

CUNNINGHAM TOWNSHIP BUDGET (tentative)

Fiscal Year 2013 - 2014
July 1, 2013 - June 30, 2014

**Cunningham Township
205 West Green Street
Urbana, Illinois 61801**

CUNNINGHAM TOWNSHIP BUDGET

Fiscal Year 2013 - 2014
July 1, 2013 - June 30, 2014

Cunningham Township
205 West Green Street
Urbana, Illinois 61801
(217) 384-4144
carol.township@gmail.com

Elected Officials (as of 4/1/13)

<i>Supervisor</i>	Carol A. Elliott
<i>Assessor</i>	Dan Stebbins
<i>Town Clerk</i>	Phyllis D. Clark

Township Board

Laurel Lunt Prussing, Chair
Charlie Smyth, Ward 1
Eric Jakobsson, Ward 2
Robert E. Lewis, Ward 3
Brandon C. Bowersox, Ward 4
Dennis P. Roberts, Ward 5
Heather D. Stevenson, Ward 6
Diane W. Marlin, Ward 7

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Ordinance No.

Whereas all legal requirements have been complied with:

Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 1, 2013 - June 30, 2014

That the following budget, incorporated herein, containing an estimate of receipts of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 1, 2013 in the amount of

Town Fund	\$ 479,167.00
General Assistance Fund	\$ 608,941.00
Total All Funds	\$1,088,108.00

That the estimate of cash to be received during the Fiscal year, from all sources is

Town Fund	\$ 618,813.00
General Assistance Fund	\$ 689,081.00
Total All Funds	\$1,307,894.00

That the estimate of expenditures for each of the aforementioned funds is

Town Fund	\$ 932,752.00
General Assistance Fund	\$1,035,493.00
Total All Funds	\$1,968,245.00

That the ending balance at the end of the Fiscal Year, June 30, 2014 is estimated to be

Town Fund	\$ 165,228.00
General Assistance Fund	\$ 262,529.00
Total All Funds	\$ 427,757.00

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date. Adopted on (date), by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

Chair, Township Board

Town Clerk

April 1, 2013

Dear Township Board,

This document is the tentative budget document for the fiscal year 2013-2014. The tentative budget document must be available for inspection for at least 30 days prior to a public hearing before the Budget and Appropriation Ordinance can be adopted by the Township Board (per *Illinois Compiled Statutes*, Local Government, Illinois Municipal Budget Law, 50 ILCS, 330/3). If the board designates this document as the tentative document, a public hearing could be scheduled for June 3, 2013 prior to the Town Board meeting, and the final document could be adopted at that meeting, or at a later meeting. The Budget and Appropriation Ordinance must be adopted within the first three months of the fiscal year. A notice will be published in the newspaper scheduling the public hearing, and the document will be posted on the City of Urbana web site with the other township financial documents.

This document contains an estimate of revenue and expenditures for the fiscal year 2014 (beginning July 1, 2013), revenue and expenditure information for fiscal year 2012, and budget amounts for fiscal year 2013. The columns to the far right on each page indicate the percentage of each budget line item of the division, fund and budget.

The budget includes a line item in each fund for potential re-payment of property taxes to Carle Hospital. The amounts budgeted are based on information received from the Champaign County Treasurer. Amounts for FY 2014 are not known at this time, so the amounts budgeted for FY 2013 appear for FY 2014. Adjustments will be made to the final budget document.

Revenue year 2004 (FY 08)	Revenue year 2005 (FY 07)	Revenue year 2006 (FY 08)	Revenue year 2007 (FY 09)	Revenue year 2008 (FY 10)	Revenue year 2009 (FY 11)	Revenue year 2010 (FY 12)	Revenue Year 2011 (FY 13)	Total
\$47,439.00	\$49,571.82	\$53,068.62	\$59,496.44	\$65,876.98	\$67,089.34	\$69,120.16	\$72,032.44	\$483,694.80

This expense item is budgeted as an expense in Town Administration (1/4), Town Fund Assessor (1/4) and General Assistance (1/2).

The other factors taken into consideration when creating the budget document:

Revenues

Property Tax

Requested in Levy Ordinance Filed December 2012	Capped Extension	Rate
Town Fund = 612,143.00	Town Fund = 606,903.00	TF = .1053
GA Fund = 645,450.00	GA Fund = 640,331.00	GA = .1111
TOTAL = 1,257,593.00	TOTAL = 1,247,234.00	Tot = .2164

Expenditures - Personnel

The compensation for elected officials was approved in July of 2008 for the officers elected in April 2009 for terms of office from 2009-2013; compensation increased on an annual basis, instead of allowing an increase only every four years. The newest term of office for the Township Supervisor, Township Clerk, and Township Board will begin May 20, 2013 and will end on May 15, 2017. The Township Assessor term of office will begin January 1, 2014 and goes through December 31, 2017. Salaries of elected officials will increase 0% for the first year in office, 1% for the second year in office, and 2% for the last two years; salaries are listed below:

Township Supervisor: Effective for each of the following years:

May 20, 2013 - May 19, 2014	\$55,723.22
May 19, 2014 - May 18, 2015	\$56,280.45
May 18, 2015 - May 16, 2016	\$57,406.06
May 16, 2016 - May 15, 2017	\$58,554.18

Township Clerk: Effective for each of the following years:

May 20, 2013 - May 19, 2014	\$ 5,361.51
May 19, 2014 - May 18, 2015	\$ 5,415.13
May 18, 2015 - May 16, 2016	\$ 5,523.43
May 16, 2016 - May 15, 2017	\$ 5,633.90

Township Board: Effective for each of the following years:

May 20, 2013 - May 19, 2014	\$ 41.92 per meeting attended
May 19, 2014 - May 18, 2015	\$ 42.34 per meeting attended
May 18, 2015 - May 16, 2016	\$ 43.19 per meeting attended
May 16, 2016 - May 15, 2017	\$ 44.05 per meeting attended

Township Assessor: Effective for each of the following years:

January 1, 2014 - January 1, 2015	\$ 61,295.54
January 1, 2015 - January 1, 2016	\$ 61,908.50
January 1, 2016 - January 1, 2017	\$ 63,146.67
January 1, 2017 - January 1, 2018	\$ 64,409.60

Any increase for township staff members is not known at this time.

