



**DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES**

*Planning Division*

**m e m o r a n d u m**

**TO:** Urbana Zoning Board of Appeals

**FROM:** Rebecca Bird, Planner I

**DATE:** May 12, 2011

**SUBJECT: ZBA-2011-MAJ-01:** Request by Paul Tatman for a Major Variance to allow a reduction in side yard setbacks to allow subdivision of 806 – 810 East Perkins Road into two parcels.

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On May 6, 2011, the applicant in this case submitted a revised application in response to building code issues which resulted in an increased encroachment into one of the required side yard setbacks. Due to this change, the legal notice for the application needed to be revised and republished. The application, therefore, cannot be considered at the originally scheduled May 18, 2011 Zoning Board of Appeals meeting. A revised legal notice was published on Tuesday, May 10, 2011. The Zoning Board of Appeals will hold a special meeting on May 25, 2011 to consider this request.

City staff requests that the Urbana Zoning Board of Appeals forward this item to the May 25, 2011 special meeting.