

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, January 12, 2010**

Present: Mary Ellen Farrell, Diane Marlin, James P. Quisenberry, Beth Scheid, Umesh Thakkar (by phone), Jane Williams, and Lynn Wiley

Absent Barbara Gillespie and Chris Scherer

Staff present: Becky Brown, Dawn Cassady, Barbara Lintner, and Debra Lissak

Also present: Corrie Proksa

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on January 12, 2010. The meeting was called to order by the president, Mary Ellen Farrell, at 7:30 p.m.

It was moved by Beth Scheid, seconded by James Quisenberry, and passed unanimously that the consent agenda be approved as mailed.

PETITIONS AND COMMUNICATIONS

Public comment

Mary Ellen Farrell noted the passing of Peggy Henderson. Peggy had been the League of Women Voters library liaison for many years. It was moved by James Quisenberry, seconded by Diane Marlin, and pass unanimously to send a card to the Henderson family in recognition of Peggy's many years of service to the library.

Presentations

None.

REPORTS OF COMMITTEES

Building and Grounds

Diane Marlin reported that the City Council toured the Neighborhoods Connection Center. Janice Mitchell has worked hard to make the building attractive and to secure the many donations needed to set up the center. The library donated tables, chairs, and computers.

Technology

Mel commented that the Broadband Access Committee is still waiting to hear from the federal government about the BTOP grant.

The Board discussed whether to use an RFI or an RFP to locate a Drupal consultant. It was the consensus of the Board to start with an RFI and then return to the Board with an approximation of cost before deciding to proceed.

Finance

The library has not yet received specific direction from the City for the FY2010/2011 budget.

Policy

After brief discussion, it was moved by Jane Williams, seconded by James Quisenberry, and passed unanimously to accept the new Reference and Reader's Advisory Policy. It was moved by Diane Marlin, seconded by Jane Williams, and passed unanimously to accept the changes to the Circulation and Interlibrary Loan Policy.

Education and Training

No report.

Long-Range Planning

No report.

REPORTS OF LIAISON OFFICERS

Friends of the Library

The Friends of the Library did not meet in January.

The Urbana Free Library Foundation

The Foundation did not meet in December. They will meet again on January 26.

Lincoln Trail Libraries System

Lincoln Trail has started exploring the automation migration process. Lynn Wiley's first Lincoln Trail Board meeting will be in January.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

No further report.

Associate Director

No further report.

Adult Services

No further report.

Children's Service

No further report.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

James Quisenberry had a question about the statistical comparisons in the recent LJ Index. The News-Gazette reported that Champaign Public Library received a three-star rating, while The Urbana Free Library received no stars, even though Urbana had a higher score than Champaign. The two libraries are ranked within different budget categories. Champaign's score of 878 earned stars in its category of libraries with budgets of 5-10 million, where starred scores ranged from 3,202 to 818. Urbana's score of 917 was outside the range of 6,626 to 1,300 which yielded stars for libraries with budgets of 1-5 million. There was additional discussion about lack of uniformity in the way some statistics are collected.

NEW BUSINESS

James Quisenberry asked about whether the library could create a link on its website to a C-U Schools Foundation community survey. This type of request merits additional discussion for policy considerations. Barb Lintner offered to mention and link the survey on the Children's Services blog.

ADJOURNMENT

The meeting was adjourned at 8:17 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of January 12, 2010.