

**The Urbana Free Library
Board of Trustees Monthly Meeting
December 13, 2011**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:30 p.m. on Tuesday, December 13, 2011, in the Archives of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- A) Consent Agenda.** (action item)
 - a) Approval of Minutes.** Board meeting of November 8, 2011
 - b) Approval of Payment for Bills:**
 - 1 Bills for November 9, 2011; total \$48,068.82
 - 2) Bills for November 23, 2011; total \$31,691.96
 - 3) Bills for December 7, 2011; total \$40,041.88

- B) Petitions and Communications.**
 - a) Public Comment.**
 - b) Presentations.**

- C) Reports of Committees.** (discussion items unless specifically noted)
 - a) Building and Grounds.**
 - b) Technology.**
 - c) Finance.** Budget revision (action item). Health insurance (action item).
 - d) Policy.**
 - e) Education and Training.**
 - f) Long-Range Planning.**

- D) Reports of Liaison Officers.**
 - a) Friends of The Urbana Free Library.**
 - b) The Urbana Free Library Foundation.**
 - c) Illinois Heartland Library System.**

- E) Reports of Administrative Staff.**
 - a) Executive Director, Deb Lissak**
 - b) Associate Director, Kathy Wicks**
 - c) Adult Services Director, Anne Phillips**
 - d) Children's Services Director, Lora Fegley**
 - e) Archives Director, Anke Voss**
 - f) Circulation Services Director, Dawn Cassady**

- F) Unfinished Business.** Automation update. Cafe update.

- G) New Business.**

- H) Adjournment.**