

The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, January 14, 2020

CALL TO ORDER

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, January 14, 2020. The meeting was called to order by the president, Chris Scherer, at 7:02 p.m.

ATTENDANCE

Present: Barb Bennett, Shirese Hursey, Barbara Jones, Lupe Mejia, Beth Scheid, Chris Scherer, John Thies, Michael Weissman, and Jane Williams (by phone)

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, Rachel Fuller, Drew Kenton, Donica Martin, and Amanda Standerfer

Also present: Arlene Anderson, Tori Exum, Bertha Kent, Kevin Lau, Jessica Mette and Molly Sweeney

ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA

Chris Scherer asked to amend the agenda to move item 8.7 Resolution to Thank Bertha Kent for Her Service and place it after item 5.0 Public Comment.

APPROVE THE AGENDA

It was moved by Barbara Jones, seconded by Michael Weissman, and passed unanimously to approve the agenda as amended.

PUBLIC COMMENT

None.

ACTION ITEM (INDIVIDUAL)

Chris Scherer read Resolution 8.7 thanking Bertha Kent for her many years of service. It was moved by Beth Scheid, seconded by Shirese Hursey, and passed unanimously (and with applause) to approve Resolution 8.7 as presented.

PRESENTATION

Drew Kenton gave a presentation on the Technology Plan based on the four pillars of the Strategic Plan.

ACTION ITEMS (CONSENT AGENDA)

Being that Chris Scherer asked and saw that there were no requests to separate the items, it was moved by Michael Weissman, seconded by Barb Bennett, and passed unanimously to approve the consent agenda as presented.

ACTION ITEMS (INDIVIDUAL)

It was moved by Barb Bennett, seconded by John Thies, and passed unanimously to approve the FY20 budget amendment as presented.

It was moved by Beth Scheid, seconded by Barbara Jones, and passed unanimously pay the Champaign Public Library invoice for \$38,710.46.

After discussion, it was moved by John Thies, seconded by Lupe Mejia, and passed unanimously to pay the EBSCO invoice for \$13,798.14.

It was moved by Barbara Jones, seconded by Shirese Hursey, and passed unanimously to pay the Communico invoice for \$10,000.

It was moved by Barb Bennett, seconded by Beth Scheid, and passed unanimously to adopt the Technology Plan: January 2020 – January 2021 as presented.

After discussion, it was moved by Shirese Hursey, seconded by Barbara Jones, and passed unanimously to approve the revised Vacation and Leave Policy VI-E as presented.

Chris Scherer read Helen Widick's obituary. After discussion, it was moved by Barbara Jones, seconded by Shirese Hursey, and passed unanimously to accept Resolution 2020-02 to Accept Gifts.

It was moved by Beth Scheid, seconded by Michael Weissman, and passed unanimously to approve Resolution 2020-03 to authorize designated persons to secure and have access to the safe deposit boxes at Busey Bank.

DISCUSSION ITEMS

The Board discussed future presentations. Suggestions included covering the Trustees Handbook on a regular cycle, Maker Space programs, and informational Strategic Planning items. Chris Scherer asked Barbara Jones to work with Celeste Choate on future topics.

The Board discussed doing a capacity assessment as their part the Enhance activity plans. Celeste explained that there were several ways to accomplish this.

REPORTS OF LIAISON OFFICERS

Friends of the Library

No report.

The Urbana Free Library Foundation

No report.

Illinois Heartland Library System

Rachel Fuller reported that IHLS, the Illinois State Library, and the Illinois Complete Count Commission are working together to encourage libraries to get the word out about the census. The Urbana Free Library is taking part in the initiative.

IHLS Board nominations are now open, and there are two public library trustee positions to be filled. Interested Board members should speak with Celeste. Chris encouraged the Board members to think about serving on the IHLS Board.

ADMINISTRATIVE REPORTS

Chris asked Donica Martin to introduce herself. She is the new Director of the Champaign County Historical Archives.

Barbara Jones appreciated the way Celeste connected the Director's report to the Strategic Plan.

Celeste announced that the Library is receiving an award from PACA for the porch renovations. There will be an awards ceremony on February 22. Celeste will pass on details as she gets them.

Rachel Fuller informed the Board that the Library is consolidating newspapers and magazines in the front reading rooms. This will result in more space for events in the Busey-Mills Reading Room.

BOARD PRESIDENT REPORT

No report.

UNFINISHED BUSINESS

None.

CLOSED SESSION

At 7:59 p.m., it was moved by Barbara Jones, seconded by Beth Scheid, and passed by roll call vote to move into closed session pursuant to 5 ILCS 120/2 (c) (21) Section 2.06 for the purpose of approval of closed session minutes and the semi-annual review of closed session minutes; and pursuant to 5 ILCS 120/2 (c) (1)(2) for the purpose of approval of the destruction of verbatim records. John Thies had to leave the Board meeting at this time because of other obligations.

Yes votes: Barb Bennett, Shirese Hursey, Barbara Jones, Lupe Mejia, Beth Scheid, Chris Scherer, Michael Weissman, and Jane Williams

No votes: None

At 8:17 p.m., it was moved by roll call vote to move back into open session.

Yes votes: Barb Bennett, Shirese Hursey, Barbara Jones, Lupe Mejia, Beth Scheid, Chris Scherer, Michael Weissman, and Jane Williams

No votes: None

NEW BUSINESS

It was moved by Beth Scheid, seconded by Shirese Hursey, and passed unanimously to open the closed session minutes from November 14, 2006; July 9, 2019; and August 13, 2019 and to keep closed the minutes from June 12, 2012 and May 29, 2014.

It was moved by Beth Scheid, seconded by Barbara Jones, and passed unanimously to approve the closed session minutes from November 14, 2006; June 12, 2012; May 29, 2014; July 9, 2019; and August 13, 2019.

It was moved by Shirese Hursey, seconded by Barbara Jones, and passed unanimously to keep closed the minutes from January 9, 2007; February 20, 2007; June 10, 2008; November 10, 2009; February 12, 2013; June 11, 2013; June 19, 2013; July 9, 2013; August 13, 2013; August 27, 2013; April 8, 2014; and December 9, 2014.

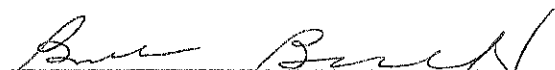
It was moved by Beth Scheid, seconded by Barbara Jones, and passed unanimously to approve the destruction of verbatim records from November 14, 2006; June 12, 2012; May 29, 2014; and July 10, 2018.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.



Becky Brown, Recorder



Barb Bennett, Secretary/Treasurer

Date Approved: Feb 11, 2020

Supplementary information is available in the Board packet of January 14, 2020.
This meeting was taped for later broadcast on cable television.