

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, May 10, 2011**

Present: Scott Bennett, Barbara Gillespie, Anh Ha Ho, Diane Marlin, Beth Scheid, Chris Scherer, and Jane Williams

Absent: Mary Ellen Farrell,

Staff present: Becky Brown, Dawn Cassady, Lora Fegley, Debra Lissak, Anke Voss, and Kathy Wicks

Also present: Corrie Proksa

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on May 10, 2011. The meeting was called to order by the vice-president, Chris Scherer, at 7:32 p.m.

It was moved by Jane Williams, seconded by Beth Scheid, and passed unanimously that the consent agenda be approved as mailed.

PETITIONS AND COMMUNICATIONS

Public comment

None.

Presentations

None.

REPORTS OF COMMITTEES

Building and Grounds

No report.

Technology

Deb asked the Board's opinion about clearing up old delinquent patron records before the automation migration. It was the consensus of the Board that staff should clear old records.

There was some discussion about the possible effects of Champaign Public Library's non-compliance with the new LTLS and IHLS resource access policies.

Finance

Deb solicited Board opinion for drafting a letter to Council as a part of the FY 2012 budget request. The letter would focus on budget issues facing the library now and in the future. Diane Marlin warned the Board that the City is still facing very difficult financial troubles.

Policy

There was discussion about the imbalance of reciprocal borrowing between The Urbana Free Library and the Champaign Public Library.

Education and Training

No report.

Long-Range Planning

No report.

REPORTS OF LIAISON OFFICERS

Friends of the Library

The Friends' April book sale was a success, bringing in \$7288.05.

The Urbana Free Library Foundation

No report.

Lincoln Trail Libraries System

There was discussion about the LTLS response to The Urbana Free Library's notice to withdraw from the automation system. It was the consensus of the Board to wait until the Champaign and Urbana libraries and the Illinois Heartland Library System are both ready to migrate and then discuss the timing and appropriate financial implications. Deb will check with Marsha Grove to see how the Champaign Public Library Board is responding.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

Staff are sending their comments to Administration about the four candidates interviewed onsite for the Director of Adult Services position. Deb will follow up with reference checks and anticipates making an offer soon.

Associate Director

No further report.

Adult Services

No further report.

Children's Service

Diane commented that she was pleased to see that the retired VHS tapes were offered to the local schools.

Archives

No further report.

Circulation Services

Dawn offered any interested Board members a copy of her summary report on the Future of Illinois Library Cooperation planning meeting on delivery. Jane requested a copy.

UNFINISHED BUSINESS

None.

NEW BUSINESS

There was a question about how Board members with terms ending this June should notify the City of their desire to stay on the library Board. Long-time members assured them that the Mayor generally reappoints for another term unless a Board member has requested to vacate the appointment.

ADJOURNMENT

The meeting was adjourned at 8:28 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of May 10, 2011.