All Funds	\$1,194,906

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township Board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date.  
Adopted on June 15, 2020 by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

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Phyllis Clark, Township Clerk	Date	Diane Marlin, Township Chair	Date
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**Supervisor**

(Town Fund)

Expense	FY 20 Budget	FY 21 Budget	Change
6000 · PERSONNEL			
6009 · PAYROLL EXPENSES	\$100	\$150	\$50
6010 · SUPERVISOR'S SALARY	\$63,254	\$65,000	\$1,746
6012 - CLERK'S SALARY	0	\$3700	\$3700
6013 · SALARIES - OTHERS	\$40,000	\$62,000	\$22,000
6040 · HEALTH INSURANCE	\$18,000	\$26,532	\$8,532
6050 · IMRF	\$10,325	\$7,728	-\$2,597
6060 · FICA	\$8,695	\$9,999	\$1,304
6070 · UNEMPLOYMENT COMP INS	\$2250	\$1680	-\$840
Total 6000 · PERSONNEL	\$142,894	\$176,786	\$33,895
6100 · ADMINISTRATION			
6110 · TRAINING	\$2,000	\$2,000	\$0
6120 · TRAVEL	\$1,000	\$1,000	\$1,000
6210 · LEGAL	\$0	\$0	\$0
6215 · ADMIN SERVICES	\$3,000	\$2,000	-\$1,000

6220 · AUDIT SERVICES	\$0	\$0	\$0
6230 · DUES & SUBS	\$1,000	\$100	-\$900
6240 · COMPUTER SERVICE	\$0	\$0	\$0
6250 · BUILD URBANA TAX REFUND	\$0	\$0	\$0
6260 · GENERAL INSURANCE	\$0	\$0	\$0
6270 · APPRAISALS	\$0	\$0	\$0
6283 · JANITORIAL	\$1,400	\$1,500	-\$100
6310 · OFFICE SUPPLIES	\$1,400	\$1,500	\$1,00
6320 · COMPUTER SOFTWARE	\$200	\$500	\$300
6330 · MISCELLANEOUS EXPENSES	\$500	\$500	\$0
6340 · POSTAGE	\$1,500	\$100	-\$1,400
6350 · PRINTING	\$1,000	\$500	-\$500
6360 · PUBLISHING	\$0	\$0	\$0
6410 · EQUIPMENT MAINTENANCE	\$400	\$100	-\$300
6411 · EQUIPMENT PURCHASE (< \$5,000)	\$3,000	\$3,500	\$500
TOTAL ADMIN	\$15,000	\$11,800	-\$3,200
6600 · CSSF GRANTS			
6600 · CSSF GRANTS - Other	\$170,500	\$100,000	-\$70,000
Total 6600 · CSSF GRANTS	\$170,500	\$100,000	-\$70,000

6700 · PROGRAMS

6701 · OTHER GRANTS	\$0	\$50,000	\$68,000
6750 · INTERN/VOLUNTEER PROGRAM	\$10,400	\$10,000	-\$400
6760 · EVENT EXPENSE	\$1,500	\$2,000	\$500
6778 – SOLIDARITY GARDENS	\$0	\$15,000	\$15,000
Total 6700 · PROGRAMS	\$11,900	\$77,000	\$65,100
Total Expense	\$340,294	\$365,589	\$25,295

Assessor

(Town Fund)

Expense	FY 20	FY 21 Budget	Change
6000 · PERSONNEL			
6009 · PAYROLL EXPENSES	\$416	\$416	\$0
6011 · ASSESSOR'S SALARY	\$66,659	\$67,559	\$900
6013 · SALARIES - OTHERS	\$130,000	\$133,250	\$3,250
6040 · HEALTH INSURANCE	\$69,267.00	\$69,267.00	\$0.00
6050 · IMRF	\$23,265.90	\$19,304.62	\$(3,961.38)
6060 · FICA	\$20,475.91	\$18,345.39	\$(2,130.61)
6070 · UNEMPLOYMENT COMP INS	\$5,250	\$5,250	\$0
6000 · PERSONNEL - Other	\$36,000	\$39,000	\$3,000
Total 6000 · PERSONNEL	\$351,334	\$352,392.01	\$1,058.01
6100 · ADMINISTRATION			
6110 · TRAINING	\$12,000	\$12,000	\$0
6120 · TRAVEL	\$8,000	\$8,000	\$0
6215 · ADMIN SERVICES	\$23,000	\$23,000	\$0

