

**The Urbana Free Library
Board of Trustees Monthly Meeting
December 14, 2010**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:30 p.m. on Tuesday, December 14, 2010, in the Archives of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- A) Consent Agenda.** (action item)
 - a) Approval of Minutes.** Board meeting of November 9, 2010
 - b) Approval of Payment for Bills:**
 - 1) Bills for November 10, 2010; total \$27,624.20
 - 2) Bills for November 24, 2010; total \$32,102.04
 - 3) Bills for December 8, 2010; total \$46,344.33

- B) Petitions and Communications.**
 - a) Public Comment.**
 - b) Presentations.**

- C) Reports of Committees.** (discussion items unless specifically noted)
 - a) Building and Grounds.**
 - b) Technology.** Automation system. Drupal.
 - c) Finance.** FY2010/2011 Budget revision (action item).
 - d) Policy.** Late Fees. Public Computer Use.
 - e) Education and Training.**
 - f) Long-Range Planning.**

- D) Reports of Liaison Officers.**
 - a) Friends of The Urbana Free Library.**
 - b) The Urbana Free Library Foundation.**
 - c) Lincoln Trail Libraries System.** Patron survey.

- E) Reports of Administrative Staff.**
 - a) Executive Director, Deb Lissak**
 - b) Associate Director, Kathy Wicks**
 - c) Adult Services Director, vacant (written report supplied by Mary Towner)**
 - d) Children's Services Director, Lora Fegley**
 - e) Archives Director, Anke Voss**
 - f) Circulation Services Director, Dawn Cassady**

- F) Unfinished Business.** Property (closed session).

- G) New Business.**

- H) Adjournment.**