

CITY OF URBANA - 400 SOUTH VINE STREET - URBANA ILLINOIS

OFFICE OF: Fire Department

MEETING MINUTES
URBANA FIRE DEPARTMENT PENSION FUND
JANUARY 3, 1979

PRESENT:

Chief John L. Troeger
Clyde Martin, President
Mayor Jeffrey Markland
Philip Phelps
Bev Umbarger, Act. City Clerk

ABSENT:

Phillip Brown, Secretary
Marion Holshouser, City Treas.
Charles Glenn

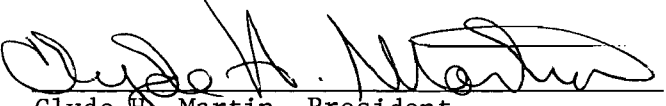
The meeting was called to order at 10:15 a. m. by President Clyde Martin.

Chief Troeger moved to accept the minutes of the November 1, 21, and December 6 meetings. Mayor Markland seconded the motion, and the motion carried.

President Clyde Martin noted that two letters had been received from the attorneys representing George Roney in his application for a rehearing. For the sake of discussion, Chief Troeger moved to schedule a rehearing for Mr. Roney at the February 7, 1979, meeting. Mayor Markland seconded the motion. Chief Troeger then raised the question of possibly having Mr. Roney examined by another doctor prior to the rehearing. Mayor Markland raised the question as to whether there were sufficient grounds to allow a rehearing of the case. It was the decision of the Board that, the rehearing policy having been established after Mr. Roney's original application for benefit, they were not bound to the procedures set in this policy regarding this particular case. Mayor Markland then suggested that a letter be sent to the attorneys asking for any new information that they may have available concerning the case. After much discussion, the motion was brought to a vote and defeated on the basis that there were no reasons given to substantiate a rehearing at this time. Mayor Markland then moved that a letter be sent to the attorneys, with a copy to Mr. Roney, requesting any new facts or substantive changes pertaining to this case. If this information could be forwarded to the Board prior to the next scheduled meeting of February 7, 1979, the Board would then reconsider its decision on the rehearing. Clyde Martin made a friendly addition to this motion requesting that this letter also clarify the fact that this is the only rehearing policy that has been set forward by this Board to date. Chief Troeger seconded the motion, and the motion carried.

Chief Troeger stated that he had received some clarification from Carle Clinic on the tests set forward for entry-level physical examinations for fire fighters. These examinations would be performed by Dr. Paul Yardy of Carle Clinic, who would also serve as the second or consulting physician in pension applications cases. After some discussion of the matter, Mayor Markland moved to accept the new standards and procedures for the physical examinations for entry-level fire fighters. These new standards will also include glucose tolerance, eye, and stress ekg tests. Chief Troeger seconded the motion. The motion carried.

At 11:10 a. m., Mayor Markland moved for adjournment. Philip Phelps seconded the motion. The motion carried, and the meeting was adjourned.



Clyde H. Martin, President

jaw



CITY OF URBANA - 400 SOUTH VINE STREET - URBANA ILLINOIS

OFFICE OF: *Fire Department*

MINUTES OF MEETING
URBANA FIRE DEPARTMENT PENSION BOARD
MARCH 7, 1979

MEMBERS PRESENT:

*Phillip Brown, Secretary
Mayor Jeffrey Markland
Chief John L. Troeger
Bev Umbarger, Act. City Clerk
Philip Phelps
Marion Holshouser, City Treas.*

MEMBERS ABSENT:

*Clyde Martin, President
Charles Glenn*

The meeting was called to order at 10:05 a. m. by Secretary Phillip Brown.

Chief Troeger moved to approve the minutes of the January 3, 1979, meeting. Bev Umbarger seconded the motion, and the motion carried.

