



Urbana Fire Rescue Services Department
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**URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES
MEETING MINUTES
FRIDAY, JANUARY 26, 2001**

The Fire Pension Board of Trustees of the City of Urbana, Illinois, met at 9:00 a.m., Friday, January 26, 2001, in the second floor Conference Room of the Urbana City Building.

MEMBERS PRESENT: Bill Morfey, Firefighter
Dan Harmon, Retiree
Ronald C. Eldridge, City Comptroller
Phyllis D. Clark, City Clerk

MEMBERS ABSENT: Rex Mundt, Fire Chief
Jeff Ballew, President/Firefighter
Andrew K. Rickords, Secretary/Clerk/Firefighter

In the absence of President Ballew, Retiree Harmon called the meeting to order at 9:15 a.m.

INVESTMENT BUSINESS

Mr. Scott Hendrie of First Busey Trust & Investment Co. was present. He distributed the quarterly report and reviewed the Pension's investment activity thru December 31, 2000.

Mr. MacAdam and/or Mr. Hendrie will be present again next quarter to update the Board on their investments.

APPROVAL OF MINUTES

Comptroller Eldridge moved to approve the minutes of the October 19, 2000, Fire Department Pension Board meeting. The motion was seconded by City Clerk Clark, carried by a voice vote and approved.

APPROVAL OF TREASURER'S REPORT

No Treasurers Report.

APPROVAL OF CLERK'S BILLS

Sec/Clerk Rickords was not present at the meeting. Comptroller Eldridge spoke of the regular monthly and quarterly bills that were paid as usual. Comptroller Eldridge moved to approve the Clerk's Bills. The motion was seconded by Retiree Harmon, carried by a voice vote and approved.

NEW BUSINESS

A. **Firefighter Tom Harnsberger** – A meeting/hearing will be set to discuss and present FF Harnsberger's Request for Duty Disability. There will be a Court Reporter at this hearing to document Comptroller Eldridge spoke to Attorney Dobrovolny last week (week of January 15, 2001). Attorney Dobrovolny is waiting to hear back from FF Harnsberger and/or his attorney. Comptroller Eldridge spoke to Sec/Clerk Rickords regarding this matter yesterday (January 25, 2001).

Sec/Clerk Andrew Rickords arrived at Board Meeting 9:48am

Attorney Dobrovolny telephoned Sec/Clerk Rickords on January 25, 2001, but they didn't speak to each other – it was not a duty-day for Sec/Clerk Rickords. Rickords has phoned him back & left a message.

B. **Charles Earl (Moe) Paris's widow** – To receive the default pension amount of \$1,000/monthly.

C. **Raises** – Questions concerning raises based on minimum pay have been directed to the Department of Insurance.

D. **Reminder of Next Meeting** – The Board's next quarterly meeting will be held Tuesday, April 17, 2001.

OLD BUSINESS

None

ADJOURNMENT

There being no further business before the Board, Retiree Harmon moved to adjourn the meeting. The motion was seconded by City Clerk Clark, carried by a voice vote and approved. President Ballew declared the meeting adjourned at 10:10 a.m.

Prepared by,

Susan D. Rothermel

Submitted by,



Andrew K. Rickords
Secretary/Clerk



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April 9, 2001

Pension board minutes

Members present	President Jeff Ballew	Ron Elderidge
	Secretary Andrew Rickords	Dan Harmon
	Phyllis Clark	Bill Morphy
Members absent	Chief Rex Mundt	

9:15 a.m.

Meeting called to order back into executive session by President Ballew.

Some of the board members again voiced opinions about the matter before the board.

Discussion was held about some wording on last page of document prepared by Pension Board attorney Dobrovlny.

Discussion from attorney Dobrovlny, he would make changes to document before. President Jeff Ballew and Secretary Andrew Rickords will go to attorney's to sign and pick up a copy of document.

9:28a.m.

Motion made by president Dan Harmon to reconvene the meeting in open session.

Motion seconded by Andrew Rickords.

9:31

Phyllis Clark made motion to accept document drawn up attorney Dobrovlny with stated changes. Motion was seconded Dan Harmon.

Vote	YES	Jeff Ballew	Dan Harmon
		Andrew Rickords	Bill Morfy
		Phyllis Clark	
	NO	Ron Elderidge	

9:36

Attorney Dobrovlny left.