The IMRF employer rate for calendar year 2012 is 14.37%; the rate for 2013 is 17.30%. The preliminary rate for calendar year 2014 is not known at this time.

Any increase in health insurance premiums is not known at this time; however, a 10% increase is generally budgeted.

Expenditures - Town Fund Grants Division

The budget decreased the amount from \$118,000 in FY 12 to \$100,000 for FY 13. It is anticipated that there will be a \$6,000.00 surplus in grants this year (due to one of the agencies not returning social service agreements); however, since the property tax levy extension was reduced by \$5,740.00 in Town Fund, I recommend maintaining the social service funding level at \$100,000.00.

Expenditures - General Assistance Fund Division

General Assistance case numbers have continued to be high; amounts budgeted for FY 14 are anticipated to increase.

There will be some changes to the final budget, including but not limited to specific social service grant allocations and final figures for the property tax levy extension. This document will be the final budget document I am submitting as my term of office ends on May 19, 2013.

Sincerely,

Carol Elliott
Cunningham Township Supervisor

CONSOLIDATED FINANCIAL SUMMARY

FISCAL YEAR 2012-2013 (Amended)

	Town Fund	Gen Ass't Fund	Total
Balance July 1, 2012	\$512,936.00	\$726,912.00	\$1,239,848.00
Revenues	\$612,862.00	\$638,943.00	\$1,251,805.00
Total Available	\$1,125,798.00	\$1,365,855.00	\$2,491,653.00
Expenditures	\$646,631.00	\$756,914.00	\$1,403,545.00
Balance June 30, 2013	\$479,167.00	\$608,941.00	\$1,088,108.00

FISCAL YEAR 2013-2014

Balance July 1, 2013	\$479,167.00	\$608,941.00	\$1,088,108.00
Revenues	\$618,813.00	\$689,081.00	\$1,307,894.00
Total Available	\$1,097,980.00	\$1,298,022.00	\$2,396,002.00
Expenditures	\$932,752.00	\$1,035,493.00	\$1,968,245.00
Balance June 30, 2014	\$165,228.00	\$262,529.00	\$427,757.00
Expenditures w/o Carle tax	\$693,060.00	\$795,800.00	\$1,488,860.00
Balance June 30, 2014 (excl. Carle tax)	\$404,920.00	\$502,222.00	\$907,142.00

CONSOLIDATED REVENUE
AND EXPENDITURE
SUMMARY, FISCAL YEAR
2013-2014

	TOWN FUND original	GEN ASST FUND original	TOTAL original
REVENUES			
Property Tax - Current	\$606,903.00	\$640,331.00	\$1,247,234.00
Property Tax - Prior	\$300.00	\$200.00	\$500.00
Pers. Prop. Replacement Tax	\$10,000.00	\$10,000.00	\$20,000.00
In Lieu of Taxes	\$500.00	\$500.00	\$1,000.00
Mobile Home Tax	\$60.00	\$50.00	\$110.00
Interest Income	\$1,000.00	\$12,000.00	\$13,000.00
SSI Reimbursement	\$0.00	\$25,000.00	\$25,000.00
Misc. Income	\$50.00	\$1,000.00	\$1,050.00
TOTAL	\$618,813.00	\$689,081.00	\$1,307,894.00

EXPENDITURES

PERSONNEL SERVICES	\$425,810.00	\$99,200.00	\$525,010.00
MATERIALS AND SUPPLIES	\$3,000.00	\$11,550.00	\$14,550.00
OPERATIONS & CONTR.	\$466,442.00	\$921,243.00	\$1,387,685.00
CAPITAL OUTLAY	\$37,500.00	\$3,500.00	\$41,000.00
TOTAL	\$932,752.00	\$1,035,493.00	\$1,968,245.00

Descriptions of General Town Fund Divisions

General Town Fund includes three separate divisions: Administration, Assessor, and Grants

Administration Division

The Cunningham Township government serves an area with the same geographical boundaries as the City of Urbana. Property annexed in to the City of Urbana is automatically annexed in to the township. The Urbana City Council members serve ex-officio as the Township Board of the Town of Cunningham. The Township Board meets in regular session on the first Monday of every month at 7:00p.m in the city council chambers of the Urbana City building, 400 S. Vine Street in Urbana. The meeting is televised live on the local cable access channel, channel 6. The Township Committee on the Budget is comprised of all board members and meets as needed. Township board and committee meetings are open to the public and subject to Illinois Open Meetings Act regulations. Township meeting agendas and minutes are available on the City of Urbana web site, as well as miscellaneous financial documents and reports: www.urbanaininois.us , follow the link to Mayor, Boards, Township Board.

The functions carried out in the Administration Division are the township's budget preparation and analysis for all funds, financial management and forecasting, property tax levy recommendations, maintenance of the township building and legal and accounting services.

The elected Cunningham Township Supervisor oversees this division. Compensation and benefits for the following elected officials are included in the Administration budget: Cunningham Township Supervisor, Cunningham Town Clerk, and Cunningham Town Board. Employees in this division are the Accounting Manager (1).

The Annual Town Meeting

The Annual Town Meeting is held in April of every year, the second Tuesday of April, unless that date conflicts with Passover.

The date and time and place of the meeting is set by statute. It is required to be held the second Tuesday in April each year. It must be held after 6 pm. It must be held at a convenient place in the township. Most importantly taking into consideration handicapped accessibility, available parking, adequate seating, accommodations, and a time that will attract the most participants.

