

**URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES
MEETING MINUTES July 31, 2015**

The Fire Pension board of Trustees of the City of Urbana, Illinois met at 9:30 am, Friday, July 31, 2015, in the second floor Executive Conference Room of the Urbana City Building.

MEMBERS PRESENT: Gerald Sappenfield, President - end of term 4/26/16
Mark Ashby, Firefighter/Secretary - end of term 4/26/15
Elizabeth Hannan, Finance Director
Andrew Rickords, Firefighter - end of term 4/26/17

MEMBERS NOT PRESENT: Mike Dilley, City Appointment - end of term 5/31/17

OTHERS PRESENT: Keith Karlson, Attorney
James Dobrovolny, Attorney
Ronald Eldridge, Consultant

CALL TO ORDER

President Sappenfield called the meeting to order at 9:36am.

INVESTMENT BUSINESS

Mr. Aaron Sutton of First Busey Trust & Investment Co. was present. They distributed the quarterly report and reviewed the Pension's Investment activity through the quarter ending June 30, 2015. The ending value for the portfolio as of that date was \$26,083,222, showing a gain of \$257,031 from the previous quarter.

After discussion a motion to receive and file the Busey Investment report was made by Ms. Hannan, seconded by FF/Sec Ashby and carried by voice vote.

The fee Busey charges the Urbana Fire Pension Fund is .0005 per each dollar invested.

APPROVAL OF MINUTES

A motion to approve the minutes from the April 24 meeting was made by FF/Sec Ashby and was seconded by Ms. Hannan and carried by voice vote.

QUARTERLY FINANCIAL REPORT

Mr. Eldridge presented the quarterly financial report for the quarter ending June 30, 2015. He said there were no unusual activities in the Busey & money market accounts. The only fund changes for the quarter were catch-up payments made to Bob Mullins and Jim Dodson, for the increases the board voted to give them in April.

Mr. Eldridge distributed a draft of the financial statement for June 2015. The statement showed an increase in to fund balance of \$1.4 million, down from the previous year's increase, due to a lower return in equities.

A motion to accept the financial report was made by FF Rickords, seconded by Ms. Hannan and carried by voice vote.

Mr. Dobrovolny presented copies of a 10 year statewide profile of all of the pension funds. This profile

was done by the Department of Insurance. He urged pension board members to look over the report and compare their fund average with the average of other funds in the state and to look at the changes in the last two years.

PUBLIC COMMENT

Public comment was asked for and there was none.

OLD BUSINESS

A. Kingren and Maross – FF/Sec Ashby said the necessary documentation from the pre-employment physicals is still missing. He said that Carle will now bill the pension fund for pre-employment physicals, as well as the billing the City. There was discussion about the possibility of applicants having one pre-employment that includes City requirements and with pension fund requirements added to it. This would result in one bill that could be equally divided between the City and the pension fund. Ms. Hannan suggested that maybe she and FF/Sec Ashby meet with Todd Rent to discuss the situation and try to work out a solution.

B. Russell Chism disability pension – Mr. Jim Dobrovolny and Mr. Keith Karlson, attorneys with Reimer, Dobrovolny & Karlson, LLC, stated that there are currently two independent medical evaluation opinions in the Chism disability pension case. Mr. Karlson stated a third independent medical evaluation opinion is the standard practice of pension code and suggested Dr. Knop, an oncologist, perform the third independent medical evaluation for the consideration of Russell Chism's disability pension. After discussion, Ms. Hannan made a motion to have the board retain Dr. Knop, either directly or through an intermediary, to perform a third Independent Medical Evaluation in the Chism matter. FF Rickords seconded the motion. After discussion the motion was carried by roll call vote as follows:

Sappenfield: aye
Ashby: aye
Rickords: aye
Hannan: aye

C. Election for Fund Secretary – There has been no election for the position of fund secretary, which expired in April 2015. Mr. Ashby stated he would like to continue in the position as fund secretary, and when he sent an email asking if anyone else was interested in the position, there were no responses. He said he will send an email asking for nominations for the position. If he is the only nominee, the board can declare him elected by acclamation with no ballot necessary. He will let the board know the results at the October meeting.

NEW BUSINESS

FF/Sec Ashby said that he was contacted by the Department of Insurance about the dates to be included in the audit. Those dates are July 1, 2012 through June 30, 2014. Mr. Eldridge advised that a date and location to meet with the DOI should be set up as soon as possible so that all necessary materials can be gathered. Ms. Hannan informed them that October would not be a good month to meet because the City auditors will be there for most of the month.

Mr. Karlson listed items to be included on the agenda for the October meeting.

Mr. Dobrovolny told the pension board that he attended the National Association of Public Pension Attorneys in Austin Texas for training. He said that municipal bankruptcy was an interesting topic there. There is a bill in the Illinois house concerning municipal bankruptcy and pension funds.

He also distributed information concerning electronic meeting attendance and procedures for public comment. He said the board should discuss and vote on the policies for both at the October meeting.

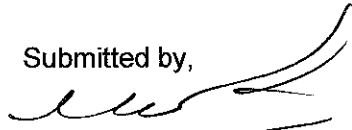
The next quarterly meeting of the Fire Pension Board is set for Friday, April 24, 2015, at 9:30 am.

ADJOURNMENT – the meeting was adjourned at 11:10.

Prepared by,

Kay Meharry

Submitted by,

A handwritten signature in black ink, appearing to read 'Mark Ashby', written over a horizontal line.

Mark Ashby