Dan Harmon brought to the board that retiree James Kelly who is on a non-duty disability pension desires to convert to a regular pension. Discussion on the particulars was held. Decision to propose the question to Illinois Department of Insurance.

9:57a.m.



Meeting was adjourned.

Respectfully,

A handwritten signature in black ink, appearing to read 'AR', written in a cursive style.

Andrew Rickords
Clerk/Secretary



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Urbana Firemen's Pension Board Minutes

April 16, 2001

1906hrs

Meeting called to order by President Ballew.

9 active members present

2 retired members present

Floor opened up for nominations to fill FF Rickords term which is up.

Jeff McDuffy nominated Andrew Rickords
Derrick Odle seconded the nomination.

Further nominations was asked for two more times.

1908hrs

nominations were closed.

Ballots were counted and Andrew Rickords was elected back into office.

Results of election to fill the Retired FF position.

Ron Short was the only person nominated, and there were no write-in votes.
All ballots received for the election were for Ron Short.

Questions were asked and answered about the assets and value of the pension fund.

Derrick Odle made a motion to raise the clerks salary by \$50.00 per month
Rodney Eichorn seonded the motion.
Motion carried by voice vote.

A General Fire alarm was dispatched.

2014hrs

Motion to adjourn by retired member Clark Johnson was made.
Motion was seconded by Sean O'Callaghan
Motion was carried by a voice vote.



Submitted,

A handwritten signature in black ink, appearing to be 'AR' or similar initials, written in a cursive style.

Andrew Rickords
Clerk/Secretary



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**URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES
MEETING MINUTES
TUESDAY, APRIL 23, 2001**

The Fire Pension Board of Trustees of the City of Urbana, Illinois, met at 9:00 a.m., Monday, April 23, 2001, in the first floor Council Chambers of the Urbana City Building.

MEMBERS PRESENT: Jeff Ballew, President/Firefighter
Dan Harmon, Retiree
Ronald C. Eldridge, City Comptroller
Phyllis D. Clark, City Clerk
Rex Mundt, Fire Chief

MEMBERS ABSENT: Andrew K. Rickords, Secretary/Clerk/Firefighter
Bill Morfey, Firefighter

President Ballew called the meeting to order at 9:03 a.m.

INVESTMENT BUSINESS

Mr. Scott MacAdam and Mr. Scott Hendrie of First Busey Trust & Investment Co. were present. They distributed the quarterly report and reviewed the Pension's investment activity thru March 31, 2001.

Mr. MacAdam and/or Mr. Hendrie will be present again next quarter to update the Board on their investments.

President Ballew left on a call at 9:14am

APPROVAL OF MINUTES

Retiree Harmon moved to approve the minutes of the January 26, 2001, Fire Department Pension Board meeting. The motion was seconded by Chief Mundt, carried by a voice vote and approved.

President Ballew returned at 9:30am

APPROVAL OF TREASURER'S REPORT

No activity to report.

APPROVAL OF CLERK'S BILLS

A copy of the Clerk's bills was handed out. There were no unusual entries in the report. Chief Mundt moved to approve the Clerk's Bills. The motion was seconded by City Clerk Clark, carried by a voice vote and approved.

NEW BUSINESS

A. Salary increase for Sec/Clerk Rickords – Comptroller Eldridge moved to increase Sec/Clerk Rickords Pension Board pay by \$50/month. The motion was seconded by Chief Mundt, carried by a voice vote and approved. The new amount of \$375/monthly will go into effect next month (May 2001).

B. Salary increase for Susan Rothermel (Minutes Recorder) – Retiree Harmon moved to increase the Minutes Recorder's pay by \$25/quarter. The motion was seconded by President Ballew, carried by a voice vote and approved. The new amount of \$125/quarterly will go into effect next quarter (July 2001).

C. Retired Firefighter Ron Short – At the Urbana Firefighters' General Meeting held on April 16, 2001, Retired Firefighter Ron Short was elected to the Pension Board as the Retired Board Member. Effective next quarterly meeting, Retiree Short will take the place of Retiree Harmon. (Dan Harmon has had a seat on the Fire Pension Board since 1981.)

D. 8 Members on Board – The question has been brought up as to how many members should make up the Fire Pension Board. Years back, the City had 4 representatives holding seats on the Board. The City will be sending out a letter to Attorney James Dobrovolny to clarify this matter. The latest version of the law that the Pension Board has is dated 1998. President Ballew stated that he recollects Sec/Clerk Rickords saying, per the Department of Insurance, that a Board should be filled with 8 members. It was decided to let the City pursue the answer to this question with their letter to Dobrovolny.