The public notice requirements are completed by the Clerk and in his/her absence, the Supervisor *or, in the clerk's absence, the supervisor assessor, or collector.* (60 ILCS 1/30-10). The statement of time, place and agenda are to be approved by the township at a meeting prior to the April Annual Town Meeting. Written notices must be posted in (3) of

the most public places in the township. If a local newspaper is published in the township, it is required to be posted in that publication. New in 2009, electors may submit items for agenda consideration prior to or on March 1. The agenda is then approved by the Town Board at least ten days prior to the Annual Town Meeting.

The Clerk is responsible for administration of the meeting. The Clerk is the **only** elected official acting in an official capacity. All other elected township officials attend the meeting as members of the township. The selection of the Moderator is an important step in the **ANNUAL TOWN MEETING** process. The moderator is elected by nominations from the floor. The oath of office of moderator is administered by the Clerk. The moderator can be a currently elected township official, as they are attending the meeting as a resident of the township and not as an elected official." *(From Township Officials of Illinois Township Perspective Magazine, March 2008)*

Assessor Division

The Cunningham Township Assessor determines fair market value of property and sets the assessment at one-third of fair market value.

The elected Cunningham Township Assessor oversees this division. Compensation and benefits for the elected Assessor are included in this division's budget. Full time employees in this division are the Chief Deputy Assessor (1), and Deputy Assessors (2). There are no part time positions.

Grants Division

The purpose of the Grants Division is to provide or help provide or help finance health services and various human services, especially for low-income individuals and households. Since the elimination of Federal Revenue Sharing in FY 1986-1987, the Township has levied taxes in Town Fund to replace Revenue Sharing and continues to provide grants for community services.

The Township's Grants program is part of a joint program of the City of Urbana and Cunningham Township. The City Council/Township Board members award grants to specific agencies or programs and divide the financial responsibility among the two units of local government. The Grants Division is administered by the Supervisor's office in partnership with the City of Urbana Community Development Grants Management Division.

TOWN FUND REVENUES

	FY 12 budget	FY 12A amended	FY 12 final	FY 12 % rec'd	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % rec'd	FY 14 budget	FY 14 % fund	FY 14 % budget	FY 13/14 comp
Property Tax - Current	\$676,798.00	\$676,798.00	\$673,260.00	99.48%	\$601,719.00	\$598,227.00	\$598,227.00	99.42%	\$606,903.00	98.08%	46.40%	\$5,184.00
Property Tax - Prior	\$300.00	\$300.00	\$0.00	0.00%	\$300.00	\$2,421.00	\$2,421.00	807.00%	\$300.00	0.05%	0.02%	\$0.00
Personal Prop. Repl. Tax	\$14,000.00	\$14,000.00	\$12,689.00	90.64%	\$12,000.00	\$7,168.00	\$10,821.00	90.18%	\$10,000.00	1.62%	0.76%	-\$2,000.00
In Lieu of Taxes	\$500.00	\$1,282.00	\$1,291.00	100.70%	\$500.00	\$420.00	\$420.00	84.00%	\$500.00	0.08%	0.04%	\$0.00
Mobile Home Tax	\$60.00	\$60.00	\$56.00	93.33%	\$55.00	\$54.00	\$54.00	98.18%	\$60.00	0.01%	0.00%	\$5.00
Interest Income	\$1,200.00	\$1,200.00	\$762.00	63.50%	\$900.00	\$562.00	\$862.00	95.78%	\$1,000.00	0.16%	0.08%	\$100.00
Miscellaneous Income	\$0.00	\$0.00	\$0.00		\$0.00	\$57.00	\$57.00	ERR	\$50.00	0.01%	0.00%	\$50.00
TOTAL	\$692,858.00	\$693,640.00	\$688,058.00	99.20%	\$615,474.00	\$608,909.00	\$612,862.00	99.58%	\$618,813.00	100.00%	47.31%	\$3,339.00

