



Board of Trustees
Town of Cunningham
Urbana, Illinois

We have audited the financial statements of the governmental activities and each major fund of Town of Cunningham as of and for the year ended June 30, 2019, and have issued our report thereon dated November 21, 2019. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Cunningham are described in Note 1 to the financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during 2019.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no accounting estimates affecting the financial statements which were particularly sensitive or required substantial judgments by management.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify and we did not notify them of any uncorrected financial statement misstatements.

Corrected misstatements

The attached schedule summarizes all misstatements (material and immaterial) detected as a result of audit procedures that were corrected by management.

Disagreements with management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit.

Management representations

We have requested certain representations from management that are included in the management representation letter dated November 21, 2019.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Other audit findings or issues

We have provided a separate letter to you dated November 21, 2019, communicating internal control related matters identified during the audit.

Other information in documents containing audited financial statements

With respect to the supplementary information accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated November 21, 2019.

The statistical data accompanying the financial statements, which is the responsibility of management, was prepared for purposes of additional analysis and is not a required part of the financial statements. Such information was not subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we did not express an opinion or provide any assurance on it.

Our auditor’s opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

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This communication is intended solely for the information and use of the Board of Trustees and management of Town of Cunningham and is not intended to be, and should not be, used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Champaign, Illinois
November 21, 2019

Client: **004-00475200 - Town of Cunningham, Illinois**
 Engagement: **AUD 2019 - Town of Cunningham**
 Period Ending: **6/30/2019**
 Trial Balance: **0900 - Town Fund TB**
 Workpaper: **0921.00 - Town Fund - Adjusting Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1		4000.10		
To remove PPRT revenue from FY 19				
4012	PPRT		2,648.00	
3200	Unrestricted Net Assets			1,321.00
4040	MISCELLANEOUS INCOME			1,327.00
Total			<u>2,648.00</u>	<u>2,648.00</u>
Adjusting Journal Entries JE # 2		2300.01		
To reduce payroll liabilities to zero				
2110	STATE W/H TAX		1.00	
2210	HEALTH INS W/H		748.00	
2220	FSA W/H		1,795.00	
2400	PAYROLL LIABILITIES		7,507.00	
2410	IMRF W/H		1.00	
11001	Employee Receivables			100.00
6013-02	SALARIES - OTHERS			9,952.00
Total			<u>10,052.00</u>	<u>10,052.00</u>
Adjusting Journal Entries JE # 3		990.03		
To record Credit card transaction that where not entered				
6215	ADMIN SERVICES		79.00	
6310-02	OFFICE SUPPLIES		180.00	
6330	MISCELLANEOUS EXPENSES		40.00	
6411	EQUIPMENT PURCHASE (< 5,000)		29.00	
6411	EQUIPMENT PURCHASE (< 5,000)		104.00	
6411	EQUIPMENT PURCHASE (< 5,000)		189.00	
6411	EQUIPMENT PURCHASE (< 5,000)		212.00	
6440	TELEPHONE		338.00	
2000	Busey Bank Credit Card			1,171.00
Total			<u>1,171.00</u>	<u>1,171.00</u>
Adjusting Journal Entries JE # 4		990.05		
To reduce credit card liabilities to zero at year end				
2000	Busey Bank Credit Card		2,975.00	
6110	TRAINING			100.00
6110	TRAINING			430.00
6110	TRAINING			430.00
6215	ADMIN SERVICES			14.00
6215	ADMIN SERVICES			37.00
6215	ADMIN SERVICES			64.00
6310	OFFICE SUPPLIES			33.00
6310	OFFICE SUPPLIES			41.00
6310	OFFICE SUPPLIES			78.00
6330	MISCELLANEOUS EXPENSES			183.00
6411	EQUIPMENT PURCHASE (< 5,000)			96.00
6411	EQUIPMENT PURCHASE (< 5,000)			700.00
6440	TELEPHONE			338.00
6760	EVENT EXPENSE			10.00
6760	EVENT EXPENSE			58.00
6760	EVENT EXPENSE			197.00
6770	OTHER SERVICES			166.00
Total			<u>2,975.00</u>	<u>2,975.00</u>

Client: 004-00475200 - Town of Cunningham, Illinois
 Engagement: AUD 2019 - Town of Cunningham
 Period Ending: 6/30/2019
 Trial Balance: 0901 - General Assistance Fund TB
 Workpaper: 0921.05 - General Asst Fund - Adjusting Journal Entries Report

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 2		4000.10		
To remove PPRT revenue from FY 19				
4012	PPRT		2,648.00	
4040	MISCELLANEOUS INCOME			2,648.00
Total			2,648.00	2,648.00
Adjusting Journal Entries JE # 4		990.03		
PBC- remove unclassified amounts from checking				
6210	LEGAL		1,350.00	
6730	PERSONAL ALLOWANCES		530.00	
6731	EMERGENCY ASSISTANCE		2.00	
2010	ACCOUNTS PAYABLE			1,882.00
Total			1,882.00	1,882.00
Adjusting Journal Entries JE # 5		2300.01		
To reduce payroll liabilities to zero at year end				
2220	FSA W/H		1,078.00	
2410	IMRF W/H		1.00	
2110	STATE W/H TAX			1.00
2210	HEALTH INS W/H			13.00
2400	PAYROLL LIABILITIES			648.00
6013	SALARIES - OTHERS			417.00
Total			1,079.00	1,079.00
Adjusting Journal Entries JE # 6		990.03		
To record A/P transaction that wehre recorded in A/P to the correct expense and zero out the unclassified balance				
2050	Unclassified		5.00	
6215	ADMIN SERVICES		7.00	
6215	ADMIN SERVICES		9.00	
6215	ADMIN SERVICES		10.00	
6215	ADMIN SERVICES		12.00	
6215	ADMIN SERVICES		29.00	
6310	OFFICE SUPPLIES		38.00	
6310	OFFICE SUPPLIES		103.00	
6310	OFFICE SUPPLIES		104.00	
6411	EQUIPMENT PURCHASE (< 5,000)		55.00	
6760	EVENT EXPENSE		15.00	
6760	EVENT EXPENSE		60.00	
6760	EVENT EXPENSE		118.00	
6760	EVENT EXPENSE		184.00	
6770	OTHER SERVICES		20.00	
6770	OTHER SERVICES		26.00	
2020	Busey Bank Credit Card			790.00
6330	MISCELLANEOUS EXPENSES			5.00
Total			795.00	795.00
Adjusting Journal Entries JE # 7		990.05		
To reduce credit card liabilities to zero at year end				
2020	Busey Bank Credit Card		313.00	
6412	EQUIPMENT PURCHASE (> 5,000)		48.00	
6215	ADMIN SERVICES			11.00
6411	EQUIPMENT PURCHASE (< 5,000)			350.00
Total			361.00	361.00
Adjusting Journal Entries JE # 8		1100.10		
To remove duplicate entry made in a PY				
1030	SAVINGS		3,234.00	
4012	PPRT			3,234.00
Total			3,234.00	3,234.00