Secretary Brown read the letter from Dr. Ensrud concerning the yearly physical examination of Dale Stout. His letter stated that Mr. Stout's condition present at the time of the granting of a pension, has not improved at this time. This physical examination was conducted pursuant to Chapter 108½, Section 4-112, of the Laws Governing Pension Funds. Mayor Markland moved that the letter from Dr. Ensrud be entered into the permanent files of the Pension Board. Chief Troeger seconded the motion, and the motion carried.


A discussion followed at this time concerning the required yearly physical examinations for disability pensioners. It was the decision of the Board that, in the future, they would be responsible for that portion of the examination pertaining to the original cause for disability. In cases of re-entry into service, complete physicals would then be done.

A short discussion followed on the setting up of by-laws governing the actions of the Board. It was decided that this matter would have to be looked into in greater detail in the near future.

Ms. Marion Holshouser arrived approximately 10:20 a. m.

It was brought to the attention of the Board that Mr. John Evans, Acting Comptroller, should be sent a letter notifying him of his designated position as a member of the Board.

Chief Troeger moved for adjournment at 10:25 a. m. Philip Phelps seconded the motion, and the meeting was adjourned.


Phillip E. Brown, Secretary

jaw



CITY OF URBANA - 400 SOUTH VINE STREET - URBANA ILLINOIS

OFFICE OF: Fire Department Pension Board

MEETING MINUTES
URBANA FIRE DEPARTMENT PENSION BOARD
APRIL 4, 1979

MEMBERS PRESENT:

Clyde Martin, President
Phillip Brown, Secretary
Chief John L. Troeger
John Evans, Act. Comptroller
Marion Holshouser, City Treas.

MEMBERS ABSENT:

Bev Umbarger, Act. City Clerk
Philip Phelps
Charles Glenn

The meeting was called to order at 10:20 a. m. by President Clyde Martin.

Chief Troeger made a motion to approve the minutes of the previous meeting. Marion Holshouser seconded the motion, and the motion carried.

Marion Holshouser brought up the question as to whether all appropriate pensioners had been notified of the Board's decision in regard to the handling of disability-related physical examinations. It was pointed out that, due to the small number of people this pertained to, the matter was being handled on an individual basis.

Mrs. Holshouser also brought up the matter of the establishment of a set of by-laws for the Board. It was suggested that all members of the Board be sent copies of the previously drafted by-laws for consideration at a later date. It was also suggested that other cities be contacted for copies of their by-laws for comparison.

Phillip Brown distributed copies of an income and expense summary for consideration. Marion Holshouser moved to accept the report, and Chief Troeger seconded the motion. The motion carried. Mr. Brown also reported, at this time, that the pension payments to the estate of Raymond Steele had been taken care of, and that the pension payment for Wesley Flessner is now being received by his widow.

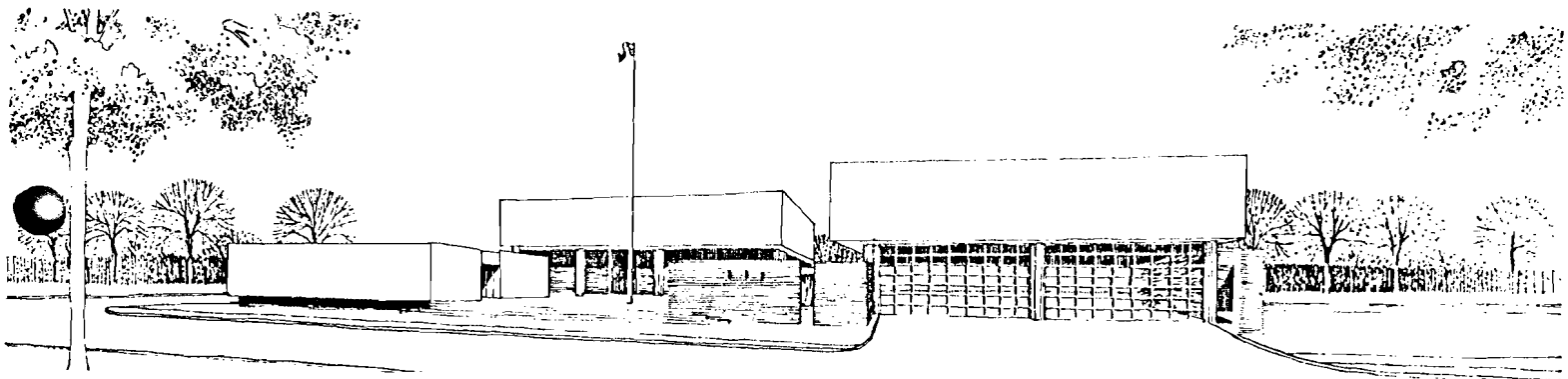
A short discussion followed on the preparation of the Fund's audit report. Marion Holshouser suggested the possibility of having the report prepared at less expense than in the past. She stated that she would look into a couple of prospective firms and report later.

