



**MAYOR'S NEIGHBORHOOD SAFETY TASK FORCE
MINUTES
May 31, 2006**

MEMBERS PRESENT: Theresa Michaelson
Barry Weiner
Mike Bily
Esther Patt
Betsy Cronan
Sam Johnson
Rick Redman
Dave Barr
Al Johnston
Laurel Prussing, Mayor

STAFF PRESENT: Libby Tyler
Gordon Skinner
Clay Baier

ALSO PRESENT: Glen Berman
Charlie Smyth

Call to Order

Mayor Prussing called the meeting to order at 5:30 p.m.

Approval of Minutes

The minutes of the meeting of April 6, 2006 were reviewed. A motion was made by Esther Patt to approve the minutes. Motion seconded by Theresa Michelson. All voted aye. The minutes of the meeting of April 6, 2006 were approved.

Landlord/Rental Registration

Libby Tyler reported that since the last meeting, she has been working on a draft ordinance for the task force to review. She stated that staff is proposing a simple registration program to track rental properties and to increase the scope and pace of systematic inspections.

Ms. Tyler reported that a sample application has been developed and she hopes to be able to have it put on the City website.

Ms. Tyler reviewed the different inspection classifications. She distributed a copy of the Standard Operating Procedures for implementing policy for follow up to tenant complaints and/or systematic inspections under the Property Maintenance Code.

Ms. Tyler reported that the proposed ordinance will need to be reviewed by the City attorney.

A discussion followed about the property maintenance code.

Barry Weiner asked about the renewal process.

Ms. Tyler indicated that she hopes to be able to have it automated.

There was some discussion about recurring appeals. Ms. Tyler indicated that if there is a recurring appeal (such as window size) that routinely comes up, they could be handled internally without going through the appeals process.

Ms. Tyler reported that she will provide a draft of the registration form for the next meeting and anyone with comments should email her.

Ms. Tyler indicated that she would like to present the proposed ordinance to the Apartment Association.

Glenn Berman suggested having the legal department do their review before going to the Apartment Owner's Association.

Dave Barr suggested circulating the information to the other landlords that do not participate in the Apartment Owner's Association.

It was agreed that for the next meeting the comments from the task force and the legal review will be included in the draft. The draft will then be presented to the Apartment Owner's Association and then forwarded to council.

Dave Barr suggested having a subcommittee review the draft prior to the next meeting. It was agreed that the subcommittee would consist of Dave Barr as Chair, Esther Patt, Barry Weiner, Clay Baier and Glen Berman.

Theresa Michelson asked if a revised document could be sent in advance of the next meeting.

Theresa Michelson indicated that she had emailed an ordinance that she would like to see added to the code regarding having upholstered indoor furniture sitting outside.

Ms. Tyler reported that the former city attorney had prepared a draft of an ordinance that never moved forward. She will put a copy in the packets for the next meeting.

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Updates on Study Topics

Theresa Michaelson reported that she did meet with Chief Bily about an aggravated nuisance ordinance. She indicated that the City of Champaign is unhappy with their ordinance and are looking to review it.

Next Meeting Date

It was agreed that the next meeting will be held on Tuesday, June 20, 2006 at 5:30 p.m. in the second floor conference room.

Adjournment

Meeting adjourned at 7:10 pm.

Respectfully Submitted,

Jolinda Ross
Recording Secretary