TOWN FUND ADMINISTRATION

	FY 12 budget	FY 12A amended	FY 12 final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % exp	FY 14 budget	FY 14 %division	FY 14 % fund	FY 14 . %budget	FY 14/13 comp
PERSONNEL													
Supervisor's Salary	\$54,101.00	\$54,305.00	\$54,303.00	100.00%	\$55,932.00	\$37,149.00	\$55,723.00	99.63%	\$55,723.00	13.48%	5.94%	2.82%	-\$209.00
Clerk's Salary	\$5,206.00	\$5,225.00	\$5,225.00	100.00%	\$5,382.00	\$3,574.00	\$5,362.00	99.63%	\$5,362.00	1.30%	0.57%	0.27%	-\$20.00
Board's Salary	\$4,000.00	\$4,000.00	\$2,564.00	64.10%	\$4,000.00	\$3,144.00	\$4,000.00	100.00%	\$4,000.00	0.97%	0.43%	0.20%	\$0.00
Salaries - Other	\$51,000.00	\$51,000.00	\$49,000.00	96.08%	\$51,000.00	\$33,983.00	\$51,435.00	100.85%	\$45,000.00	10.88%	4.79%	2.28%	-\$6,000.00
Separation Pay	\$500.00	\$500.00	\$0.00	0.00%	\$1,000.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%	0.00%	0.00%	-\$1,000.00
Health Insurance	\$17,500.00	\$17,665.00	\$17,664.00	99.99%	\$20,000.00	\$14,963.00	\$19,926.00	99.63%	\$22,000.00	5.32%	2.34%	1.11%	\$2,000.00
IMRF	\$17,332.00	\$17,332.00	\$17,030.00	98.26%	\$17,500.00	\$9,204.00	\$16,899.00	96.57%	\$17,500.00	4.23%	1.86%	0.89%	\$0.00
FICA	\$8,750.00	\$8,750.00	\$8,104.00	92.62%	\$8,900.00	\$5,600.00	\$8,512.00	95.64%	\$8,422.00	2.04%	0.90%	0.43%	-\$478.00
Unemployment Comp	\$182.00	\$182.00	\$83.00	45.60%	\$100.00	\$8.00	\$100.00	100.00%	\$100.00	0.02%	0.01%	0.01%	\$0.00
TOTAL PERSONNEL	\$158,571.00	\$158,959.00	\$153,973.00	96.86%	\$163,814.00	\$107,625.00	\$161,957.00	98.87%	\$158,107.00	38.24%	16.84%	8.01%	-\$5,707.00
MATERIALS AND SUPPLIES													
Office Supplies	\$1,200.00	\$1,200.00	\$581.00	48.42%	\$1,200.00	\$956.00	\$1,200.00	100.00%	\$1,200.00	0.29%	0.13%	0.06%	\$0.00
Office Supplies - Computer	\$500.00	\$500.00	\$0.00	0.00%	\$1,000.00	\$180.00	\$300.00	30.00%	\$500.00	0.12%	0.05%	0.03%	-\$500.00
Miscellaneous	\$50.00	\$50.00	\$0.00	0.00%	\$100.00	\$0.00	\$0.00	0.00%	\$50.00	0.01%	0.01%	0.00%	-\$50.00
TOTAL MATERIALS AND SUPPLIES	\$1,750.00	\$1,750.00	\$581.00	33.20%	\$2,300.00	\$1,136.00	\$1,500.00	65.22%	\$1,750.00	0.42%	0.19%	0.09%	-\$550.00
OPERATIONS AND CONTRACTUAL													
Carle Property Tax Refund	\$102,916.00	\$102,916.00	\$0.00	0.00%	\$119,846.00	\$0.00	\$0.00	0.00%	\$119,846.00	28.98%	12.77%	6.07%	\$0.00
Dues and Subscriptions	\$1,100.00	\$1,100.00	\$977.00	88.82%	\$1,100.00	\$926.66	\$927.00	84.27%	\$1,100.00	0.27%	0.12%	0.06%	\$0.00
Travel	\$25.00	\$25.00	\$0.00	0.00%	\$50.00	\$0.00	\$0.00	0.00%	\$50.00	0.01%	0.01%	0.00%	\$0.00
Training	\$200.00	\$200.00	\$0.00		\$200.00	\$0.00	\$0.00	0.00%	\$200.00	0.05%	0.02%	0.01%	\$0.00
Legal	\$24,000.00	\$47,000.00	\$46,889.00	99.76%	\$50,000.00	\$20,748.00	\$50,000.00	100.00%	\$50,000.00	12.09%	5.33%	2.53%	\$0.00
Janitor Services	\$1,405.00	\$1,405.00	\$1,405.00	100.00%	\$1,475.00	\$1,475.00	\$1,475.00	100.00%	\$1,500.00	0.36%	0.16%	0.08%	\$25.00
Maintenance - Equipment	\$500.00	\$500.00	\$261.00	52.20%	\$500.00	\$282.00	\$500.00	100.00%	\$500.00	0.12%	0.05%	0.03%	\$0.00
Maintenance - Building & Grounds	\$15,000.00	\$15,000.00	\$14,593.00	97.29%	\$15,000.00	\$8,946.00	\$15,000.00	100.00%	\$20,000.00	4.84%	2.13%	1.01%	\$5,000.00
Accounting & Auditing	\$9,500.00	\$9,500.00	\$8,686.00	91.43%	\$9,800.00	\$8,289.00	\$9,052.00	92.37%	\$9,500.00	2.30%	1.01%	0.48%	-\$300.00
Postage	\$1,000.00	\$1,000.00	\$995.00	99.50%	\$1,000.00	\$560.00	\$1,000.00	100.00%	\$800.00	0.19%	0.09%	0.04%	-\$200.00
Printing	\$800.00	\$880.00	\$879.00	99.89%	\$1,000.00	\$209.00	\$1,000.00	100.00%	\$800.00	0.19%	0.09%	0.04%	-\$200.00
Utilities	\$7,000.00	\$7,000.00	\$5,316.00	75.94%	\$6,000.00	\$3,468.00	\$5,468.00	91.13%	\$6,000.00	1.45%	0.64%	0.30%	\$0.00
Vehicle Service	\$100.00	\$100.00	\$65.00	65.00%	\$300.00	\$74.00	\$200.00	66.67%	\$150.00	0.04%	0.02%	0.01%	-\$150.00
Computer Service/Maintenance	\$200.00	\$200.00	\$0.00	0.00%	\$500.00	\$0.00	\$0.00	0.00%	\$200.00	0.05%	0.02%	0.01%	-\$300.00
General Insurance	\$9,000.00	\$9,000.00	\$7,793.00	86.59%	\$9,500.00	\$184.00	\$9,500.00	100.00%	\$9,500.00	2.30%	1.01%	0.48%	\$0.00

TOWN FUND ADMINISTRATION,
cont'd

	FY 12 budget	FY 12A amended	FY 12 est. final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % exp	FY 14 budget	FY 13 %division	FY 13 % fund	FY 13 %budget	FY 14/13 comp
TOTAL OPER. & CONTRACT.	\$172,746.00	\$195,826.00	\$87,859.00	44.87%	\$216,271.00	\$42,831.00	\$94,122.00	43.52%	\$220,146.00	53.24%	23.45%	11.15%	\$3,875.00
CAPITAL OUTLAY													
Equipment Purchase/Replacement	\$2,500.00	\$2,500.00	\$416.00	16.64%	\$2,500.00	\$113.00	\$500.00	20.00%	\$2,500.00	0.60%	0.27%	0.13%	\$0.00
Equip. Purchase/Repl. Computers					\$3,500.00	\$3,425.00	\$3,425.00	97.86%	\$1,000.00	0.24%	0.11%	0.18%	-\$2,500.00
Vehicle Replacement	\$8,000.00	\$8,000.00	\$0.00		\$12,000.00	\$0.00	\$0.00	0.00%	\$15,000.00	3.63%	1.60%	0.62%	\$3,000.00
Building Replacement/Improvements	\$10,000.00	\$10,000.00	\$294.00	2.94%	\$10,000.00	\$8,762.00	\$10,000.00	100.00%	\$15,000.00	3.63%	1.60%	0.52%	\$5,000.00
TOTAL CAPITAL OUTLAY	\$20,500.00	\$20,500.00	\$710.00	3.46%	\$28,000.00	\$12,300.00	\$13,925.00	49.73%	\$33,500.00	8.10%	3.57%	1.45%	\$5,500.00
TOTAL TOWN FUND ADMIN.	\$353,567.00	\$377,035.00	\$243,123.00	64.48%	\$410,385.00	\$163,892.00	\$271,140.00	66.07%	\$413,503.00	100.00%	44.05%	21.28%	\$3,118.00