Mr. Evans brought up the possibility of, at some future time, using the City's computer for Pension Fund business. A general discussion of the matter followed.

Chief Troeger moved for adjournment at 10:50 a. m. Marion Holshouser seconded the motion, and the meeting was adjourned.

Phillip E. Brown
Phillip E. Brown, Secretary *pw*

jaw



CITY OF URBANA - 400 SOUTH VINE STREET - URBANA ILLINOIS

OFFICE OF: Fire Department

URBANA FIRE DEPARTMENT PENSION BOARD
MEETING MINUTES
MAY 2, 1979

MEMBERS PRESENT:

Clyde Martin, President
Phillip Brown, Secretary
Ruth Brookens, City Clerk
Philip Phelps
Marion Holshouser, City Treas.
Charles Glenn

MEMBERS ABSENT:

Chief John L. Troeger
John Evans, Act. Compt.

The meeting was called to order at 10:05 a. m. by President Clyde Martin.

Marion Holshouser moved to approve the minutes of the previous meeting. Charles Glenn seconded the motion, and the motion carried.

Philip Phelps moved to add discussion of a rehearing for George Roney to the agenda. Charles Glenn seconded the motion, and the motion carried.

Phillip Brown stated that he had received letters from the doctors of two disability pensioners. These pertained to Jerome McCabe and George Roney. It was the opinion of each respective doctor that neither man is able to return to duty at this time.

Philip Phelps brought up the question of the audit report. He stated that the auditor mentioned by Mrs. Holshouser at the previous meeting had retired. After some discussion, Mrs. Holshouser made a motion that bid letters be sent to at least three firms, including the firm that conducted the two previous audits. She also added that if the bid of the firm previously retained was within \$100.00 of the other bids received, that this firm would again be retained. Philip Phelps seconded the motion, and the motion carried. Bids received will be brought before the Board at the next meeting.

A short discussion followed on the future use of the City's computer for pension fund purposes.

The subject of the formulation of a set of bylaws was brought up. It was stated that letters requesting copies of bylaws from other departments had been sent out, but as of yet no response had been received. It was decided to table discussion of this matter until a later date.

President Martin opened the floor for nominations for the election of officers.

Charles Glenn nominated Phillip Brown for secretary. Marion Holshouser seconded the nomination. Charles Glenn then moved that the nominations be closed. Mrs. Holshouser seconded the motion. The motion was approved. Mr. Glenn then moved that a unanimous ballot be cast for Phillip Brown as secretary. Mrs. Holshouser seconded the motion, and the motion carried.

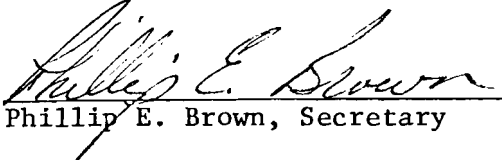
Philip Phelps nominated Phillip Brown for the position of clerk. Charles Glenn seconded the nomination, and the nomination was approved. Charles Glenn moved to close the nominations, and Philip Phelps seconded the motion. Charles Glenn then moved to cast a unanimous ballot for Phillip Brown as clerk. Philip Phelps seconded the motion, and the motion carried.

