

THE URBANA FREE LIBRARY BOARD OF TRUSTEES

MINUTES OF A REGULAR MEETING HELD ON TUESDAY, JANUARY 9, 2007

Present: Mary Ellen Farrell, Kermit Harden, Kate McDowell, James P. Quisenberry, Beth Scheid, Chris Scherer, Charlie Smyth, and Jane Williams

Absent: Barbara Gillespie

Staff present: Becky Brown, Fred Schlipf, and Anke Voss

Also present: Bob Burger and Peggy Henderson

The Urbana Free Library Board of Trustees met in the conference room of The Urbana Free Library on January 9, 2007. The meeting was called to order by the president, Kermit Harden, at 7:30 p.m.

It was moved by James P. Quisenberry, seconded by Kate McDowell, and passed unanimously that the minutes of the meeting of November 28, 2006, be approved as mailed.

It was moved by Mary Ellen Farrell, seconded by Jane Williams, and passed unanimously that the minutes of the meeting of December 12, 2006, be approved as mailed.

It was moved by Chris Scherer, seconded by James P. Quisenberry, and passed unanimously that the following bills be approved retrospectively for payment:

December 13, 2006 – General Fund, \$27,741.11; Trust Fund, \$678.67; Publications Fund, \$180.59; Grant Fund, \$400.00.

December 27, 2006 – General Fund, \$36,700.16; Trust Fund, \$254.31; Publications Fund, \$315.11.

PUBLIC COMMENT

None.

COMMITTEE REPORTS

Building and Grounds

There has been some interest in the coffee shop space, but the Library has not received any formal proposals.

The video surveillance system RFP is out with a late February submission date.

Education and Training

No report.

Finance

No report.

Friends of The Urbana Free Library

No report.

Lincoln Trail Libraries System

No report.

Long-Range Planning

No report.

Policy

Fred Schlipf passed out three new sections of the Policy Manual to be reviewed at the next Policy Committee meeting.

The Policy Committee will also work on the policy for electronic attendance at meetings to bring the Library's policy into alignment with new state law.

The Policy Committee will not set a meeting until after the Executive Director hiring process is completed.

The after school student problems are settling down. Students are now required to sign contracts giving parent/guardian contact information before they can use the Internet area. This helps library staff identify problem students and ban them if needed.

Technology

There is no fiber connection between the Library and the City building. The charge to bring fiber to the Library from Lincoln Avenue has been estimated to be about \$50,000. Charlie Smyth is talking to the City about a joint government agency arrangement to bring fiber to the County, the school board, the City, 911, and the Library, with each agency helping to share the expense.

TRUSTEE REPORTS

No report.

ADMINISTRATIVE REPORTS

Because of the need for a potentially long closed session, administrative reports were set aside for the February meeting.

UNFINISHED BUSINESS

None.

NEW BUSINESS

It was moved by Kate McDowell, seconded by Jane Williams, and passed unanimously by roll call vote that the meeting move into closed session to discuss the executive director search. Barbara Gillespie came into the meeting after it moved into closed session. Minutes from that session were kept separately.

ADJOURNMENT

The Board came out of closed session at 9:45 p.m., and no further action was taken. The meeting was adjourned at 9:45 p.m.

Becky Brown, Recording Secretary