TOWN FUND ASSESSOR

	FY 12 budget	FY 12A amended	FY 12 final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % exp	FY 14 budget	FY 14 % division	FY 14 % fund	FY 14 % budget	FY 14/13 comp
PERSONNEL													
Assessor's Salary	\$58,644.00	\$58,644.00	\$58,644.00	100.00%	\$60,403.00	\$39,972.00	\$60,403.00	100.00%	\$60,403.00	0.00%	6.43%	3.06%	\$0.00
Salaries - Other	\$121,000.00	\$95,000.00	\$93,328.00	98.24%	\$125,000.00	\$75,013.00	\$114,973.00	91.98%	\$124,000.00	29.58%	13.21%	6.28%	-\$1,000.00
Separation Pay	\$1,000.00	\$1,000.00	\$0.00		\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00	0.24%	0.11%	0.05%	\$0.00
Health Insurance	\$33,000.00	\$33,000.00	\$24,662.00	74.73%	\$31,300.00	\$24,433.00	\$33,961.00	108.50%	\$37,500.00	8.94%	3.99%	1.90%	\$6,200.00
IMRF	\$30,000.00	\$30,000.00	\$25,440.00	84.80%	\$29,500.00	\$14,796.00	\$27,856.00	94.43%	\$29,500.00	7.04%	3.14%	1.49%	\$0.00
FICA	\$14,000.00	\$14,000.00	\$11,484.00	82.03%	\$14,500.00	\$8,577.00	\$12,973.00	89.47%	\$15,000.00	3.58%	1.60%	0.76%	\$500.00
Unemployment Comp	\$641.00	\$641.00	\$254.00	39.63%	\$300.00	\$114.00	\$300.00	100.00%	\$300.00	0.07%	0.03%	0.02%	\$0.00
TOTAL PERSONNEL	\$258,285.00	\$232,285.00	\$213,812.00	92.05%	\$262,003.00	\$162,905.00	\$250,466.00	95.60%	\$267,703.00	63.85%	28.52%	13.56%	\$5,700.00
MATERIALS & SUPPLIES													
Office Supplies	\$1,500.00	\$1,500.00	\$795.00	53.00%	\$1,500.00	\$974.00	\$1,200.00	80.00%	\$1,200.00	0.29%	0.13%	0.06%	-\$300.00
Misc. Expense	\$50.00	\$50.00	\$0.00	0.00%	\$50.00	\$0.00	\$50.00	100.00%	\$50.00	0.01%	0.01%	0.00%	\$0.00
TOTAL MAT. & SUPPLIES	\$1,550.00	\$1,550.00	\$795.00	51.29%	\$1,550.00	\$974.00	\$1,250.00	80.65%	\$1,250.00	0.30%	0.13%	0.06%	-\$300.00
OPERATIONS, CONTR.													
Carle Property Tax Refund	102,916.00	102,916.00	0.00	0.00%	\$119,846.00	\$0.00	\$0.00	0.00%	\$119,846.00	28.59%	12.77%	6.07%	\$0.00
Dues and Subscriptions	\$4,000.00	\$4,000.00	\$2,133.00	53.33%	\$4,000.00	\$880.00	\$4,000.00	100.00%	\$4,000.00	0.95%	0.43%	0.20%	\$0.00
Travel	\$100.00	\$100.00	\$0.00	0.00%	\$100.00	\$0.00	\$50.00	50.00%	\$100.00	0.02%	0.01%	0.01%	\$0.00
Training	\$4,000.00	\$4,000.00	\$2,126.00	53.15%	\$4,000.00	\$3,062.00	\$4,000.00	100.00%	\$4,000.00	0.95%	0.43%	0.20%	\$0.00
Janitor Services	\$1,405.00	\$1,405.00	\$1,405.00	100.00%	\$1,475.00	\$1,475.00	\$1,475.00	100.00%	\$1,500.00	0.36%	0.16%	0.08%	\$25.00
Maintenance - Equipment	\$500.00	\$500.00	\$342.00	68.40%	\$500.00	\$131.00	\$500.00	100.00%	\$500.00	0.12%	0.05%	0.03%	\$0.00
Postage	\$3,000.00	\$3,000.00	\$2,900.00	96.67%	\$3,000.00	\$1,555.00	\$3,000.00	100.00%	\$3,000.00	0.72%	0.32%	0.15%	\$0.00
Printing	\$2,000.00	\$2,000.00	\$771.00	38.55%	\$2,000.00	\$726.00	\$2,000.00	100.00%	\$2,000.00	0.48%	0.21%	0.10%	\$0.00
Appraisals	\$1,000.00	\$1,000.00	\$400.00	40.00%	\$1,000.00	\$0.00	\$1,000.00	100.00%	\$1,000.00	0.24%	0.11%	0.05%	\$0.00
Computer Service	\$5,000.00	\$5,000.00	\$450.00	9.00%	\$7,600.00	\$450.00	\$2,000.00	26.32%	\$2,000.00	0.48%	0.21%	0.10%	-\$5,600.00
Computer Software Maint.					\$3,450.00	\$3,300.00	\$4,000.00	115.94%	\$4,050.00	0.97%	0.43%	0.21%	\$600.00
Vehicle Service	\$200.00	\$200.00	\$100.00	50.00%	\$300.00	154	\$250.00	83.33%	\$300.00	0.07%	0.03%	0.02%	\$0.00
Telephone	\$4,000.00	\$4,000.00	\$3,269.00	81.73%	\$4,000.00	\$2,189.00	\$3,500.00	87.50%	\$4,000.00	0.95%	0.43%	0.20%	\$0.00
TOTAL OPERATIONS	\$128,121.00	\$128,121.00	\$13,896.00	10.85%	\$151,271.00	\$13,922.00	\$25,775.00	17.04%	\$146,296.00	34.89%	15.58%	7.41%	-\$4,975.00
CAPITAL OUTLAY													
Equipment Purchase/Replacement	\$4,000.00	\$4,000.00	\$1,117.00	27.93%	\$4,000.00	\$967.00	\$4,000.00	100.00%	\$4,000.00	0.95%	0.43%	0.20%	\$0.00
Computer Software Purchase	\$22,000.00	\$22,000.00	\$22,000.00	100.00%	\$0.00		\$0.00	ERR					
TOTAL CAPITAL OUTLAY	\$26,000.00	\$26,000.00	\$23,117.00	88.91%	\$4,000.00	\$967.00	\$4,000.00	100.00%	\$4,000.00	0.95%	0.43%	0.20%	\$0.00
TOTAL ASSESSOR DIV.	\$413,956.00	\$387,956.00	\$251,620.00	64.86%	\$418,824.00	\$178,768.00	\$281,491.00	67.21%	\$419,249.00	100.00%	44.66%	21.24%	\$425.00