It was noted that Clyde Martin had been re-elected to a three-year term on the Board at a departmental meeting on April 16, 1979.

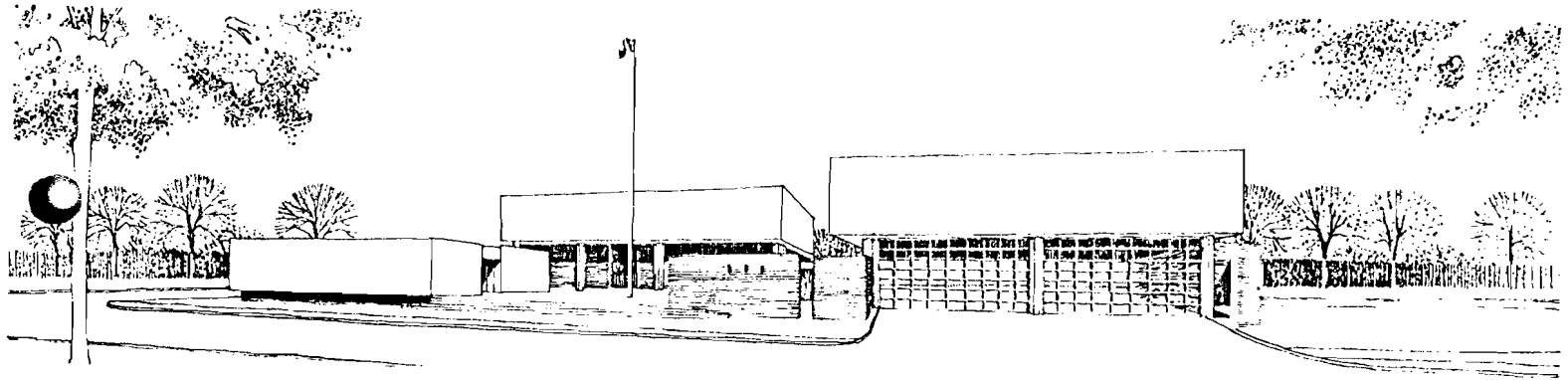
Phillip Brown nominated Clyde Martin for president. Philip Phelps seconded the nomination. Charles Glenn moved that the nominations be closed. Philip Phelps seconded the motion, and a unanimous ballot was cast.

President Martin distributed copies of a letter received by George Roney from Finfrock and Weaver Law Offices in regard to a possible rehearing. After lengthy discussion of the matter, Charles Glenn moved to hold a rehearing on the basis of the presence of Dr. Traugott and the presentation of Mr. Roney's military record. Mrs. Holshouser seconded the motion; stating, however, that no rules would be changed at this time, as no formal rehearing policy was set at the time of the original pension application. The motion carried. A letter will be sent to Mr. Roney stating that the Board has scheduled the rehearing for June 6, 1979, at 10:00 a. m., if convenient for both parties. The letter will also request the presence of Dr. Traugott at this meeting.

There being no further business to come before the Board at this time, Mrs. Holshouser moved for adjournment at 10:55 a. m. Philip Phelps seconded the motion, and the meeting was adjourned.


Phillip E. Brown, Secretary

jaw



CITY OF URBANA - 400 SOUTH VINE STREET - URBANA ILLINOIS

OFFICE OF: Fire Department

URBANA FIRE DEPARTMENT PENSION FUND BOARD
MEETING MINUTES
JUNE 6, 1979

MEMBERS PRESENT:

Clyde Martin, President
Phillip Brown, Secretary
Chief John L. Troeger
Ruth Brookens, City Clerk
John Evans, Act. Comptroller
Marion Holshouser, City Treas.
Charles Glenn

MEMBERS ABSENT:

Philip Phelps

The meeting was called to order at 10:05 a. m. by President Martin. Ms. Holshouser moved to approve the minutes of the previous meeting. Chief Troeger seconded the motion, and the motion was approved.

