

**URBANA CIVILIAN POLICE REVIEW BOARD**  
**MINUTES**  
**July 24, 2013**

**MEMBERS PRESENT:** Tom Costello, Scott Dossett, Diane Gottheil, James McNeely,  
Ivy Williams

**MEMBERS NOT PRESENT:** Ricardo Díaz, Grace Mitchell

**STAFF PRESENT:** Todd Rent, Human Relations Officer; Patrick Connolly, Chief, Urbana  
Police Department

**1. CALL TO ORDER AND ROLL CALL**

Chair Costello called the meeting of the Urbana Civilian Police Review Board to order at 5:30 p.m. Roll was taken and a quorum was present.

**2. CHANGES TO THE AGENDA**

Mr. Rent proposed that the presentation by Chief Connolly (New Business item A on the agenda) be moved to item number four on the agenda (after Approval of Minutes, before Staff Report). There was no objection.

**3. APPROVAL OF MINUTES**

The minutes of the January 23, 2013 quarterly meeting were reviewed by the Board. Ms. Gottheil made a motion that the minutes be approved as presented. Ms. Williams seconded the motion. Chair Costello called for a voice vote. All were in favor. The motion carried unanimously.

**4. NEW BUSINESS**

**A. Presentation by Chief Connolly: Police-Interaction Training**

Chief Connolly gave a brief introduction to the above referenced training program, which is part of University of Illinois Police Training Institute curriculum. Chief Connolly then introduced Michael Schlosser, Ph.D., Director of the Police Training Institute at the University of Illinois. Dr. Schlosser gave an approximately 20-minute overview of the training course entitled, "De-escalation & Non-escalation Training: Verbal Defense & Influence." Comments and questions from the Board were addressed by Dr. Schlosser and Chief Connolly following Dr. Schlosser's presentation.

**5. PUBLIC PARTICIPATION**

There was none.

**6. OLD BUSINESS**

A. 2012 Annual Report Review and Approval

Mr. Rent introduced this agenda item. The Board briefly discussed the idea of reviewing the draft report once more before approving and forwarding it to City Council. Members of the Board noted that the draft report had already been reviewed twice prior to this meeting; Chair Costello asked that the same be noted in the record. Mr. Dossett stated that he would be willing to put forth a motion to approve the draft report at this meeting. Mr. McNeely stated that he would be willing to second such a motion, were it to be made.

Mr. Dossett made a motion that the Board approve the draft 2012 Annual Report. Ms. Gottheil seconded the motion. With no further discussion Chair Costello called for a voice vote. All were in favor. The motion carried unanimously.

**7. NEW BUSINESS (continued)**

A. Outreach Discussion

Due to staff constraints on the Human Relations Office Mr. Rent recommended that the Board create an outreach subcommittee. He noted that that the Human Relations Office would continue to provide the necessary resources to the subcommittee. Ms. Gottheil and Ms. Williams volunteered to serve on the subcommittee; Mr. Dossett volunteered to be an alternate. Mr. Rent offered his presence at any subcommittee meetings should the members of the subcommittee deem it necessary. Mr. Rent also reminded the Board of the requirements of the Illinois Open Meetings Act with regards to subcommittee meetings.

**8. ANNOUNCEMENTS**

A. Police Ride-alongs

Mr. Rent reminded Board members of the requirement that each of them complete a total of four hours of police ride-alongs per calendar year.

B. Draft Rule Governing the Enforcement of Prior Conviction as a Protected Class

Mr. Rent gave the Board a brief overview of the Draft Rule, noting that this Human Relations Commission project was currently undertaking public input. Comments and questions from the Board were addressed by Mr. Rent.

**9. ADJOURNMENT**

There being no further business to come before the Commission, Chair Costello called for a motion to adjourn the meeting. Mr. McNeely made a motion that the meeting be adjourned. Mr. Dossett seconded the motion. Chair Costello declared the meeting adjourned at 6:40 p.m.

Respectfully submitted,

Tony Weck  
Recording Secretary