E. Reminder of Next Meeting – President Ballew stated that the Pension Board meetings need to be held on Mondays due to continual training the firefighters participate in on Tuesdays, Wednesdays, and Thursdays. And, if meetings are going to be held on Mondays, the starting time needs to be changed to 9:30am to accommodate Chief Mundt's schedule. The Board's next quarterly meeting will be held **Monday, July 23, 2001**.

OLD BUSINESS

A. Firefighter Tom Harnsberger – FF Harnsberger has an upcoming doctor appointment on May 17, 2001. After that scheduled appointment, the Board will send a letter to the doctor with similar wordage as follows: "The Pension Board needs to know if the current physical status of Mr. Harnsberger allows him to perform his duties as an Urbana Firefighter as per the attached job description." A one-word answer should be the doctor's response. Also,

the Board will ask the doctor: "If Mr. Harnsberger did not seek any additional treatment, would the injury heal by itself?"

B. Retired Firefighter James Kelly – Mr. Kelly has some questions regarding his pension pay. He began claiming a non-duty pension in 1976 and had under 20 years of service on the job. It is believe he is entitled only to the salary back at 1976, but this will be looked in to.

ADJOURNMENT

There being no further business before the Board, Retiree Harmon moved to adjourn the meeting. The motion was seconded by City Clerk Clark, carried by a voice vote and approved. President Ballew declared the meeting adjourned at 10:27 a.m.

Prepared by,

Susan D. Rothermel

Submitted by,



Andrew K. Rickords
Secretary/Clerk



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**URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES
MEETING MINUTES
MONDAY, JULY 23, 2001**

The Fire Pension Board of Trustees of the City of Urbana, Illinois, met at 9:30 a.m., Monday, July 23, 2001, in the second floor conference room of the Urbana City Building.

MEMBERS PRESENT: Andrew Rickords, Secretary/Clerk/Firefighter
Rex Mundt, Fire Chief
Bill Morfey, Firefighter
Ronald C. Eldridge, City Comptroller
Ron Short, Retiree

MEMBERS ABSENT: Jeff Ballew, President/Firefighter
Phyllis D. Clark, City Clerk

Sec/Clerk Rickords called the meeting to order at 9:37 a.m.

INVESTMENT BUSINESS

Mr. Scott Hendrie and Ms. Jama Grotelueschen of First Busey Trust & Investment Co. were present. They distributed the quarterly report and reviewed the Pension's investment activity thru June 30, 2001.

The Board discussed adding to the Small Cap Value of their investments and put more monies into equities. Mr. Hendrie gave answers to questions from the Board regarding investments. After extensive discussion, Comptroller Eldridge moved to take excess cash on hand, sell the \$600K Treasury bill at Hilliard-Lyons and transfer \$1million to First Busey in mutual funds with the following percentage breakdown [35, 15, 15, 10, 10, 5, 5, 5] and opening up a new account in Royse Stock. The motion was seconded by Chief Mundt, carried by a voice vote and approved. Comptroller Eldridge will take care of the necessary correspondence to carry out this motion.

Representatives from First Busey Trust & Investment Co. will be present again next quarter to update the Board on their investments.

APPROVAL OF MINUTES

Comptroller Eldridge moved to approve the minutes of the April 23, 2001, Fire Department Pension Board meeting. The motion was seconded by Chief Mundt, carried by a voice vote and approved.

APPROVAL OF TREASURER'S REPORT

No treasurer's report. The books were just closed out for end of fiscal year. Report will be available at the next quarterly meeting.

APPROVAL OF CLERK'S BILLS

A copy of the Clerk's bills was handed out. There were no unusual entries in the report. Chief Mundt moved to approve the Clerk's Bills. The motion was seconded by Comptroller Eldridge, carried by a voice vote and approved.

NEW BUSINESS

New Hires – Comptroller Eldridge moved to accept three new hires into the Fire Pension. They are: Michael Ashby (DOH 11-27-00), Randy Smith (DOH 6-4-01), and Chad Kingren (DOH 7-9-01). The motion was seconded by Retiree Short, carried by a voice vote and approved. A concern note was noted on FF Ashby.

