

**The Urbana Free Library
Board of Trustees Monthly Meeting
August 11, 2009**

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:30 p.m. on Tuesday, August 11, 2009, in the Archives of The Urbana Free Library, 210 West Green Street, Urbana, Illinois.

AGENDA

- A) Consent Agenda.** (action item)
 - a) Approval of Minutes.** Board meeting of July 14, 2009
 - b) Approval of Payment for Bills:**
 - 1) Bills for July 22, 2009; total \$60,896.62
 - 2) Bills for August 5, 2009; total \$45,508.59

- B) Petitions and Communications.**
 - a) Public Comment.**
 - b) Presentations.**

- C) Reports of Committees.** (discussion items unless specifically noted)
 - a) Building and Grounds.** Per Capita requirement.
 - b) Technology.**
 - c) Finance.** Insurance coverage (action item).
 - d) Policy.** Collection Management Policies. Patron Conduct Policy (action item). Circulation Policy (action item). Computer and Internet Access Policy (action item).
 - e) Education and Training.**
 - f) Long-Range Planning.**

- D) Reports of Liaison Officers.**
 - a) Friends of The Urbana Free Library.**
 - b) The Urbana Free Library Foundation.**
 - c) Lincoln Trail Libraries System.** Overdrive Advantage.

- E) Reports of Administrative Staff.**
 - a) Executive Director, Deb Lissak**
 - b) Associate Director, Kathy Wicks**
 - c) Adult Services, John Dunkelberger**
 - d) Children's Services, Barb Lintner**
 - e) Archives, Anke Voss**
 - f) Circulation Services, Dawn Cassady**

- F) Unfinished Business.**
 - a) Per Capita reviews.** Illinois Local Library Act (75 ILCS 5/). "Reference and Reader's Advisory" chapter of *Serving Our Public*. ILLINET Interlibrary Loan Code. Administrative Ready Reference.

- G) New Business.**

- H) Adjournment**