

**The Urbana Free Library
Board of Trustees Monthly Meeting
December 11, 2012**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:30 p.m. on Tuesday, December 11, 2012, in the Archives of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- A) Consent Agenda.** (action item)
 - a) Approval of Minutes.** Board meeting of November 13, 2012
 - b) Approval of Payment for Bills:**
 - 1) Bills for November 21, 2012; total \$28,516.62
 - 2) Bills for December 5, 2012; total \$50,906.82

- B) Petitions and Communications.**
 - a) Public Comment.**
 - b) Presentations.**

- C) Items for Action or Discussion.** (discussion items unless specifically noted)
 - a) Building and Grounds.**
 - b) Technology.**
 - c) Finance.** FY 2012/2013 Budget revision (action item). Five-Year Financial Plan. Review of monthly bills.
 - d) Policy.** Circulation Policy revision (action item). Photocopy Policy revision (action item). Finance Policy.
 - e) Education and Training.**
 - f) Strategic Planning.**

- D) Reports of Liaison Officers.**
 - a) Friends of The Urbana Free Library.**
 - b) The Urbana Free Library Foundation.**
 - c) Illinois Heartland Library System**

- E) Reports of Administrative Staff.**
 - a) Executive Director, Deb Lissak**
 - b) Associate Director, Kathy Wicks**
 - c) Adult Services Director, Anne Phillips**
 - d) Children's Services Director, Lora Fegley**
 - e) Archives Director, Anke Voss**
 - f) Circulation Services Director, Dawn Cassady**

- F) Unfinished Business.**

- G) New Business.**

- H) Adjournment.**