

**CITY OF URBANA, ILLINOIS
SUSTAINABILITY ADVISORY COMMISSION
Council Chambers, Urbana City Building
Tuesday, November 3, 2015**

Commissioners Present: Vice Chair Stephen Wald, Bart Bartels, Morgan Johnston, Todd Rusk, Andrew Stumpf, Pam Voitik

Commissioners Absent: Chairperson Marya Ryan

Staff Present: Scott Tess, Kate Brickman

Call to Order, Roll Call, and Declaration of Quorum

The meeting was called to order at 7:00 p.m. Kate Brickman called the roll and a quorum was present.

Changes to the Agenda

There were no changes to the agenda.

Approval of Minutes from Previous Meeting

Motion was made by Ms. Johnston, second by Mr. Bartels, to approve the minutes from the October 13, 2015 regular meeting with the following corrections:

- Removing Bart Bartels from Commissioners Present;
- The spelling of Marcia Lochmann's name in two locations;
- The addition of APA to the Illinois State Planning Award in Sustainability; and
- The addition of "and said" to Marya Ryan's Announcement.

Motion carried.

Public Input

There was no public input.

Communications

Staff Report

Scott Tess gave the monthly Staff Report which included progress on the Climate Action Plan (CAP) Phase 2, Illinois Grow Solar technical assistance, and the purchasing of Green Power Partnership qualified renewable energy credits.

Related to the Sustainable Water Management Plan, Tess mentioned collaboration with Mahomet Aquifer stakeholders and provided City irrigation water consumption data. Additionally, an update on U-Cycle activities was provided.

The Report stated December 1, 2015 as the next meeting date.

Continuing Business

Grow Solar Programming Updates

A Grow Solar Programming Update was provided in the staff report. Tess indicated that promotional items and community meeting venues were still being worked on. He invited those Commissioners who were interested in participating in the development of the program to contact him.

New Business

Review of Annual Report Format

Scott Tess presented the Draft Annual Report for the City of Urbana Environmental Sustainability Division. Items reviewed were collected data pertaining to energy and climate, water, nuisance, and waste and recycling. Discussion ensued with Wald and Rusk both offering to help out with graphics and formatting tasks. Tess said that he would take Commission comments into consideration, make changes, and bring the Report back to the next meeting for review.

Announcements

There were no announcements.

Adjournment

There being no further business to discuss, the meeting was adjourned at 8:10 p.m.

This meeting was recorded.