

**The Urbana Free Library Board of Trustees  
Minutes of a Regular Meeting  
Held on Tuesday, March 19, 2013**

Present: Scott Bennett, Anh Ha Ho, Eric Jakobsson, Anna Merritt, Mark Netter, Chris Scherer, and Jane Williams

Absent: Mary Ellen Farrell and Beth Scheid

Staff present: Becky Brown, Lora Fegley, Debra Lissak, Anne Phillips, Anke Voss, and Kathy Wicks

Also present: Sabin Mohen and Jane Stoltey

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on March 19, 2013. The meeting was called to order by the vice-president, Chris Scherer, at 7:34 p.m.

It was moved by Scott Bennett, seconded by Anna Merritt, and passed unanimously that the consent agenda be approved as mailed.

#### **PETITIONS AND COMMUNICATIONS**

##### *Public comment*

Sabin Mohen asked the Board to remove the collection agency report for unpaid fees from his credit rating.

Jane Stoltey was given a one-year ban from the library on April 25, 2012. She asked the Board to remove the ban.

##### *Presentations*

None.

#### **ITEMS FOR ACTION OR DISCUSSION**

##### *Building and Grounds*

None.

##### *Technology*

None.

***Finance***

It was moved by Anna Merritt, seconded by Jane Williams, and passed unanimously that the FY 2012/2013 budget revision be approved as mailed.

It was moved by Eric Jakobsson, seconded by Jane Williams, and passed unanimously that the Five-Year Financial Plan be approved with wording changes to reference the recently approved strategic plan priorities.

Deb offered the Board four options for the FY 2013/2014 budget. It was moved by Mark Netter, seconded by Anna Merritt, and passed unanimously that option C should be presented to City staff and City Council.

***Policy***

After discussion, it was moved by Mark Netter, seconded by Scott Bennett, and passed unanimously that the Security Cameras Policy be approved as presented.

***Education and Training***

None.

***Strategic Planning***

Deb reported to the Board on the five service priorities recommended by the Community Strategic Planning Committee: physical space, collections, early literacy, online access, and content creation especially with teens. The Board added a sixth service response: local history and genealogy. The Board discussed the draft goals and objectives; they directed Deb to proceed with a Strategic Plan draft based on the chosen priorities.

**REPORTS OF LIAISON OFFICERS**

***Friends of the Library***

No report.

***The Urbana Free Library Foundation***

No report.

***Illinois Heartland Library System***

No report.

**REPORTS OF ADMINISTRATIVE STAFF**

***Executive Director***

No report.

*Associate Director*

No report.

*Adult Services*

No report.

*Children's Service*

Lora reminded the Board of the upcoming Fairy Tale Ball on Friday, April 5.

*Archives*

No report.

*Circulation Services*

No report.

**UNFINISHED BUSINESS**

It was moved by Anna Merritt, seconded by Mark Netter, and passed unanimously that the Alexander bequest be transferred to the Foundation.

**NEW BUSINESS**

None.

**ADJOURNMENT**

The Board moved to adjourn at 9:16 p.m.

Becky Brown  
Recording Secretary

Supplementary information and department reports are available in the Board packet of March 19, 2013.