6230 · DUES & SUBS	\$5,730	\$5,730	\$0
6240 · COMPUTER SERVICE	\$1,600	\$1,600	\$0
6270 · APPRAISALS	\$34,000	\$34,000	\$0
6310 · OFFICE SUPPLIES	\$1,500.00	\$1,500	\$0
6320 · COMPUTER SOFTWARE	\$4,000	\$12,400	\$8,400
6330 · MISCELLANEOUS EXPENSES	\$500	\$800	\$300
6340 · POSTAGE	\$9,075	\$9,075	\$0
6350 · PRINTING	\$2,500	\$3,000	\$500.00
6410 · EQUIPMENT MAINTENANCE	\$500	\$500	\$0
6411 · EQUIPMENT PURCHASE (< \$5,000)	\$5,000	\$5,000	\$0
6412 · EQUIPMENT PURCHASE (> \$5,000)	\$0	\$9,000	\$9,000
6450 · COMPUTER SOFTWARE MAINT	\$8,400.00	\$0	\$(8,400)
TOTAL ADMIN	\$115,805	\$125,605	\$9,800
Total Expense	\$467,139	\$477,997.01	\$10,858.01

**Town Fund - Other**

(Town Fund)

	FY 20 Budget	FY 21 Budget	Change
Income			
4010 · PROPERTY TAX - CURRENT	\$790,000	\$602,327	-\$187,673
4011 · PROPERTY TAX - PRIOR YEARS	\$75	\$0	-\$75
4012 · PPRT	\$12,000	\$13,000	\$1000
4013 · IN LIEU OF TAXES	\$2,000	\$2,000	\$0
4014 · MOBILE HOME TAXES	\$60	\$60	\$0
4015 · COLLECTOR INTEREST	\$200	\$200	\$0
4020 · INTEREST INCOME	\$15,000	\$10,000	-\$5,000
4040 · MISCELLANEOUS INCOME	\$3,000	\$500	\$2,500
4036 · DONATIONS - SOLIDARITY GARDENS	\$0	\$15,000	\$15,000
Total Income	\$822,335	\$643,087	-\$179,248

Expense

6000 · PERSONNEL

6009 · PAYROLL EXPENSES	\$0	\$0	\$0
6012 · CLERK'S SALARY	\$3,700	\$0	-\$3,700
6050 – IMRF PAYDOWN	\$77,000	\$0	-\$77,000

6060 · FICA	\$283	\$0	-\$283
6070 - UNEMPLOYMENT COMP INS	\$0	\$0	-\$80
Total 6000 · PERSONNEL	\$80,983	\$0	-\$80,983

6100 · ADMINISTRATION

6210 · LEGAL	\$20,000	\$30,000	\$10,000
6215 · ADMIN SERVICES	\$5,000	\$8,000	\$3,000
6220 · AUDIT SERVICES	\$3,500	\$6,000	\$2,500
6230 · DUES & SUBS	\$1,200	\$1,000	-\$200
6240 · COMPUTER SERVICE	\$2,400	\$3,000	\$600
6250 · BUILD URBANA TAX REFUND	\$3,000	\$3,000	\$0
6260 · GENERAL INSURANCE	\$6,000	\$6,000	\$0
6283 · JANITORIAL	\$3,564	\$0	\$0
6310 · OFFICE SUPPLIES	\$500	\$0	-\$500
6330 · MISCELLANEOUS EXPENSES	\$500	\$0	-\$500
6350 · PRINTING	\$400	\$5,000	\$4,600
6360 · PUBLISHING	\$1,200	\$500	-\$700
6410 · EQUIPMENT MAINTENANCE	\$400	\$500	\$100
6411 · EQUIPMENT PURCHASE (< \$5,000)	\$1,000	\$1,500	\$500
6420 · MAINTENANCE-BUILDING & GROUNDS	\$2,300	\$2,300	\$0



