

**The Urbana Free Library  
Board of Trustees Monthly Meeting  
November 8, 2011**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on Tuesday, November 8, 2011, in the Archives of The Urbana Free Library, 210 West Green Street, Urbana, IL.

**AGENDA**

- A) Consent Agenda.** (action item)
  - a) Approval of Minutes.** Board meetings of October 11, 2011
  - b) Approval of Payment for Bills:**
    - 1 Bills for October 12, 2011; total \$36,157.96
    - 2) Bills for October 26, 2011; total \$84,679.89
  
- B) Petitions and Communications.**
  - a) Public Comment.**
  - b) Presentations.**
  
- C) Reports of Committees.** (discussion items unless specifically noted)
  - a) Building and Grounds.**
  - b) Technology.**
  - c) Finance.** Payroll method (action item).
  - d) Policy.** Circulation and Interlibrary Loan revision (action item).
  - e) Education and Training.**
  - f) Long-Range Planning.**
  
- D) Reports of Liaison Officers.**
  - a) Friends of The Urbana Free Library.**
  - b) The Urbana Free Library Foundation.**
  - c) Illinois Heartland Library System.** CPL decision.
  
- E) Reports of Administrative Staff.**
  - a) Executive Director, Deb Lissak**
  - b) Associate Director, Kathy Wicks**
  - c) Adult Services Director, Anne Phillips**
  - d) Children's Services Director, Lora Fegley**
  - e) Archives Director, Anke Voss**
  - f) Circulation Services Director, Dawn Cassady**
  
- F) Unfinished Business.** Automation update. Cafe update.
  
- G) New Business.** Long-range priorities, discussion with Foundation Board.
  
- H) Adjournment.**