

**CHAMPAIGN-URBANA CABLE TELEVISION AND TELECOMMUNICATIONS
COMMISSION SPECIAL MEETING - MINUTES**

DATE: January 16, 2014 4:00PM

PLACE: Urbana City Council Chambers, 400 S. Vine St., Urbana, IL

MEMBERS PRESENT: Karen Walker, Dale Sinder, Peter Folk, Chris Lukeman, Chris Foster

MEMBERS ABSENT: Giraldo Rosales

STAFF PRESENT: Jake Schumacher, Urbana; Jeff Hamilton, Champaign

I. CALL TO ORDER

The meeting was called to order at 4:05pm.

II. ROLL CALL

Attendance was noted.

III. APPROVAL OF MINUTES

The minutes of the 10/16/13 and 11/21/13 meetings were unanimously approved.

IV. CORRESPONDENCE

There were four complaints since last meeting. One was a complaint by Champaign resident Patsy Petrie regarding a tree trimming done on her property by Comcast. Patsy complained she was not notified of such service in advance and the trimming was not done properly. The Commission and the City of Champaign followed up on this complaint and found that city code had been violated in failure to give proper notification and failure to follow pruning procedures. Comcast returned to clean up the property and the customer was satisfied. There were two cable complaints from Urbana regarding billing, both of which were resolved.

An article in the packet reported that the state cable bill had been renewed for two more years, which continues AT&T U-Verse's operation in C-U.

V. UNFINISHED BUSINESS

A. Amendment of Commission Rules & Regulations

Commissioner Sinder summarized changes he had made to the ongoing draft revision of the Commission Rules, reconciling the draft with the pertinent Urbana and Champaign city ordinances. The proposed revisions have been sent to the legal departments of both cities. Commissioners discussed: whether or not the Clerk of the Commission needs to be a member, and changing the Commission's name to better suit the Commission's responsibilities.

Commissioner Sinder moved to approve the rules and regulations as amended, with a cover letter

to be prepared by him. Motion carried by voice vote. Commissioner Foster moved to change the Commission's name to Champaign-Urbana Cable Television and Communication Technology Commission. Motion carried. Commissioner Sinder moved to have Clerk provide necessary notifications to city attorneys, the Urbana City Clerk, and the public via website posting. Motion carried.

VI. REPORTS

Chair Folk need to send final version of the annual report to Jeff Hamilton.

Clips reels from all four PEG stations were shown.

VII. AUDIENCE PARTICIPATION

There was none.

VIII. COMMISSIONER COMMENTS

There were none.

IX. SET NEXT MEETING DATE AND ADJOURNMENT

The next regularly-scheduled meeting will be Wednesday April 16, 2014, 4 pm, in the Urbana City Council Chambers. The meeting was adjourned at 5:07pm.