

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, April 12, 2011**

Present: Scott Bennett, Mary Ellen Farrell, Barbara Gillespie (by phone), Anh Ha Ho, Beth Scheid (by phone), Chris Scherer, and Jane Williams

Absent: Diane Marlin

Staff present: Becky Brown, Dawn Cassady, Lora Fegley, Debra Lissak, Anke Voss, and Kathy Wicks

Also present: Corrie Proksa

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on April 12, 2011. The meeting was called to order by the president, Mary Ellen Farrell, at 7:35 p.m.

It was moved by Chris Scherer, seconded by Jane Williams, and passed unanimously that the consent agenda be approved as mailed.

PETITIONS AND COMMUNICATIONS

Public comment

None.

Presentations

None.

REPORTS OF COMMITTEES

Building and Grounds

No report.

Technology

Deb presented a tentative timeline for the automation migration. The Board discussed the preliminary draft of the automation RFQ. Mel made some suggestions including: the option for two distinct catalogs instead of a shared catalog, and inquiries into the business profiles of potential vendors.

Finance

It was moved by Jane Williams, seconded by Chris Scherer, and passed unanimously to approve the Fiscal Year 2012 Budget. There was discussion about financing of the new automation system. Deb anticipates the City Council budget meeting will be either May 16 or May 23.

Policy

No report.

Education and Training

No report.

Long-Range Planning

No report.

REPORTS OF LIAISON OFFICERS

Friends of the Library

In May and August, the Friends are going to meet at lunch time rather than the usual Tuesday evening meeting. Since most of the Friends are retired, this may work better for most of the membership.

The Urbana Free Library Foundation

No report.

Lincoln Trail Libraries System

Jane mentioned that the Illinois Heartland Library System's Resource Access policy did not carry over some of the provisions in the recently adopted Lincoln Trail policy.

RAILS, Reaching Across Illinois Library System, is the name for the northern library system.

The State Library awarded a grant to the Illinois Library Association to fund a task force exploring the Future of Illinois Cooperation (FILC). Their first task is to explore options and best practices for delivery.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

There has been some discussion with Urbana Business Association to move Cherry Jam to Friday late afternoon or early evening. Local businesses seemed to like the possible switch in day/time, but discussion will continue after UBA meets with the City about budget.

The administrative staff finished the last of the phone interviews for the Director of Adult Services vacancy. Four of the candidates will be invited to on-site interviews in late April and early May.

Associate Director

No further report.

Adult Services

No further report.

Children's Service

No further report.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of April 12, 2011.