

The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, May 13, 2008

Present: Mary Ellen Farrell, Barbara Gillespie, James P. Quisenberry, Beth Scheid, Chris Scherer, Charlie Smyth, Umesh Thakkar, and Jane Williams

Staff present: Becky Brown, Dawn Cassady, John Dunkelberger, Barbara Lintner, Debra Lissak, Anke Voss, and Kathy Wicks

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on May 13, 2008. The meeting was called to order by the president, Mary Ellen Farrell, at 7:35 p.m.

It was moved by Chris Scherer, seconded by Jane Williams, and passed unanimously that the consent agenda be approved as mailed.

PETITIONS AND COMMUNICATIONS

Public comment

None.

Presentations

None.

REPORTS OF COMMITTEES

Building and Grounds

Kirby & Turner plans to inspect the porch within the next week. The porch will need to be rebuilt in the future, but hopefully Kirby & Turner will have a workable quick fix for the short term. There was discussion about creating an emergency fund for building repair.

Technology

Bill DeJarnette is ready to start testing the City's wireless. When it is up and running to his satisfaction, the library will move the computer lab over to wireless. Horizon will remain on the T-1 line, which is slower, but more stable.

Finance

Due to an upcoming tight budget year, Mayor Prussing asked the library to limit the FY 2008/2009 budget to a 6% increase over the FY 2007/2008 budget. Staff have made some difficult recommendations in decreasing the budget in order to retain the Post-Employment Health Savings Plan as a new benefit. It

was moved by Charlie Smyth, seconded by Chris Scherer, and passed unanimously that the revised FY 2008/2009 budget, including the PEHSP plan, be presented for the City Council's approval. There was a question from the Board about where the Library's liquidity actually resides. Deb will check with comptroller Ron Eldridge on the liquidity.

Policy

No further report.

Education and Training

No further report.

Long-Range Planning

The patron survey is with the printer now and will be in the mail soon.

The Board discussed equipment, policy, and staffing issues related to the production of UPTV programming at the library. The Board directed Deb to contact Kate Gorman to explore how UPTV and the library could work together.

REPORTS OF LIAISON OFFICERS

Friends of the Library

The April book sale was very successful. Several area schools have used the book sale to enhance their collections.

The Urbana Free Library Foundation

No further report.

Lincoln Trail Libraries System

James Quisenberry reported that Lincoln Trail is still waiting to hear from the State Library about next year's budget.

Lincoln Trail is shifting the start of their fiscal year from July 1 to October 1. This will make it easier to include the schools in the LTLS election of trustees.

Lincoln Trail is planning another conference for the fall.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

No further report.

Associate Director

Charlie Smyth asked Kathy Wicks whether the Bone Yard Arts Festival had increased library traffic. There was no way to measure how many people entered the library specifically to see the displays or performances.

Adult Services

No further report.

Children's Services

No further report.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

The Director Evaluation sub-committee will meet next week to review the evaluation responses. Next month's agenda will need to include a closed session for the committee to share responses with the Board.

NEW BUSINESS

None.

ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of May 13, 2008.