

MINUTES OF THE

February 17, 2009

URBANA CIVIL SERVICE COMMISSION MEETING

**Called by the Commission**

**Commission members present:** Willard Broom, Paul Parker

**Staff Members Present:** Vacellia Clark, Rhonda Collins and Liz Davis

The meeting was called to order by Commissioner Parker at 2:05 p.m.

1. **Approval of Minutes of the September 16, 2008 Civil Service Meeting** - The minutes were approved by the Commissioners.
2. **Approval of removing non-viable candidates from Police Officer Register** – After reviewing a memo from Chief Michael Bily and the current Police Registers, the Commissioners approved the request to remove all names on the Entry Level Police Register and the Experienced Police Register that have been previously considered and for various reasons were considered non-viable candidates.
3. **Approval of scoring criteria for establishing Computer Systems Specialist Register.**

Liz Davis presented a summary of the proposed scoring criteria and recommended placement of candidates on the Computer Systems Specialist Register.

The scoring criteria and Register were approved by the Commissioners.

4. **Approval of alternative physical agility exam for Fire Fighter Candidates.**

Liz Davis presented a summary of physical agility standards for the National C.P.A.T. exam that is standardized among Municipal Fire Fighters. This would allow those candidates who have previously passed this exam to be allowed to proceed through the exam process without requiring them to participate in the City of Urbana's Physical Agility Exam. This alternative exam was approved by the Commissioners.

There being no further business to come before the Commission, the meeting was adjourned at 2:47 p.m.