6421 · BLDG REPAIRS/MAINT (< \$10,000)	\$4,600	\$4,000	-\$600
6422- BLDG REPAIRS/MAINT (> \$10,000)	\$2,000	\$0	-\$2,000
6430 · UTILITIES	\$4,000	\$6,000	\$2,000
6440 · TELEPHONE AND INTERNET	\$6,000	\$6,500	\$500
6520 · VEHICLE MAINTENANCE	\$2,000	\$2,000	\$0
TOTAL ADMIN	\$73,564	\$95,300	\$21,736
Total Expense	\$154,547	\$95,300	-\$59,247

	<u>Total Town Fund</u>		
	FY 20 Budget	FY 21 Budget	Change
Income			
4010 · PROPERTY TAX - CURRENT	\$790,000	\$827,379	\$37,379
4011 · PROPERTY TAX - PRIOR YEARS	\$75	\$0	-\$75
4012 · PPRT	\$12,000	\$13,000	\$37,379
4013 · IN LIEU OF TAXES	\$2,000	\$2,000	-\$75
4014 · MOBILE HOME TAXES	\$60	\$60	\$1,000
4015 · COLLECTOR INTEREST	\$200	\$200	\$0
4020 · INTEREST INCOME	\$15,000	\$10,000	\$0
4036 – DONATIONS – SOLIDARITY GARDENS	\$0	\$15,000	\$15,000
4040 · MISCELLANEOUS INCOME	\$3,000	\$500	-\$2,500
Total Income	<u>\$822,335</u>	\$868,139	\$45,804

Expense

6000 · PERSONNEL

6009 · PAYROLL EXPENSES	\$516	\$566	\$50
6010 · SUPERVISOR'S SALARY	\$63,254	\$65,000	\$1,746
6011 · ASSESSOR'S SALARY	\$66,659	\$67,559	\$900

6012 · CLERK'S SALARY	\$3,700	\$3,700	\$0
6013 · SALARIES - OTHERS	\$170,000	\$195,250	\$25,250
6014 - PERSONNEL - OTHER	\$36,000	\$39,000	\$3,000
6040 · HEALTH INSURANCE	\$87,267	\$95,799	\$8,532
6050 · IMRF	\$33,591	\$27,033	-\$6,558
6051 - IMRF PAYDOWN	\$77,000	\$0	-\$77,000
6060 · FICA	\$29,454	\$28,344	-\$1,110
6070 · UNEMPLOYMENT COMP INS	\$7,770	\$6,930	-\$840
6000 · PERSONNEL - Other	\$0	\$0	\$0
Total 6000 · PERSONNEL	<u>\$575,211</u>	<u>\$529,181</u>	-\$46,030
6100 · ADMINISTRATION			
6110 · TRAINING	\$14,000	\$14,000	\$0
6120 · TRAVEL	\$9,000	\$9,000	\$0
6210 · LEGAL	\$20,000	\$30,000	\$10,000
6215 · ADMIN SERVICES	\$31,000	\$33,000	\$2,000
6220 · AUDIT SERVICES	\$3,500	\$6,000	\$2,500
6230 · DUES & SUBS	\$7,930	\$6,830	-\$1,100
6240 · COMPUTER SERVICE	\$4,000	\$4,600	\$600
6250 · BUILD URBANA TAX REFUND	\$3,000	\$3,000	\$0

6260 · GENERAL INSURANCE	\$6,000	\$6,000	\$0
6270 · APPRAISALS	\$34,000	\$34,000	\$0
6283 · JANITORIAL	\$3,564	\$0	-\$3,564
6310 · OFFICE SUPPLIES	\$3,400	\$3,000	-\$400
6320 · COMPUTER SOFTWARE	\$4,200	\$12,900	\$8,700
6330 · MISCELLANEOUS EXPENSES	\$1,500	\$1,300	-\$200
6340 · POSTAGE	\$10,575	\$19,175	\$8,600
6350 · PRINTING	\$3,900	\$8,500	\$4,600
6360 · PUBLISHING	\$1,200	\$500	-\$700
6410 · EQUIPMENT MAINTENANCE	\$1,300	\$1,100	-\$200
6411 · EQUIPMENT PURCHASE (< \$5,000)	\$9,000	\$10,000	\$1,000
6412 · EQUIPMENT PURCHASE (> \$5,000)	\$0	\$9,000	\$9,000
6420 · MAINTENANCE-BUILDING & GROUNDS	\$2,300	\$2,300	\$0
6421 · BLDG REPAIRS/MAINT (< \$10,000)	\$4,600	\$4,000	-\$600
6422 · BLDG REPAIRS/MAINT (>\$10,000)	\$2,000	\$0	-\$2,000
6430 · UTILITIES	\$4,000	\$6,000	\$2,000
6440 · TELEPHONE AND INTERNET	\$6,000	\$6,500	\$500
6450 · COMPUTER SOFTWARE MAINT	\$12,400	\$0	-\$12,400
6520 · VEHICLE MAINTENANCE	\$2,000	\$2,000	\$0
TOTAL ADMIN	<u>\$204,369</u>	\$232,705	\$28,336

