

**The Urbana Free Library Board of Trustees  
Minutes of a Regular Meeting  
Held on Tuesday, June 12, 2018**

**CALL TO ORDER**

The Urbana Free Library Board of Trustees met in the Lewis Auditorium of The Urbana Free Library on Tuesday, June 12, 2018. The meeting was called to order by the president, Chris Scherer, at 7:00 p.m.

**OATH OF OFFICE**

Beth Scheid administered the Oath of Office to John Thies, whose term on the Board will end June 30, 2021.

**ATTENDANCE**

Present: Barb Bennett, Barbara Jones, Jared Miller, Beth Scheid, Chris Scherer, John Thies, and Jane Williams

Absent: Geoff Bant and Michael Weissman

Staff present: Becky Brown, Dawn Cassady, Celeste Choate, Rachel Fuller, and Anke Voss

Also present: Devin Carter, Christopher Di Franco, Megan Flowers, and Jason Liggett

**ADDITIONS, CORRECTIONS, MODIFICATIONS OF THE AGENDA**

None.

**APPROVE THE AGENDA**

It was moved by Barb Bennett, seconded by Jared Miller, and passed unanimously to approve the agenda as presented.

**CALL FOR EXECUTIVE SESSION**

None.

**PUBLIC COMMENT**

None.

**PRESENTATIONS**

Devin Carter, Christopher Di Franco, and Megan Flowers gave a presentation on the New American Welcome Center, which is based in the University YMCA. It is a one year old initiative that was set up to bring the community together to better serve the immigrant population. The Library has been useful as "office space" providing more convenient hours for people to meet. The Center has sixteen students working on citizenship, all of whom came to the Library to get patron cards. The Library also provides resources for immigrants. Devin Carter spoke about a report which is a snapshot of the demographic and economic contributions of immigrants in Champaign County. He urged the Board to go to the Center's

website, <https://universityymca.org/welcome/> to view the report and get more information about the Center.

#### **ACTION ITEMS (CONSENT AGENDA)**

It was moved by Jared Miller, seconded by Jane Williams, and passed unanimously to approve the consent agenda as presented.

#### **ACTION ITEMS (INDIVIDUAL)**

It was moved by John Thies, seconded by Barbara Jones, and passed unanimously to approve the slate of officers for FY19, consisting of Chris Scherer as President, Beth Scheid as Vice-President, Geoff Bant as Secretary/Treasurer, and Barbara Jones as Secretary *pro tem*.

It was moved by Barbara Jones, seconded by John Thies, and passed unanimously to approve Ordinance 2018-07 establishing a Special Reserve Fund.

It was moved by John Thies, seconded by Beth Scheid, and passed unanimously to approve Ordinance 2018-10 to establish the Special Reserve Fund Plan striking the paragraph setting a dollar limit.

It was moved by Jared Miller, seconded by John Thies, and passed unanimously to approve Resolution 2018-11 ascertaining Prevailing Wages.

It was moved by Beth Scheid, seconded by Jared Miller, and passed unanimously to approve Resolution 2018-12 approving the agreement between The Urbana Free Library and Fehr Graham and Associates, LLC for services to repair the Race Street porch.

It was moved by Barb Bennett, seconded by Jared Miller, and passed unanimously to approve Resolution 2018-13 approving the JPE, Inc. Service Agreement, Fifth Addendum.

After Celeste double checked the math, it was moved by Jared Miller, seconded by Jane Williams, and passed unanimously to approve the FY18 budget amendments.

It was moved by Beth Scheid, seconded by Jane Williams, and passed unanimously to approve the FY19 budget amendments.

It was moved by John Thies, seconded by Barbara Jones, and passed unanimously to approve the nomination to reappoint Carol Inskeep to the Urbana Public Television Committee for the July 2018 to June 30, 2021 term.

#### **DISCUSSION ITEMS**

The Board discussed the proposed Workplace Violence Policy. The Board will vote on the Policy at the July 10, 2018 meeting.

#### **REPORTS OF LIAISON OFFICERS**

*Friends of the Library*

Chris Scherer appointed Barb Bennett to be the Friends liaison to replace Anna Merritt. The Friends are collecting donations for the August book sale, which will coincide with the Sweet Corn Festival.

*The Urbana Free Library Foundation*

Beth Scheid commented that she liked the letter that Ruth Wyman, the Foundation President, wrote to the News-Gazette highlighting the Library's needs and value to the community.

*Illinois Heartland Library System*

No report.

**ADMINISTRATIVE REPORTS**

No report.

**BOARD PRESIDENT REPORT**

Chris Scherer encouraged the Board to attend the Centennial Celebration on July 7 from 1 p.m. to 5:30 p.m. Anke Voss mentioned that the Celebration will include children's activities, live music, and some fabulous displays, including the original building's recently restored blueprints.

**ADJOURNMENT**

The meeting was adjourned at 7:52 p.m.

  
Becky Brown, Recorder

  
Geoff Bant, Vice-President/Secretary/Treasurer

Date Approved: July 10, 2018

Supplementary information is available in the Board packet of June 12, 2018.