Secretary Brown reported that the following bids had been received for the preparation of the audit report:

1. Carpertier and Armstrong - \$900 to \$1100.
2. Robert Hammack - \$1000 to \$1200
3. Graham and Feller - \$695

Ms. Holshouser moved to accept the low bid of Graham and Feller, after Carpentier and Armstrong had been contacted with the information about a lower bid having been received. Chief Troeger seconded the motion, and the motion carried.

After a short discussion of the establishment of a set of bylaws, Ms. Holshouser moved that a new, proposed set of bylaws be prepared for distribution and consideration prior to the next meeting. Chief Troeger seconded the motion, and the motion carried.

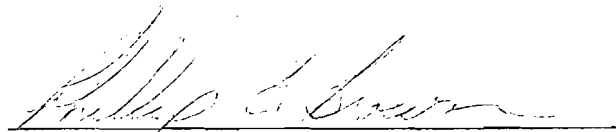
Mr. Robert Finrock, Attorney-At-Law representing George Roney, addressed the Board regarding their position on the rehearing. There was discussion on the timing of Mr. Roney's original pension application, and the formulation of a formal rehearing policy.

Due to the late arrival of Dr. Richard Traugott, the Board recessed at 10:45 a. m.

The Board reconvened at 11:15 a. m., with all members still present.

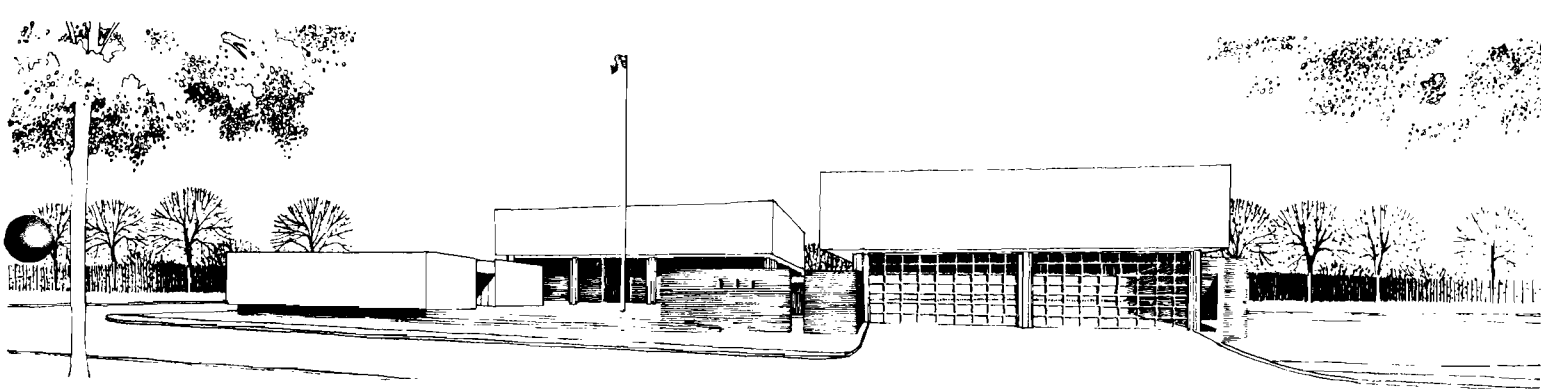
Mr. Finfrock questioned Dr. Traugott in regard to his treatment and diagnosis of Mr. Roney. It was the opinion of Dr. Traugott that Mr. Roney's condition was primarily work-related. After further discussion of the matter, including questions regarding Mr. Roney's military record, Chief Troeger moved that a 65% duty-disability pension be awarded retroactive to the original date of his pension. Ms. Holshouser seconded the motion on the basis of Dr. Traugott's professional opinion with regard to the case. A roll call vote passed by 5 yea, 1 nay, and 1 absention votes. (Abstention - Clyde Martin due to relationship to applicant)

There being no further business to come before the Board at this time, Charles Glenn moved for adjournment at 11:40 a. m. Ms. Holshouser seconded the motion, and the meeting was adjourned.