TOWN FUND GRANTS

	FY 12 budget	FY 12A amended	FY 12 final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % exp	FY 14 budget	FY 14 % fund	FY 14 % budget	FY 13/14 comp
HUMAN SERVICES												
A Woman's Fund												
Center for Women in Transition	\$13,000.00	\$13,000.00	\$13,000.00	100.00%	\$23,000.00	\$17,250.00	\$23,000.00	100.00%				
Center for Women in Transition AWP	\$21,000.00	\$21,000.00	\$21,000.00	100.00%	\$20,000.00	\$15,000.00	\$20,000.00	100.00%				
CCRPC Court Diversion	\$5,300.00	\$5,300.00	\$5,300.00	100.00%								
Court Appointed Special Advocate	\$4,800.00	\$4,800.00	\$4,800.00	100.00%	\$5,000.00	\$2,500.00	\$5,000.00	100.00%				
Crisis Nursery	\$17,700.00	\$17,700.00	\$17,700.00	100.00%	\$22,000.00	\$16,500.00	\$22,000.00	100.00%				
Ch. Co. Health Care Consumers												
Ch Co. Operation Snowball												
The Conservatory	\$3,100.00	\$3,100.00	\$3,100.00	100.00%								
CUAP												
The Daily Bread	\$1,300.00	\$1,300.00	\$1,300.00	100.00%								
Don Moyer Boys & Girls Club												
E. Cen. IL Refugee Ass't Ctr												
Eastern IL Foodbank	\$15,000.00	\$15,000.00	\$15,000.00	100.00%	\$15,000.00	\$11,250.00	\$15,000.00					
Family Service RSVP												
Family Service Sr. Transport												
Family Service Sr. Counseling												
Family Service Counseling												
Family Service Homecare												
Family Service Meals on Wheels												
Family Service First Call												
Frances Nelson/CHIC												
Homestead	\$6,000.00	\$6,000.00	\$6,000.00	100.00%	\$6,000.00	\$3,000.00	\$6,000.00	100.00%				
GCAP					\$3,000.00	\$1,500.00	\$3,000.00	100.00%				
Independent Media Center	\$5,400.00	\$5,400.00	\$5,400.00	100.00%								
Mental Health Center Roundhse												
PACE Personal Assistance	\$6,100.00	\$6,100.00	\$6,100.00	100.00%								
PACE Housing Education	\$6,100.00	\$6,100.00	\$6,100.00	100.00%								
Planned Parenthood	\$8,000.00	\$8,000.00	\$8,000.00	100.00%								
Prairie Center												
Rape Advocacy												
Salvation Army	\$6,000.00	\$6,000.00	\$6,000.00		\$6,000.00	\$0.00	\$0.00	0.00%				
TOTAL HUMAN SERVICES												
TOTAL GRANTS	\$118,800.00	\$118,800.00	\$118,800.00		\$100,000.00	\$67,000.00	\$94,000.00	94.00%	\$100,000.00	10.72%	5.08%	\$0.00

	FY 12 budget	FY 12 amended	FY 12 final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % exp	FY 14 budget	FY 14 % div	FY 14 % fund	FY 14 % budget	FY 13/14 comp
TOWN FUND													
ADMINISTRATION	\$353,567.00	\$377,035.00	\$243,123.00	64.48%	\$410,385.00	\$163,892.00	\$271,140.00	66.07%	\$413,503.00		44.33%	21.01%	\$3,118.00
ASSESSOR	\$413,956.00	\$387,956.00	\$251,620.00	64.86%	\$418,824.00	\$178,768.00	\$281,491.00	67.21%	\$419,249.00		44.95%	21.30%	\$425.00
GRANTS	\$118,800.00	\$118,800.00	\$118,800.00	100.00%	\$100,000.00	\$67,000.00	\$94,000.00	94.00%	\$100,000.00		10.72%	5.08%	\$0.00
TOTAL TOWN FUND	\$886,323.00	\$883,791.00	\$613,543.00	69.42%	\$929,209.00	\$409,660.00	\$646,631.00	69.59%	\$932,752.00		100.00%	47.39%	\$3,543.00

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Description of General Assistance Fund

The General Assistance Fund has only one division - General Assistance.

General Assistance is an income maintenance program administered throughout Illinois by township supervisors with the exception of the City of Chicago; since there are no townships in the City of Chicago, the Department of Human Services administered General Assistance in Chicago. However, the Department of Human Services eliminated state-funded General Assistance effective July 1, 2011. Cunningham Township continues to follow regulations written by the Department of Human Services for downstate General Assistance (along with local revisions to those regulations); the regulations are available on the Township Officials Of Illinois website, www.toi.org/downloads. An electronic copy is also available as well as a print copy.