TOTAL 6600 · CSSF GRANTS	\$175,000	\$100,000	-\$75,000
6700 · PROGRAMS			
6701 · OTHER GRANTS	\$0	\$50,000	\$50,000
6750 · INTERN/VOLUNTEER PROGRAM	\$10,400	\$10,000	-\$400
6760 · EVENT EXPENSE	\$1,500	\$2,000	\$500
Total 6700 · PROGRAMS	\$11,900	\$77,000	\$65,100
Total Expense	\$961,980	\$938,886	-\$23,094
Net Income	-\$139,645	-\$70,746	\$68,899
BEGINNING BALANCE			\$614,894
END BALANCE			\$544,148

	<u>Total GA Fund</u>		
	FY 20 Budget	FY 21 Budget	Change
Income			
4010 · PROPERTY TAX - CURRENT	\$394,454	\$399,960	\$5,506
4011 · PROPERTY TAX - PRIOR YEARS	\$50	\$0	-\$50
4012 · PPRT	\$12,000	\$12,000	\$0
4013 · IN LIEU OF TAXES	\$2,000	\$2,000	\$0
4014 · MOBILE HOME TAXES	\$25	\$25	\$0
4015 · COLLECTOR INTEREST	\$200	\$200	\$0
4020 · INTEREST INCOME	\$15,000	\$15,000	\$0
4030 · SSI REIMBURSEMENTS	\$10,000	\$25,000	\$15,000
4035 · DONATIONS	\$4,000	\$25,000	\$21,000
4040 · MISCELLANEOUS INCOME	\$1,000	\$1,000	\$0
Total Income	\$438,729	\$480,185	\$41,456
Expense			
6000 · PERSONNEL			
6009 · PAYROLL EXPENSES	\$100	\$150	\$50
6013 · SALARIES - OTHERS	\$110,000	\$114,400	\$4,400

6040 · HEALTH INSURANCE	\$28,800	\$40,680	\$11,880
6050 · IMRF	\$11,000	\$9,209	-\$1,791
6060 · FICA	\$10,768	\$8,752	-\$2,016
6070 · UNEMPLOYMENT COMP INS	\$3,200	\$3,200	\$0
Total 6000 · PERSONNEL	\$186,868	\$176,391	-\$10,477

6100 · ADMINISTRATION

6110 · TRAINING	\$4,000	\$3,000	-\$1,000
6120 · TRAVEL	\$1,000	\$1,000	\$0
6210 · LEGAL	\$20,000	\$10,000	-\$10,000
6215 · ADMIN SERVICES	\$8,000	\$1,000	-\$7,000
6220 · AUDIT SERVICES	\$2,000	\$3,000	\$1,000
6230 · DUES & SUBS	\$100	\$100	\$0
6240 · COMPUTER SERVICE	\$100	\$100	\$0
6250 · BUILD URBANA TAX REFUND	\$3,000	\$3,000	\$0
6260 · GENERAL INSURANCE	\$3,000	\$3,000	\$0
6283 · JANITORIAL	\$1,782	\$0	\$1,782
6310 · OFFICE SUPPLIES	\$1,500	\$2,000	\$500
6320 · COMPUTER SOFTWARE	\$5,000	\$5,500	\$500

