

MINUTES OF THE

December 16, 2010

URBANA CIVIL SERVICE COMMISSION MEETING

Called by the Commission

Commission members present: Willard Broom (via e-mail approval), Marion Knight

Staff Members Present: Vacellia Clark, Liz Borman and Rhonda Collins

The meeting was called to order by Commissioner Knight at 3:05 p.m.

Approval of Minutes of the November 2, 2010 Civil Service Meeting - The minutes were approved by the Commissioners.

Approval of Fire Captain Promotional List – Liz Borman provided a background summary of the four components: seniority, assessment center, written test and departmental rating points for the Fire Captain Promotional List. The commission approved the certification of the promotional list.

Distribution of updated Civil Service Rules – Liz Borman distributed an updated version of the Civil Service Rules with approved changes added.

There being no further business to come before the Commission, the meeting was adjourned at 3:30 p.m.