The purpose of General Assistance is to provide benefits to low-income persons who do not qualify for cash benefits from other "categorical" programs administered by the Department of Human Services and the Social Security Administration. Adults who do not have children under the age of 18 and adults who are not considered permanently disabled (by Social Security standards) tend not to be eligible for other types of public assistance, such as Temporary Aid to Needy Families (TANF - formerly known as Aid to Families with Dependent Children) and Supplemental Security Income (SSI) and therefore could be eligible for General Assistance. The eligibility rules and benefit levels vary from township to township. A township can adopt any set of General Assistance standards as long as those standards fall within Illinois statutory requirements. .

General Assistance recipients are required to participate in the Community Work and Training Program unless deemed unable to work by a physician. The goal of the Community Work and Training Program is to empower recipients to overcome obstacles in finding suitable employment. Recipients can fulfill this requirement by participating in education or job training programs, or by working a fixed amount of hours at a work site. General Assistance recipients receive a medical card to cover basic medical expenses; however, recipients may apply for medicaid under the Affordable Care Act starting in October 2013, which will greatly reduce the amount expended on medical care in the future.

Cunningham Township provides General Assistance to persons who reside within the township boundaries (i.e., the City of Urbana) although a person can be homeless and still qualify. The maximum grant for one adult is \$243.00 monthly and is subject to change.

The Township Supervisor and staff employees in the General Assistance division participate in various community networking organizations.

Full time employees in this division are the Caseworker (1) and the Community Work and Training Coordinator/Receptionist (1). From time to time, Cunningham Township is fortunate to have the opportunity to provide a seven month internship for students pursuing a degree from the University of Illinois School of Social Work. The township pays a small stipend to students who work in the office Monday - Thursday.

GENERAL ASSISTANCE
FUND REVENUES

	FY 12 budget	FY 12A amended	FY 12 final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % rec'd	FY 14 budget	FY 14 % fund	FY 14 % budget	FY 13/14 comp
Property Tax - Current	\$499,873.00	\$499,873.00	\$497,222.00	99.47%	\$601,719.00	\$598,227.00	\$598,227.00	99.42%	\$640,331.00	92.93%	48.96%	\$38,612.00
Property Tax - Prior	\$200	\$200	\$0.00	0.00%	\$200.00	\$2,421.00	\$2,421.00	1210.50%	\$200.00	0.03%	0.02%	\$0.00
Personal Prop. Repl. Tax	\$14,000.00	\$14,000.00	\$12,689.00	90.64%	\$12,000.00	\$7,167.00	\$10,821.00	90.18%	\$10,000.00	1.45%	0.76%	-\$2,000.00
In Lieu of Taxes	\$300.00	\$862.00	\$952.00	110.44%	\$500.00	\$420.00	\$420.00	84.00%	\$500.00	0.07%	0.04%	\$0.00
Mobile Home Tax	\$50.00	\$50.00	\$42.00	84.00%	\$55.00	\$54.00	\$54.00	98.18%	\$50.00	0.01%	0.00%	-\$5.00
Interest Income	\$1,200.00	\$1,200.00	\$756.00	63.00%	\$900.00	\$567.00	\$1,000.00	111.11%	\$12,000.00	1.74%	0.92%	\$11,100.00
SSI Reimbursements	\$30,000.00	\$46,000.00	\$45,140.00	98.13%	\$40,000.00	\$16,495.00	\$25,000.00	62.50%	\$25,000.00	3.63%	1.91%	-\$15,000.00
Miscellaneous Income	\$200.00	\$5,529.00	\$5,529.00	100.00%	\$1,000.00	\$563.00	\$1,000.00	100.00%	\$1,000.00	0.15%	0.08%	\$0.00
TOTAL	\$545,823.00	\$567,714.00	\$562,330.00	99.05%	\$656,374.00	\$625,914.00	\$638,943.00	97.34%	\$689,081.00	100.00%	52.69%	\$32,707.00

