

**CUNNINGHAM TOWNSHIP BOARD**  
**Monday, June 4, 2018**

The Cunningham Township Board met in Regular session Monday, June 4, 2018 at 7 p.m. in the Council Chambers at the Urbana City Building, 400 S. Vine Street, Urbana, Illinois.

**ELECTED OFFICIALS PHYSICALLY PRESENT:**

<b>Chair:</b>	Diane Wolfe Marlin
<b>Trustees:</b>	Bill Brown; Dean Hazen; Eric Jakobsson; Jared Miller; Dennis Roberts
<b>Township Clerk:</b>	Charles A. Smyth
<b>Supervisor:</b>	Danielle Chynoweth
<b>Assessor:</b>	Wayne T. Williams

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:** None

**ELECTED OFFICIALS ABSENT:** Aaron Ammons; Maryalice Wu

**OTHERS PRESENT:** Frederic Grosser; Members of the Media

**1. CALL TO ORDER AND ROLL CALL**

Chair Marlin called the meeting of the Cunningham Township Board to order at 7:00 p.m.

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Trustee Hazen made a motion to approve minutes from May 7, 2018 joint meeting with Urbana City Council and the regular meeting of May 7, 2018. Trustee Miller seconded. Motion carried by unanimous voice vote.

**3. ADDITIONS TO THE AGENDA**

There was none.

**4. PUBLIC PARTICIPATION**

There was none.

**5. COMMITTEE TO VERIFY BILLS**

The following items presented in omnibus fashion:

1. Town Fund
2. General Assistance Fund

Supervisor Chynoweth reported the expenditures for Town Fund and General Assistance. Trustee Roberts noted the increased GA load to which Supervisor Chynoweth noted being \$100,000 under budget for GA but 22,000 over budget for homelessness assistance. She expects a leveling off and is adjusting next year's budget to reflect experiences this year. Trustee Roberts made a motion to approve the Town Fund for \$42,930.78 and the General Assistance Fund for \$45,845.42. Trustee Miller seconded. Motion carried by unanimous voice vote.

**6. REPORTS OF OFFICERS**

Township Supervisor Danielle Chynoweth provided the board with a monthly written report, where she summarized the assistance statistics by category as of June 1, 2018. She reported the following activity: 124 Walk-ins and 97 General Assistance active participants up from 83 last month. She provided a breakdown in her report noting that 1/3<sup>rd</sup> are homeless and the average age is 48. Homeless assistance is at 178 helped so far, including 74 households and 100 children. Those getting homeless assistance are usually women with children at approximately 75%. She noted a fantastic celebration at the township the previous Sunday celebrating the new garden with about 125 people. There will be monthly events at this new space.

**7. UNFINISHED BUSINESS**

There was none.

**8. NEW BUSINESS**

- a. **Resolution No. T-2018-06-006R:** A Resolution Authorizing an Agreement with the County of Champaign for Geographic Information System Services (CCGISS)

Assessor Williams spoke to this resolution noting the title correction from Graphic to Geographic. The assessor's office will contract with the GIS consortium for services used. And this extends the contract to June 30, 2019. To Trustee Brown's question on services provided beyond the public portal, Assessor Williams noted having access to proprietary functions.

Trustee Miller moved approval of Resolution T-2018-06-006R, seconded by Trustee Brown and passed by unanimous voice vote.

- b. **Resolution No. T- 2018-06-007R:** Resolution Ascertainning Prevailing Rate of Wages (2018)

Supervisor Chynoweth noted that this resolution is the annual requirement from the state concerning prevailing wages. Trustee Roberts moved approval of Resolution T-2018-06-007R, seconded by Trustee Hazen and passed by unanimous voice vote.

- c. **Ordinance No. T-2018-06-002:** An Ordinance Approving the Annual Budget and Appropriation Ordinance (Fiscal Year 2018-2019)

Supervisor Chynoweth presented the annual budget and appropriation ordinance noting that this is for placing on file ahead of next month's public hearing July 9. She noted a slightly revised version distributed over the weekend. Her budget highlights include \$50K in TF for other grants. For example, with the Times Center closing there are no funds for transitional shelter as federal money has been eviscerated. This is new funding to make up a big piece of the pie and this will focus on women with children and single women. This will positively affect homeless assistance and the rental assistance program; \$24K for emergency assistance has been reduced as we want to reduce hotel expenditures and increase shelter; the personal allowance hasn't kept up with inflation so we are going up to 10\$ to \$275 though Champaign will be at \$285. Our service

component is expected to be at 350 people this year and 500 people next year. We expect interest rates at 6 times what they currently are with new investment approach. The township is trying to set up an angel fund going forward. Supervisor Chynoweth stated that she expects additional Social Security payments via the SOAR process and thus an increase in reimbursements. The township is now budgeting for a capital fund and has an unfunded IMRF liability so it makes sense to add 50K this year. There is still a set aside for Carle/Presence tax dispute.

Assessor Williams noted changes related to his office: on the personnel side, the increase in IMRF and proposed increased training and travel. He considers training important for better results pointing out that classes are not held in Champaign County requiring travel to Springfield, Peoria, or Chicago locations. He has computer and computer software maintenance increases to get those up to date. Increased dues and subscriptions goes along with training including membership in the international organization.

Trustee Brown questioned Assessor Williams on his training and travel budget increases citing specific amounts. Discussion followed noting that Assessor Williams CIAO certified but needs 30 hours of continuing education per year and that he has no assistant yet. Trustee Brown suggested two line items separating assessor and staff training and travel. Trustee Jakobsson asked for a calculation sheet for justification of the travel and training items.

Trustee Miller made a motion to designate the budget for FY18-19 as presented placing in on file for the July 9, 2018 public hearing. The motion was seconded by Trustee Hazen and passed by unanimous voice vote.

## 9. ADJOURNMENT

There being no further business to come before the Cunningham Town Board, Chair Marlin declared the meeting adjourned at 7:27 p.m.

### **Charles A Smyth**

Township Clerk

This meeting was taped.

This meeting was broadcast on cable television.

Website link for this meeting: <https://www.urbanainllinois.us/node/7184>

**Minutes Approved: July 9, 2018**