6330 · MISCELLANEOUS EXPENSES	\$500	\$500	\$0
6340 · POSTAGE	\$2,000	\$2,000	\$0
6350 · PRINTING	\$750	\$2,500	\$1,750
6360 · PUBLISHING	\$750	\$2,000	\$1,250
6411 · EQUIPMENT PURCHASE (< \$5,000)	\$5,000	\$6,000	\$1,000
6420 · MAINTENANCE-BUILDING & GROUNDS	\$2,500	\$2,500	\$0
6421 · BLDG REPAIRS/MAINT (< \$10,000)	\$10,000	\$5,000	-\$5,000
6430 · UTILITIES	\$2,000	\$2,000	\$0
6440 · TELEPHONE AND INTERNET	\$2,000	\$2,000	\$0
6520 · VEHICLE MAINTENANCE	\$0	\$0	\$0
TOTAL ADMIN	\$78,982	\$56,200	-\$22,782

6700 · PROGRAMS

6701 · OTHER GRANTS	50,000.00	\$0	-\$50,000
6710 · WORK/TRAINING SUPPLIES	10,000.00	\$15,000	\$5,000
6720 · MEDICAL CARE	500.00	\$0	-\$500
6730 · PERSONAL ALLOWANCES (GA)	401,280.00	\$630,000	\$228,720
6731 · EMERGENCY ASSISTANCE	15,000.00	\$25,000	\$10,000
6732 · RENTAL ASSIST/EVICTION PREVENT	80,000.00	\$100,000	\$20,000
6740 · CLIENT EMPLOYMENT VERIFICATION	3,000.00	\$2,000	-\$1,000



6750 · INTERN/VOLUNTEER PROGRAM	36,400.00	\$20,000	-\$16,400
6760 · EVENT EXPENSE	3,000.00	\$3,000	\$0
6770 · OTHER SERVICES FOR CLIENTS (Angel Fund)	4,000.00	\$10,000	\$6,000
6700 - PROGRAMS - OTHER	0.00		\$0
Total 6700 · PROGRAMS	<u>603,180</u>	<u>\$820,000</u>	\$216,820
Total Expense	\$869,030	\$1,052,591	\$183,561
Net Income	-\$430,301	-\$572,406	-\$142,105
BEGINNING BALANCE			\$1,223,164
END BALANCE			\$650,758

**TOTAL TOWNSHIP FUNDS**

	FY 20 Budget	FY 21 Budget	Change
Income			
4010 · PROPERTY TAX - CURRENT	\$1,184,454	\$1,227,339	\$42,885
4011 · PROPERTY TAX - PRIOR YEARS	\$125	\$0	-\$125
4012 · PPRT	\$24,000	\$25,000	\$1,000
4013 · IN LIEU OF TAXES	\$4,000	\$4,000	\$0
4014 · MOBILE HOME TAXES	\$85	\$85	\$0
4015 · COLLECTOR INTEREST	\$400	\$400	\$0
4020 · INTEREST INCOME	\$30,000	\$25,000	-\$5,000
4030 · SSI REIMBURSEMENTS	\$10,000	\$25,000	\$15,000
4035 · DONATIONS – ANGEL	\$4,000	\$20,000	\$16,000
4036 · DONATIONS – SOLIDARITY GARDENS	\$0	\$15,000	\$15,000
4040 · MISCELLANEOUS INCOME	\$4,000	\$1,500	-\$2,500
Total Income	<u>\$1,261,064</u>	<u>\$1,348,324</u>	\$87,260

Expense

    6000 · PERSONNEL

        6009 · PAYROLL EXPENSES

\$616	\$716	\$100
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6010 · SUPERVISOR'S SALARY	\$63,254	\$65,000	\$1,746
6011 · ASSESSOR'S SALARY	\$66,659	\$67,559	\$900
6012 · CLERK'S SALARY	\$3,700	\$3,700	\$0
6013 · SALARIES - OTHERS	\$280,000	\$309,650	\$29,650
6014 · PERSONNEL - OTHER	\$36,000	\$39,000	\$3,000
6040 · HEALTH INSURANCE	\$116,067	\$136,479	\$20,412
6050 · IMRF	\$44,591	\$36,242	-\$3,127
6051 · IMRF PAYDOWN	\$100,000	\$0	-\$100,000
6060 · FICA	\$40,222	\$37,095	-\$3,127
6070 · UNEMPLOYMENT COMP INS	\$10,970	\$10,130	-\$840
6000 · PERSONNEL - Other	\$0	\$0	\$0
Total 6000 · PERSONNEL	<u>\$762,079</u>	<u>\$705,571</u>	-\$56,508
6100 · ADMINISTRATION			
6110 · TRAINING	\$18,000	\$17,000	-\$1,000
6120 · TRAVEL	\$10,000	\$10,000	\$0
6210 · LEGAL	\$40,000	\$40,000	\$0
6215 · ADMIN SERVICES	\$39,000	\$34,000	-\$5,000
6220 · AUDIT SERVICES	\$5,500	\$9,000	\$3,500
6230 · DUES & SUBS	\$8,030	\$6,930	-\$1,100

