CHAMPAIGN-URBANA JOINT CABLE AND
TELECOMMUNICATIONS COMMISSION

SPECIAL MEETING MINUTES

DATE: June 20, 2003
             Friday, 12 Noon

PLACE: 412 W. Illinois Street, Urbana

MEMBERS PRESENT: CITY OF URBANA   PARKLAND
                        Barbara Gladney   Thomas McDonnell
                        Danielle Chynoweth

MEMBERS ABSENT: Richard Atterberry, Brian Silverman, Giraldo Rosales,
                       Dr. John Peterson, Kevin Maxson, George Badger, Karen Walker

STAFF PRESENT: Jeff Hamilton, Chris Foster

OTHERS PRESENT: None

SPECIAL MEETING TOPIC: Planning for Forum on Public Access Television during the
                              July 9, 2003, Study Session Meeting

CALL TO ORDER
Danielle Chynoweth called the special meeting of the Champaign-Urbana Joint Cable and
Telecommunications Commission to order at 12:05 PM.

DISCUSSION
Commissioners and staff discussed plans to organize and facilitate a forum on public access television for
the Commission's regularly scheduled study session meeting on July 9, 2003. The Commission discussed
that public access television is already available in Champaign-Urbana thru Urbana's Cable Channel 6
(UPTV). The Commission discussed that this resource is currently under-utilized and the Commission and
staff should do more to promote it. The Commission discussed various ways to reach out to the public and
felt the forum on July 9th is a good first step. The Commission also discussed a vision for the future
presence of public access television in the community, including a separate public access channel operated
by a not-for-profit community board. There was also discussion about the availability of a public access
studio, and whether studio facilities at either Parkland College or the University of Illinois are available for
public use. Commissioner Chynoweth informed the group that a thirty second commercial promoting the
forum had been produced and distributed for playback on the PEG channels and Insight Cable. A flyer
promoting the forum was also mailed to several people who had expressed interest in public access
television to the Commission.

TASK ASSIGNMENTS

The Commission created and assigned specific tasks to complete to better facilitate the public access television forum on July 9th:

Commissioner Gladney – Will prepare a presentation to explain and share the history and current status of public access television in Champaign-Urbana. Public access television information and resources will be included on future PEG inserts.

Commissioner Chynoweth – Will prepare sign up sheets and gather contact information of Champaign-Urbana citizens interested in public access television. Will also prepare a detailed questionnaire to hand out to the audience during the forum. Questionnaire to gather information on how the public wants to use public access television and the resources needed to facilitate their participation.

Chris Foster – Will make a presentation on UPTV's public access resources at the forum July 9th. Will also begin discussions with Urbana city management to waive the UPTV membership fees for the first year, in the hopes this will encourage more people to use UPTV. UPTV will host a public access orientation session in Urbana immediately following the Commission's study session on July 9th.

Jeff Hamilton – Will make several accommodations to better facilitate the forum on July 9th in the Champaign City Council Chambers, including the use of wireless microphones and special seating arrangements for presenters.

FORUM AGENDA
1. Commissioner Gladney – Discuss current public access resources, the current cable franchise, and potential future growth for public access television in Champaign-Urbana
2. Chris Foster – Presentation on UPTV's public access resources and display some equipment available for public use
3. Commissioner Chynoweth – Introduce presenters
4. Presentation by Robert McChesney
5. Presentation by Dr. Will Patterson
6. Commissioner Chynoweth – Invite public participation from audience
7. Audience Participation

ADJOURNMENT

The meeting was adjourned at 2:45 PM

Respectfully Submitted,

Jeff Hamilton
Telecommunications/AV Technician
City of Champaign