

**THE URBANA FREE LIBRARY BOARD OF TRUSTEES
JOINT MEETING WITH
THE URBANA FREE LIBRARY FOUNDATION**

**MINUTES OF A SPECIAL MEETING
HELD ON TUESDAY, APRIL 9, 2002**

- Present: The Urbana Free Library Board of Trustees: William Golden, Kermit Harden, Beth Scheid, Chris Scherer, Michael Stevenson, and Jane Williams.
- The Urbana Free Library Foundation: Elizabeth Czys, Tim Durst, Margaret Frampton, Kermit Harden, Margot Jerrard, Gerri Kirchner, Phil Knox, Phyllis Max Spiro, Mike Stevenson, and Carl Webber.
- Absent: The Urbana Free Library Board of Trustees: Mary Ellen Farrell, Charlie Smyth, and Odell Warren.
- The Urbana Free Library Foundation: Rupert Evans, Joan Hood, Cameron Satterthwaite, and Tod Satterthwaite
- Staff present: Deb Booth, Gerri Kirchner, Jean Koch, Barbara Lintner, and Fred Schlipf.
- Also present: Daniel Chynoweth, Laurie Goscha, Ann Harden, and Peggy Henderson.

The Urbana Free Library Board of Trustees and The Urbana Free Library Foundation met at a joint meeting held in the Auditorium of The Urbana Free Library on April 9, 2002. The meeting was called to order by Library Board President, Michael Stevenson, at 7:33 p.m.

Long Range Planning Committee

Laurie Goscha of Isaksen-Glerum presented the reworked schematic design, which included 15 feet of westward expansion excluded from the prior design.

There was extensive discussion on the new plan.

Discussion centered around the four alternate bid items (modifying building temperature control, roof replacement, installation of hybrid digital/pneumatic controls, and a back-up pump for the reheat system) and deferred building enhancements (an acoustic screen at chillers on the roof, east entry stair repair, limited limestone replacement, exterior tuckpointing and repairs, and removal and replacement of existing window systems). The group also discussed the proposed sprinkler system. The sprinkler system is part of the base bid, but was downgraded from a pre-action system to a standard wet and dry pipe system.

Foundation Board vote:

It was moved by Carl Webber, seconded by Phyllis Max Spiro, and passed unanimously that the base bid be altered to include (a) a pre-action sprinkler system and (b) modified temperature controls for the staff work areas in the former archives and auditorium.

Library Board vote

It was moved by Kermit Harden, seconded by William Golden, and passed unanimously that the revised schematic design with the two above items added be approved.

ADJOURNMENT

Upon motion duly made and seconded, the meeting was adjourned at 8:47 p.m.

Phyllis Max Spiro, Recording Secretary

THE URBANA FREE LIBRARY BOARD OF TRUSTEES

MINUTES OF A REGULAR MEETING HELD ON TUESDAY, APRIL 9, 2002

The Urbana Free Library Board of Trustees met at a regular meeting held in the Auditorium of The Urbana Free Library on April 9, 2002. The meeting was called to order by the president, Michael Stevenson at 8:50 p.m.

It was moved by William Golden, seconded by Kermit Harden, and passed unanimously that the minutes of the meeting held on March 12 be approved as mailed.

It was moved by Kermit Harden, seconded by William Golden, and passed unanimously that the following bills be approved retrospectively for payment:

March 13, 2002 – General Fund, \$31,807.26; Trust Fund, \$300.99; Documents Center Fund, \$144.00; Publications Fund, \$148.49.

March 27, 2002 – General Fund, \$126,927.59; Trust Fund, \$292.08; Documents Fund, \$50.00; Publications Fund, \$137.38.

COMMITTEE REPORTS

Automation

No report.

Building and Grounds

No report.

Education and Training

No report.

Finance

No report.

Friends of The Urbana Free Library

No report.

Lincoln Trail Libraries System

No report.

Long Range Planning

No report.

Policy

No report.

TRUSTEE REPORTS

No report.

ADMINISTRATIVE REPORTS

Executive Director

No report.

Adult Department

No report.

Children's Department

No report.

Special Collections

No report.

UNFINISHED BUSINESS

No report.

NEW BUSINESS

No report.

ADJOURNMENT

Upon motion duly made and seconded, the meeting was adjourned at 8:57 p.m.

Phyllis Max Spiro, Recording Secretary