

THE URBANA FREE LIBRARY BOARD OF TRUSTEES

MINUTES OF A REGULAR MEETING HELD ON TUESDAY, JULY 11, 2000

Present: William Golden, Robert McCandless, Chris Scherer, Michael Stevenson, and Jane Williams

Absent: Mary Ellen Farrell, Kermit Harden, and Beth Scheid

Staff present: Debra Booth, Fred **Schlipf**, and **Phyllis Max Spiro**

Also present: Peggy Henderson

The Urbana Free Library Board of Trustees met at a regular meeting held in the Archives of The Urbana Free Library on July 11, 2000. The meeting was called to order by the President, Michael Stevenson, at 7:37 p.m.

It was moved by Jane Williams, seconded by William Golden, and passed unanimously that the minutes of the regular Board Meeting of June 13, 2000, be approved as mailed.

It was moved by William Golden, seconded by Chris Scherer, and passed unanimously that the following bills be approved retrospectively for payment:

June 21, 2000 - General Fund, \$155,611.83; Trust Fund, \$740.95; Building Fund, 168.75; Documents Center Fund, \$9,782.39; Publications Fund, \$216.41; Grant Fund, \$3,735.91.

COMMITTEE REPORTS

Automation

No report.

Building and Grounds

No report.

Education and Training

No report.

Finance

No report.

Friends of The Urbana Free Library

The fall book sale will take place on September 21 through 24. There was no Friends monthly meeting in July since the regular meeting time fell on July 4.

Lincoln Trail Libraries System

The Library has purchased two additional ports from Lincoln Trail. This will help reduce staff contention for the library's very limited number of staff ports.

Long Range Planning Committee

The next step in expanding the building will be a contract between the architects and the City. It will involve phasing decisions, timetables, specific programming, etc.

Policy Committee

No report.

Trustee Reports

Gerri Kirchner, the new fundraising administrator, attended the last Foundation meeting. She discussed her role and her timetable.

Liz Czys is a new Foundation board member and Foundation treasurer.

The Board discussed details of the fundraising campaign. Joan Hood and Fred Schlipf have been working on an extensive list of naming opportunities.

The fundraising office will open in Lincoln Square in August or September.

ADMINISTRATIVE REPORTS

Executive Director

Quite a few staff members attended the American Library Association conference in Chicago. Several people went for a day excursion to the exhibits on a bus rented by Lincoln Trail. Demco supplied free passes to the exhibits.

Fred Schlipf attended a pre-conference on library architecture.

John Dunkelberger is teaching a reference course this summer at the Library School.

Lincoln Trail wants to create some kind of representative council to replace the Automated Library Council, which has become increasingly unwieldy as the number of automated libraries grows. Urbana would like to be represented permanently.

Adult Department

No report.

Children's Department

A total of 824 children are registered for the summer reading program.

The Children's Department has ten copies of the most recent Harry Potter book in circulation.

Barbara Lintner thanked the Board for making it possible for her to be a member of the Caldecott committee and to attend associated events at American Library Association conferences.

Special Collections

No report.

UNFINISHED BUSINESS

No report.

NEWBUSINESS

No report.

ADJOURNMENT

Upon motion duly made and seconded, the meeting was adjourned at 8:25 p in.

Phyllis Max Spiro,
Recording Secretary