6240 · COMPUTER SERVICE	\$4,100	\$4,700	\$600
6250 · BUILD URBANA TAX REFUND	\$6,000	\$6,000	\$0
6260 · GENERAL INSURANCE	\$9,000	\$9,000	\$0
6270 · APPRAISALS	\$34,000	\$34,000	\$0
6283 · JANITORIAL	\$5,346	\$0	-\$5,346
6310 · OFFICE SUPPLIES	\$4,900	\$5,000	\$100
6320 · COMPUTER SOFTWARE	\$9,200	\$18,400	\$9,200
6330 · MISCELLANEOUS EXPENSES	\$2,000	\$1,800	-\$200
6340 · POSTAGE	\$12,575	\$21,175	\$8,600
6350 · PRINTING	\$4,650	\$11,000	\$6,350
6360 · PUBLISHING	\$1,950	\$2,500	\$550
6410 · EQUIPMENT MAINTENANCE	\$1,300	\$1,100	-\$200
6411 · EQUIPMENT PURCHASE ( < \$5,000)	\$14,000	\$16,000	\$2,000
6412 · EQUIPMENT PURCHASE ( > 5,000)	\$0	\$9,000	\$9,000
6420 · MAINTENANCE-BUILDING & GROUNDS	\$4,800	\$4,800	\$0
6421 · BLDG REPAIRS/MAINT ( < \$10,000)	\$14,600	\$9,000	-\$5,600
6422 · BLDG REPAIRS/MAINT ( > \$10,000)	\$4,000	\$0	-\$4,000
6430 · UTILITIES	\$6,000	\$8,000	\$2,000
6440 · TELEPHONE AND INTERNET	\$8,000	\$8,500	\$500

6450 · COMPUTER SOFTWARE MAINT	\$14,400	\$0	-\$14,400
6520 · VEHICLE MAINTENANCE	\$2,000	\$2,000	\$0
TOTAL ADMIN	<u>\$283,351</u>	<u>\$288,905</u>	\$5,554
Total 6600 · CSSF GRANTS	\$175,000	\$100,000	-\$75,000
6700 · PROGRAMS			
6701 · OTHER GRANTS	\$50,000	\$50,000	\$0
6710 · WORK/TRAINING SUPPLIES	\$10,000	\$15,000	\$5,000
6720 · MEDICAL CARE	\$500	\$0	-\$500
6730 · PERSONAL ALLOWANCES (GA)	\$401,280	\$630,000	\$228,720
6731 · EMERGENCY ASSISTANCE	\$15,000	\$25,000	\$10,000
6732 · RENTAL ASSIST/EVICTION PREVENT	\$80,000	\$100,000	\$20,000
6740 · CLIENT EMPLOYMENT VERIFICATION	\$3,000	\$2,000	-\$1,000
6750 · INTERN/VOLUNTEER PROGRAM	\$46,800	\$30,000	-\$16,800
6760 · EVENT EXPENSE	\$4,500	\$5,000	\$500
6770 · ANGEL DONOR EXPENSE (OTHER SERVICES)	\$4,000	\$25,000	\$21,000
6775 – SOLIDARITY GARDENS	\$0	\$15,000	\$15,000
Total 6700 · PROGRAMS	<u>\$615,080</u>	<u>\$897,000</u>	\$281,920

Total Expense	\$1,831,010	\$1,991,476	\$160,466
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Net Income	-\$569,946	-\$643,152	-\$73,206
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BEGINNING BALANCE			\$1,838,058
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END BALANCE			\$1,194,906
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