



Memorandum
Human Resources Division

TO: Vacellia Clark, Chief Examiner
Civil Service Commission

FROM: Human Resources Staff

RE: Modify Requirements for Building Inspector I: Plumbing/Mechanical Inspector

DATE: Dec. 10, 2014

A. Summary

Due to a recent change in Illinois State Law (Section 750.710 b of the Plumber's Licensing Code), Human Resources staff and Building Safety staff request to change the experience and certification requirements for the Plumbing/Mechanical Inspector.

Current Experience Requirement:

Two (2) years of experience related to plumbing systems is required beyond an apprenticeship. The position requires the years of experience to be journey level, received after completion of an apprenticeship program, which equates to a minimum of six years of total experience.

Proposed Experience Requirement:

A minimum of seven (7) years of journey-level experience.

Additional Proposed Certification Requirement:

Certification by the Illinois Department of Public Health as a Plumbing Inspector.