GENERAL ASSISTANCE FUND

EXPENDITURES	FY 12 budget	FYA amended	FY 12 final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % exp	FY 14 budget	FY 14 % fund	FY 13 % budget	FY 13/14 comp
PERSONNEL												
Salaries - Other	\$62,000.00	\$62,000.00	\$52,395.00	84.51%	\$62,000.00	\$40,577.00	\$61,005.00	98.40%	\$64,000.00	6.18%	3.24%	\$2,000.00
Separation Pay	\$1,000.00	\$1,000.00	\$0.00	0.00%	\$1,000.00	\$0.00	\$0.00	0.00%	\$1,000.00	0.10%	0.05%	\$0.00
Health Insurance	\$15,000.00	\$13,795.00	\$13,795.00	100.00%	\$15,600.00	\$11,616.00	\$15,780.00	101.15%	\$17,500.00	1.69%	0.89%	\$1,900.00
IMRF	\$10,390.00	\$10,390.00	\$8,436.00	81.19%	\$9,800.00	\$5,247.00	\$9,587.00	97.83%	\$11,500.00	1.11%	0.58%	\$1,700.00
FICA	\$4,820.00	\$4,820.00	\$3,928.00	81.49%	\$4,750.00	\$3,091.00	\$4,647.00	97.83%	\$5,000.00	0.48%	0.25%	\$250.00
Unemployment Comp	\$589.00	\$589.00	\$316.00	53.65%	\$200.00	\$68.00	\$200.00	100.00%	\$200.00	0.02%	0.01%	\$0.00
TOTAL PERSONNEL	\$93,799.00	\$92,594.00	\$78,870.00	85.18%	\$93,350.00	\$60,599.00	\$91,219.00	97.72%	\$99,200.00	9.58%	5.02%	\$5,850.00
MATERIALS & SUPPLIES												
Office Supplies	\$1,000.00	\$1,000.00	\$648.00	64.80%	\$1,000.00	\$895.00	\$1,000.00	100.00%	\$1,000.00	0.10%	0.05%	\$0.00
Office Supplies/Comp Sftware					\$500.00	\$0.00	\$0.00	0.00%	\$500.00	0.05%	0.03%	\$0.00
Miscellaneous Expense	\$50.00	\$50.00	\$0.00	0.00%	\$50.00	\$0.00	\$50.00	100.00%	\$50.00	0.00%	0.00%	\$0.00
Work/Training/Transp. Sup	\$8,000.00	\$8,000.00	\$8,748.00	109.35%	\$9,500.00	\$6,803.00	\$9,500.00	100.00%	\$10,000.00	0.97%	0.51%	\$500.00
											0.00%	
TOTAL MAT. & SUP.	\$9,050.00	\$9,050.00	\$9,396.00	103.82%	\$11,050.00	\$7,698.00	\$10,550.00	95.48%	\$11,550.00	1.12%	0.59%	\$500.00
OPERATIONS & CONTR.												
Carle Property Tax Refund	\$205,832.00	\$205,832.00	\$0.00	0.00%	\$239,693.00	\$0.00	\$0.00	0.00%	\$239,693.00	23.15%	12.14%	\$0.00
Dues and Subscriptions	\$100.00	\$25.00	\$25.00	100.00%	\$100.00	\$25.00	\$50.00	50.00%	\$50.00	0.00%	0.00%	-\$50.00
Travel	\$50.00	\$65.00	\$62.00	95.38%	\$60.00	\$0.00	\$50.00	83.33%	\$100.00	0.01%	0.01%	\$40.00
Training	\$200.00	\$0.00	\$0.00	ERR	\$200.00	\$170.00	\$170.00	85.00%	\$200.00	0.02%	0.01%	\$0.00
Medical Care	\$215,000.00	\$175,000.00	\$173,082.00	98.90%	\$220,000.00	\$135,677.00	\$220,000.00	100.00%	\$220,000.00	21.25%	11.14%	\$0.00
Personal Allowances	\$275,000.00	\$371,000.00	\$362,425.00	97.69%	\$420,000.00	\$316,797.00	\$420,000.00	100.00%	\$450,000.00	43.46%	22.79%	\$30,000.00
Janitor Service	\$2,810.00	\$2,810.00	\$2,810.00	100.00%	\$2,950.00	\$1,475.00	\$2,950.00	100.00%	\$3,000.00	0.29%	0.15%	\$50.00
Maintenance - Equipment	\$500.00	\$500.00	\$261.00	52.20%	\$500.00	\$293.00	\$500.00	100.00%	\$500.00	0.05%	0.03%	\$0.00
Postage	\$2,000.00	\$200.00	\$185.00	92.50%	\$2,000.00	\$1,660.00	\$2,000.00	100.00%	\$2,000.00	0.19%	0.10%	\$0.00
Printing	\$1,000.00	\$1,000.00	\$694.00	69.40%	\$1,000.00	\$147.00	\$1,000.00	100.00%	\$1,000.00	0.10%	0.05%	\$0.00
Vehicle Service	\$50.00	\$50.00	\$0.00	0.00%	\$200.00	\$74.00	\$150.00	75.00%	\$200.00	0.02%	0.01%	\$0.00
Telephone	\$4,000.00	\$4,000.00	\$3,380.00	84.50%	\$4,000.00	\$2,187.00	\$4,000.00	100.00%	\$4,000.00	0.39%	0.20%	\$0.00
Computer Service/Maintenance	\$300.00	\$300.00	\$75.00	25.00%	\$500.00	\$0.00	\$200.00	40.00%	\$500.00	0.05%	0.03%	\$0.00
TOTAL OPER. & CONTR.	\$706,842.00	\$760,782.00	\$542,999.00	71.37%	\$891,203.00	\$458,505.00	\$651,070.00	73.06%	\$921,243.00	88.97%	46.66%	\$30,040.00
CAPITAL OUTLAY												
Equipment Purchase/Replacement	\$2,500.00	\$1,000.00	\$561.00	56.10%	\$2,500.00	\$0.00	\$2,500.00	100.00%	\$2,500.00	0.24%	0.13%	\$0.00
Equip. Purch/Repl. Computers					\$1,600.00	\$1,575.00	\$1,575.00	98.44%	\$1,000.00	0.10%	0.05%	-\$600.00

GEN. ASST FUND, cont'd

	FY 12 budget	FYA amended	FY 12 est final	FY 12 % exp	FY 13 budget	FY 13 to-date	FY 13 est final	FY 13 % exp	FY 14 budget	FY 14 % fund	FY 13 % budget	FY 13/14 comp
TOTAL CAPITAL OUTLAY	\$2,500.00	\$1,000.00	\$561.00	56.10%	\$4,100.00	\$1,575.00	\$4,075.00	99.39%	\$3,500.00	0.34%	0.18%	-\$600.00
TOTAL GENERAL ASST	\$812,191.00	\$863,426.00	\$631,826.00	73.18%	\$999,703.00	\$528,377.00	\$756,914.00	75.71%	\$1,035,493.00	100.00%	52.61%	\$35,790.00
TOTAL TOWN FUND	\$886,323.00	\$883,791.00	\$613,543.00	69.42%	\$929,209.00	\$409,660.00	\$646,631.00	69.59%	\$932,752.00		47.39%	\$3,543.00
TOTAL GA FUND	\$812,191.00	\$863,426.00	\$631,826.00	73.18%	\$999,703.00	\$528,377.00	\$756,914.00	75.71%	\$1,035,493.00		52.61%	\$35,790.00
TOTAL BUDGET	\$1,698,514.00	\$1,747,217.00	\$1,245,369.00	71.28%	\$1,928,912.00	\$938,037.00	\$1,403,545.00	72.76%	\$1,968,245.00		100.00%	\$39,333.00