Phillip E. Brown, Secretary

jaw

This meeting was recorded, and the tape was put into the permanent files of the Pension Fund.



CITY OF URBANA - 400 SOUTH VINE STREET - URBANA ILLINOIS

OFFICE OF: Fire Department

URBANA FIRE DEPARTMENT PENSION FUND
BOARD OF TRUSTEES MEETING
AUGUST 1, 1979

MEMBERS PRESENT:

President Clyde Martin
Sec. Phillip Brown
Chief John L. Troeger
Marion Holshouser, City Treas.
John Evans, Act. Comptroller
Ruth Brookens, City Clerk

MEMBERS ABSENT:

Philip Phelps
Charles Glenn

The meeting was called to order at 10:10 a. m. by President Martin.

Chief Troeger moved to accept the minutes of the June 6, 1979, meeting. Ms. Holshouser seconded the motion. Mrs. Brookens questioned an amount quoted on the audit bids. It was determined that this was a typographical error, and the correction was noted. A voice vote approved the minutes, as corrected.

Secretary Brown stated that the audit report had been completed and should be ready for consideration at the next meeting. He further reported that the audit report had been completed by Carpentier and Armstrong. Their second bid was in the amount of \$800.00.

Secretary Brown stated that he had gone over the previously written bylaws and had noted some minor changes. Ms. Holshouser made a motion to adopt the bylaws as will be amended. Chief Troeger seconded the motion for the purpose of discussion. A lengthy discussion followed with changes in the bylaws noted. A question arose on the wording of the last sentence in Section 5 - "Duties of the Clerk". After much discussion of the matter, Chief Troeger made a motion that the sentence read as follows, "Each member's file shall be accessible at all times only to the individual member and members of the Pension Board". Phillip Brown seconded the motion. The vote was 4 to 2 in favor of the amendment. Ms. Holshouser then moved to accept the stated amendments to the bylaws. Chief Troeger seconded the motion, and the motion carried. The vote on the adoption of the bylaws, as amended, also passed.

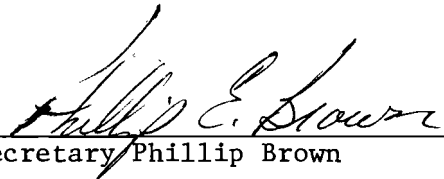
Secretary Brown raised the question on who would countersign checks for the Fund in the event the City Treasurer is unavailable. It was stated that this duty would probably be handled by the comptroller. It was decided that the matter should be checked further.

Secretary Brown stated that the following had been received for payment:

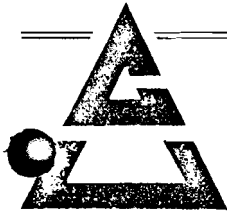
1. Attorney Robert Auler - \$350.00 for work on the rehearing policy
2. State of Illinois - \$50.00 for audit filing fee

Chief Troeger made a motion to approve payment of these bills. Ms. Holshouser seconded the motion, and the motion was approved.

There being no further business to come before the Board, Ms. Holshouser made a motion to adjourn. Chief Troeger seconded the motion, and the meeting was adjourned at 10:55 a. m.


Secretary Phillip Brown

jaw



CITY OF URBANA

400 SOUTH VINE STREET • URBANA, ILLINOIS, 61801 • (217) 384-2300

TREE CITY, USA

A NICE PLACE TO LIVE

URBANA FIRE DEPARTMENT PENSION FUND
BOARD OF TRUSTEES MEETING
NOVEMBER 7, 1979

MEMBERS PRESENT:

President Clyde Martin
Secretary Phillip Brown
Ruth Brookens, City Clerk
Marion Holshouser, City Treas.
Chief John L. Troeger
Glenn Berman (for John Evans, Act. Compt.)
Charles Glenn

MEMBERS ABSENT:

Philip Phelps

The meeting was called to order at 10:10 a. m. by President Clyde Martin.

