

**URBANA CIVILIAN POLICE REVIEW BOARD
MINUTES
December 4, 2013**

MEMBERS PRESENT: Tom Costello, Diane Gottheil, James McNeely, Ivy Williams

MEMBERS NOT PRESENT: Ricardo Díaz, Scott Dossett

STAFF PRESENT: Todd Rent, Human Relations Officer

1. CALL TO ORDER AND ROLL CALL

Chair Costello called the meeting of the Urbana Civilian Police Review Board to order at 5:36 p.m. Roll was taken and a quorum was present.

2. CHANGES TO THE AGENDA

There were none.

3. APPROVAL OF MINUTES

The minutes of the July 24, 2013 quarterly meeting were reviewed by the Board. Mr. McNeely made a motion that the minutes be approved as presented. Ms. Gottheil seconded the motion. Chair Costello called for a voice vote. All were in favor. The motion carried unanimously.

4. STAFF REPORT

Mr. Rent presented the staff report to the Board. Discussion was undertaken during the course of Mr. Rent's presentation. Following the presentation of the staff report, a discussion of classification of complaints was undertaken, this item having been moved from the New Business portion of the agenda with the consent of the Board.

Comments and questions from the Board were addressed by Mr. Rent during the course of the discussion. Ms. Williams and Ms. Gottheil volunteered to assist Mr. Rent in the classification process over the course of the ensuing year. It was agreed that Mr. Rent, Ms. Williams and Ms. Gottheil would schedule monthly meetings in which to accomplish the goal of classifying citizen police complaints received.

5. PUBLIC PARTICIPATION

Durl Kruse addressed the Board, proposing a task force to study the data presented in the Illinois Department of Transportation's traffic stop study.

Chris Evans addressed the Board, echoing comments made by Mr. Kruse.

6. OLD BUSINESS

A. Community Outreach Subcommittee Report

Ms. Gottheil and Ms. Williams presented to the Board an overview of the subcommittee's activities since the previous meeting. They showed a draft PowerPoint presentation that they intend to present at future community outreach events.

Durl Kruse offered input with regards to the logging of complaints received regardless of whether they are resolved immediately or referred to the Board. Chair Costello and Ms. Williams addressed Mr. Kruse's concerns during the course of discussion.

7. ANNOUNCEMENTS

It was announced that the Urbana City Council would undertake a study session to review the IDOT Traffic Stop Study and the possibility of creating a task force to study it further. Following discussion, Chair Costello stated that he would convey to Mayor Prussing the Board's willingness to participate in the task force process.

Mr. Rent reminded the Board about ride-alongs with the Urbana Police Department. He also noted that there is a vacancy on the Board following the departure of member Grace Mitchell.

8. ADJOURNMENT

There being no further business to come before the Commission, Chair Costello called for a motion to adjourn the meeting. Ms. Gottheil made a motion that the meeting be adjourned. Ms. Williams seconded the motion. Chair Costello declared the meeting adjourned at 6:11 p.m.

Respectfully submitted,

Tony Weck
Recording Secretary