OLD BUSINESS

A. Firefighter Tom Harnsberger – A letter was received from the most recent doctor that saw FF Harnsberger. In regards to FF Harnsberger's case, the Board discussed the letter and the paying of FF Harnsberger's disability pension. Comptroller Eldridge moved to change FF Harnsberger's temporary disability pension to a permanent duty disability. Retiree Short seconded the motion. The motion was passed with a voice vote resulting in 4 members voting 'yes' and Chief Mundt voting 'no'.

B. Firefighter Clark Johnson – The Board discussed dependent's pay. Clark Johnson has a dependent child and currently gets \$20/mo for said dependent. Dependent's pay should get a 3% increase every January 1. Currently, Johnson's dependent pay is \$21.60/mo. And Johnson should receive \$15.76 in back pay. Comptroller Eldridge moved to pay Clark Johnson this dependent back pay. The motion was seconded by Chief Mundt, carried by a voice vote and approved. [Note: Dependent pay is up to age 18 years of dependent.]

C. Board Member to Seminar – Sec/Clerk told the Board that he'd like to attend the upcoming IPPFA Pension Board Member's seminar on October 10-11, 2001. This was discussed and agreed upon by the Board.

D. Next Meeting – The next quarterly meeting of the Fire Pension Board is set for Monday, October 29, 2001, at 9:30am. (Subject to change.)

ADJOURNMENT

There being no further business before the Board, Retiree Short moved to adjourn the meeting. The motion was seconded by Comptroller Eldridge, carried by a voice vote and approved. Sec/Clerk Rickords declared the meeting adjourned at 10:54 a.m.

Prepared by,

Susan D. Rothermel

Submitted by,



Andrew K. Rickords
Secretary/Clerk

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**URBANA FIRE DEPARTMENT PENSION BOARD OF TRUSTEES
MEETING MINUTES
MONDAY, NOVEMBER 5, 2001**

The Fire Pension Board of Trustees of the City of Urbana, Illinois, met at 9:30 a.m., Monday, November 5, 2001, in the second floor conference room of the Urbana City Building.

MEMBERS PRESENT: Andrew Rickords, Secretary/Clerk/Firefighter
Bill Morfey, Firefighter
Ronald C. Eldridge, City Comptroller
Ron Short, Retiree
Keith Schafroth, Firefighter.

MEMBERS ABSENT: Rex Mundt, Fire Chief
Phyllis D. Clark, City Clerk

GUESTS PRESENT: James Dobrovlny, Attorney

Sec/Clerk Rickords called the meeting to order at 9:40 a.m.

INVESTMENT BUSINESS

Mr. Scott MacAdam and Mr. Scott Hendrie of First Busey Trust & Investment Co. were present. They distributed the quarterly report and reviewed the Pension's investment activity thru September 30, 2001.

Representatives from First Busey Trust & Investment Co. will be present again next quarter to update the Board on their investments.

ELECTION

Firefighter and Pension Board President Jeff Ballew resigned from the City of Urbana Fire Department. On October 2, 2001, a special meeting and election was held. Firefighter Greg Kingston was nominated to be a Pension Board member, but declined. Keith Schafroth was nominated and voted on to the Fire Pension Board to finish out Jeff Ballew's term.

With Ballew's resignation, the position of President for the Pension Board became vacant. FF Morfey nominated Retiree Short to be President and finish out Ballew's previous role as Pension Board President. The motion was seconded by Comptroller Eldridge, carried by a voice vote and approved.

Comptroller Eldridge nominated FF Andrew Rickords to serve once again as Secretary/Clerk. No other nominations were made. FF Schafroth moved to close the nominations. The motion to close the nominations was seconded by FF Morfey. President Short called for a vote for FF Rickords to serve as Secretary/Clerk. The motion was carried by a voice vote and approved.

Summary – Keith Schfroth is finishing out Jeff Ballew's term as firefighter board member and Retiree Ron Short is finishing out Jeff Ballew's term as President of the Board.

Next Board Member elections will be held the 3rd Monday of April, 2002. In June, 2002, the new Board Member officials will be elected for the next full term.

APPROVAL OF MINUTES

Sec/Clerk Rickords moved to approve the minutes of the July 23, 2001, Fire Department Pension Board meeting. The motion was seconded by Comptroller Eldridge, carried by a voice vote and approved.