Mrs. Brookens made a motion to approve the minutes of the August 1, 1979, meeting. Mrs. Holshouser seconded the motion, and the motion carried.

A discussion of the bylaws followed. Chief Troeger made a motion to add to Section IV-B, Item J - Death certificate, as those records to be maintained by the secretary. Mrs. Holshouser seconded the motion, and the motion carried. Secretary Brown made a motion that #5 under "Duties of the Clerk" be moved to #9 under "Duties of the Secretary". Chief Troeger seconded the motion. The motion carried.

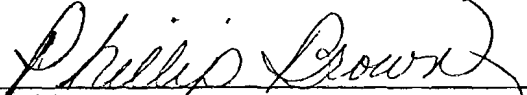
A discussion followed on the countersignature of checks drawn on the Pension Fund in the event of the absence of the City Treasurer. Mrs. Holshouser suggested that the City's legal staff be consulted in regard to the matter. It was also suggested than an interpretation of the comptroller's realm of duties be obtained.

Secretary Brown noted that James Arie had resigned his position as fire fighter and had been repaid his contributions in the amount of \$3,188.00.

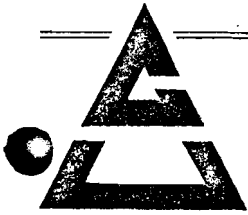
In reference to the audit report, Chief Troeger made mention of the 1% license fee, that is being paid to the Pension Fund on fire prevention and liquor licenses, does not appear to have a statutory requirement for such. He also made note of the fact that the automatic increase reserve is included in the amount that the State requires the City to pay. It is not a separate amount. Mrs. Brookens brought up the question of two different amounts listed for property taxes. It was decided that one figure reflected actual receipts for the previous year, and the other was a projected figure for the coming year.

Secretary Brown noted that \$70,000.00 had been invested in a two-year treasury note.

Chief Troger made a motion to adjourn. Phillip Brown seconded the motion, and the meeting was adjourned at 11:00 a. m.


Phillip E. Brown, Secretary *pu*

jaw



CITY OF URBANA

400 SOUTH VINE STREET • URBANA, ILLINOIS, 61801 • (217) 384-2300

TREE CITY, USA

A NICE PLACE TO LIVE

URBANA FIRE DEPARTMENT PENSION BOARD
MEETING MINUTES
DECEMBER 5, 1979

MEMBERS PRESENT:

President Clyde Martin
Secretary Phillip Brown
Chief John Troeger
Ruth Brookens, City Clerk
Ron Eldridge, Comptroller
Philip Phelps
Charles Glenn

MEMBERS ABSENT:

Marion Holshouser, City Treas.

The meeting was called to order by President Martin at 10:05 a. m.

A motion was made by Mrs. Brookens to add consideration of Rick Rose's application to the agenda. Mr. Glenn seconded the motion, and the motion carried.

Chief Troeger made a motion to accept the minutes of the previous meeting. Mr. Glenn seconded the motion, and the motion carried.


Phillip Brown distributed copies of the treasurer's report. After some discussion of the matter, Mrs. Brookens made a motion to accept the report. Philip Phelps seconded the motion, and the motion carried.

A discussion followed on the bylaws. It was noted that no answer has as yet been received on the question of who would countersign checks in the absence of the City Treasurer. It was noted that the State laws are unclear on this point. The matter will be looked into further.

Copies of the physical examination of Mr. Rick Rose having been previously distributed, Phillip Brown made a motion to accept his application into the Fund. Chief Troeger seconded the motion, and the motion passed. Mr. Rose's application becomes effective December 14, 1979.

Chief Troeger noted that there have been some recent changes in the State pension laws. Copies of these changes are attached hereto.

The meeting was adjourned at 10:34 a. m.


Secretary Phillip Brown 