

**The Urbana Free Library Board of Trustees  
Minutes of a Regular Meeting  
Held on Tuesday, March 9, 2010**

Present: Mary Ellen Farrell, James P. Quisenberry, Beth Scheid, Chris Scherer, Umesh Thakkar (by phone), Jane Williams, and Lynn Wiley

Absent: Barbara Gillespie and Diane Marlin

Staff present: Becky Brown, John Dunkelberger, Barbara Lintner, Debra Lissak, and Anke Voss

Also present: Alison Greenlee, Corrie Proska, and Fredrick Lugya

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on March 9, 2010. The meeting was called to order by the president, Mary Ellen Farrell, at 7:30 p.m.

It was moved by Lynn Wiley, seconded by Umesh Thakkar, and passed unanimously that the consent agenda be approved as mailed.

## **PETITIONS AND COMMUNICATIONS**

### *Public comment*

Alison Greenlee and Fredrick Lugya attended the Board meeting to fulfill a class requirement.

### *Presentations*

None.

## **REPORTS OF COMMITTEES**

### *Building and Grounds*

No report.

### *Technology*

There was discussion about the BTOP grants. Deb sent a letter of commitment for the UC2B round 2 BTOP grant for public computing centers. Deb also is sending a letter of support for ICN, which is submitting a grant for infrastructure which benefits the whole state.

Brian Bell, from Parkland, will meet with staff to discuss ways to make the "start button" available on the public computers without compromising security. He also will offer some input on the use of thin clients in our public computer lab.

The Board discussed the responses to the Drupal RFI. It was the consensus of the Board to wait on hiring a consultant because of budget issues and to revisit the process next fiscal year.

*Finance*

It was moved by Chris Scherer, seconded by Beth Scheid, and passed unanimously that the budget revisions be approved as presented. The library's non-tax revenue may come in under projections by \$35,000 this fiscal year. This loss of revenue also will affect next year's budget planning. The City has not yet forwarded final target numbers for the FY2011 budget.

*Policy*

No report.

*Education and Training*

No report.

*Long-Range Planning*

No report.

**REPORTS OF LIAISON OFFICERS**

*Friends of the Library*

The next book sale will be April 22 – 26.

*The Urbana Free Library Foundation*

The Foundation will meet next on April 27..

*Lincoln Trail Libraries System*

LINC migration has made little progress. There is still hope of meeting the April target. Lincoln Trail has asked committees to meet virtually and move quickly.

The ad hoc committee evaluating the cataloging module for on order records is meeting on Friday, March 12.

**REPORTS OF ADMINISTRATIVE STAFF**

*Executive Director*

Mel commented she is please to see the employee evaluation process moving forward.

*Associate Director*

No further report.

*Adult Services*

In response to a question from Beth, John explained collection weeding guidelines.

*Children's Service*

Barb reported that the January statistics were entered incorrectly for the number of computer game sessions. The statistics will be corrected.

Beth asked about Read across America. Barb has seen the feedback surveys, and the comments were positive.

*Archives*

No further report.

*Circulation Services*

No further report.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:18 p.m.

Becky Brown  
Recording Secretary

Supplementary information and department reports are available in the Board packet of March 9, 2010.