APPROVAL OF TREASURER'S REPORT

Comptroller Eldridge handed out a bound copy of the Firemen's Annual Audit Report and an attached letter highlighting specific areas. Comptroller Eldridge reviewed the report with the Board. Sec/Clerk Rickords moved to approve the Treasurer's Rerpot. The motion was seconded by FF Schafroth, carried by a voice vote and approved.

APPROVAL OF CLERK'S BILLS

A copy of the Clerk's bills was handed out. There were no unusual entries in the report. Comptroller Eldridge moved to approve the Clerk's Bills. The motion was seconded by FF Schafroth, carried by a voice vote and approved.

NEW BUSINESS

A. Retired Firefighter Dave Wenta – Retire date August 21, 2001. 25 years of service to the department. Will receive a .625% pension on ending salary, which equals a monthly payment of \$2,683.43.

B. Raise – Retired Firefighter Phillip Phelps reached the age of 55 as of September 29, 2001, therefore entitling him to a 15% increase in pension. This increase will be reflected on his October 2001 check. Previous amount: \$2,184.27/mo New amount: \$2,511.91/mo

C. Raise – Retired Firefighter Roger Buirley is entitled to a 13.2% increase on his pension. Previous amount: \$2,168.00 New amount: \$2,454.18

D. Raise – Retired Firefighter Phillip Brown is entitled to a .035% increase on his pension. Previous amount: \$2,841.69 New amount: \$2,941.15

The November 30, 2001, checks will reflect these new amounts. Comptroller Eldridge reviewed the raises and calculations and amounts were initialed as agreed upon. Comptroller Eldridge moved to approve the amounts of the raises for these three retired firefighters. The motion was seconded by FF Schafroth, carried by a voice vote and approved.

E. New Hire: Timothy Balangee – hold status

F. New Hire: Jason Dillingham – Date of hire 10-29-2001. Comptroller Eldridge moved to accept FF Dillingham into the Fire Pension. The motion was seconded by FF Morfey, carried by a voice vote and approved. A possible concern was noted.

G. Attorney James Dobrovolny – Due to a recent appellate court case, the courts are determining the definition of “catastrophic injury.” Under current laws, City would pay health care premium. Just because it is awarded it is not binding on the City. Currently, municipalities do not have to pay it.

OLD BUSINESS

A. Firefighter Tom Harnsberger – Comptroller Eldridge stated that he received a letter from the City that Mr. Harnsberger has requested payment from the City as worker's compensation pay in regards to his being injured on duty. The City has approved his request and has already sent him his first check. See file for documents. His payment was retroactive to July 27, 2000, and will be \$499.33/week. He applied for a pension and has now applied for temporary duty disability through worker's compensation. The City will need to pay back to the Pension fund an amount of \$30,958.46, which is \$499.33 per week for 62 weeks (7/27/2000 to 10/8/2001). Mr. Harnsberger will not be receiving “double-pay.” The Pension fund will reduce his benefits/pay by the amount he will be receiving from the City. This is listed under the law as “corresponding benefits payable under worker's compensation.” Therefore, Mr. Harnsberger will be paid the same amount per month, as before. The only change is where the monies come from – the Pension fund and the City, together.

B. Firefighter Jeff Ballew – FF Ballew resigned from the Urbana Fire Department. Sec/Clerk Rickords is sending out a letter to FF Ballew asking him to notify Sec/Clerk Rickords within 30 days as to how he (FF Ballew) wants his pension money handled. Total amount FF Ballew paid into pension = \$21,936.91. This amount includes any back pay for a raise he received while employed at the City of Urbana.

C. Firefighter Charles Heflin – Sec/Clerk sent a similar letter to FF Heflin requesting that he notify Sec/Clerk Rickords within 30 days as to how he (FF Heflin) wants his pension money handled. Total amount FF Heflin paid into pension = \$2,687.24.

D. Next Meeting – The next quarterly meeting of the Fire Pension Board is set for Monday, January 28, 20021, at 9:30am. (Subject to change.)

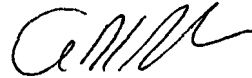
ADJOURNMENT

There being no further business before the Board, President Short moved to adjourn the meeting. The motion was seconded by Sec/Clerk Rickords, carried by a voice vote and approved. President Short declared the meeting adjourned at 11:18 a.m.

Prepared by,

Susan D. Rothermel

Submitted by,



Andrew K. Rickords
Secretary/Clerk

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