



## NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on Tuesday, December 10, 2019, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

### AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentation:** *Per Capita Grant Requirement topic: Outreach—Illinois Digital Archives (IDA) and Digital Public Library of America (DPLA):* Sherrie Bowser
  
- 7.0 Action Items (Consent Agenda)**
  - Board Meeting Minutes of November 12, 2019
  - Payroll for November 22, 2019; total \$101,600.74
  - Payroll for December 6, 2019; total \$99,590.70
  - Bills for November 14, 2019 A; total \$10,025.74
  - Bills for November 14, 2019 B; total \$254.38
  - Bills for November 22, 2019; total \$20,033.89
  - Bills for November 27, 2019; total \$10,795.80
  - Bills for December 5, 2019; total \$17,303.17
  
- 8.0 Action Items (Individual)**
  - 8.1 Adopt Strategic Plan
  - 8.2 Revised Computer and Internet Use Policy IV-B
  - 8.3 FY20 Budget amendment
  - 8.4 Resolution 2019-14 to Authorize Designated Persons to Secure and Have Access to Safe Deposit Boxes at Busey Bank
  - 8.5 Resolution 2019-15 to Enter into an Agreement with CFS - Custom Facility Services, Inc. for Maintenance Services
  
- 9.0 Discussion Items**
  
- 10.0 Reports of the Liaison Officer**
  - 10.1 Friends of The Urbana Free Library
  - 10.2 The Urbana Free Library Foundation
  - 10.3 Illinois Heartland Library System
  
- 11.0 Administrative Reports**
- 12.0 Board President Report**
- 13.0 Unfinished Business**
- 14.0 New Business**
- 15.0 Adjournment**

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be January 14, 2020, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or [administration@urbanafree.org](mailto:administration@urbanafree.org).