

# THE URBANA FREE LIBRARY BOARD OF TRUSTEES

## APPROVED MINUTES OF A REGULAR MEETING HELD ON TUESDAY, APRIL 10, 2001

The Urbana Free Library Board of Trustees met at a regular meeting held in the Archives of The Urbana Free Library on April 10, 2001. The meeting was called to order by the President, Michael Stevenson at 7:03 p.m.

Present: Mary Ellen Farrell, William Golden, Kermit Harden, Robert McCandless, Chris Scherer, Beth Scheid, Charlie Smyth, Michael Stevenson, and Jane Williams.

Absent: None.

Staff present: Jean Koch, Barbara Lintner, and Fred Schlipf.

Also present: Peggy Henderson

It was moved by William Golden, seconded by Mary Ellen Farrell, and passed unanimously that the minutes of March 13, 2001 be approved as mailed.

It was moved by William Golden, seconded by Chris Scherer, and passed unanimously that the following bills be approved retrospectively for payment:

March 14, 2001 – General Fund, \$113,586.75; Trust Fund, \$358.12; Documents Center Fund; \$144.00; Publications Fund, \$185.40; Grant Fund, \$370.78.

March 28, 2001 – General Fund, \$116,388.83; Trust Fund, \$2,340.11; Publications Fund, \$148.86.

### ***COMMITTEE REPORTS***

#### ***Automation***

A hacker successfully invaded the Lincoln Trail computer system recently. The intent appears to have been to use the system's connectivity and processing power rather than to damage the database. As a result of this problem, the system was down for several days. Some circulation data were lost, and lending statistics for the downtime were not collected.

#### ***Building and Grounds***

The staff has been exploring setting up a computer laboratory in Lincoln Square cooperatively with Prairienet. This would be done with combined grants and is just in the discussion phase.

#### ***Education and Training***

No report.

***Finance***

The City has indicated that they will support the library's proposed tread water budget, plus the first year of the 5-year plan. As a result of the first step of the plan, one FTE professional employee will be added in FY 2001/02.

It was moved by William Golden, seconded by Chris Scherer, and passed unanimously that the library's 2001/02 budget, including the first year of the 5-year plan, be approved as distributed.

It was moved by Mary Ellen Farrell, seconded by Jane Williams, and passed unanimously that the 5-year financial plan be amended to note that the plan assumes a use increase of no more than 15 percent.

***Friends of The Urbana Free Library***

The spring book sale will take place on April 19-22, 2001.

The Friends annual meeting will be held on Thursday, April 26.

***Lincoln Trail Libraries System***

No report.

***Long Range Planning Committee***

The Long-Range Planning Committee met directly after the board meeting.

***Policy***

If the new federal Internet-filtering legislation survives its many legal challenges, the Board will review its implications for library policy. Currently the legislation is scheduled to take effect in the fall of 2001.

***TRUSTEE REPORTS***

The *News-Gazette* published a major article on the Library's fundraising and expansion plans the Sunday before the Board meeting.

The board reviewed the proposed "Expansion Priorities and Necessary Fundraising for The Urbana Free Library." Charlie Smyth recommended that the possible demolition of the Auler Building be deleted from the document. It was moved by Chris Scherer, seconded by Beth Scheid, and passed unanimously that the document be approved as amended.

***ADMINISTRATIVE REPORTS***

***Executive Director***

The library bus trip to visit Chicago-area public libraries will take place on May 16. The Library will take as many staff members as it can without closing the Library. All Board members and library architects are also invited to attend.

Fred Schlipf's library architecture class at the university will take a two-day bus trip on July 25 and 26 to visit Chicago-area libraries. Board and staff are invited to take this trip, subject to limitations imposed by bus capacity and class size.

The staff would like to thank the City administration for its support of the five-year staffing plan and for the new FTE professional staff member for FY 2001/02.

Fred Schlipf provided an orientation to American public libraries and a tour of The Urbana Free Library for a group of civic leaders from China.

***Adult Department***

No report.

***Children's Department***

No report.

***Special Collections***

No report.

***UNFINISHED BUSINESS***

None.

***NEW BUSINESS***

None.

***ADJOURNMENT***

Upon motion duly made and seconded, the meeting was adjourned at 8:30 p.m.

Phyllis Max Spiro, Recording Secretary



