

THE URBANA FREE LIBRARY  
BOARD OF TRUSTEES MONTHLY MEETING

SEPTEMBER 14, 2004

A meeting of the Board of Trustees of The Urbana Free Library will be held from 7:30 to 9:00 p.m. on Tuesday, September 14, 2004, in the Archives of The Urbana Free Library, 201 South Race Street, Urbana, Illinois.

AGENDA

- A) **Approval of Minutes** (Action item)
- B) **Payment of the Bills** (Action item.)
- C) **Reports of Committees** (Discussion items unless otherwise noted.)
  - a) **Automation**
  - b) **Building and Grounds**
  - c) **Education and Training**
  - d) **Finance**
  - e) **Friends of The Urbana Free Library**
  - f) **Lincoln Trail Libraries System**
  - g) **Long-Range Planning**
  - h) **Policy** (Action item: Revision of library investment policies in response to new bank requirements resulting from the USA Patriot Act. Discussion item: Requirements for library card registration. Distribution of City of Urbana "City Officials Ethics, Political Activity, and Conflicts of Interest Ordinance," previously adopted by the Board of Trustees.)
  - i) **Trustee Reports** (Discussion item: Library furnishings.)
- D) **Reports of Administrative Staff** (Discussion items unless otherwise noted.)
  - a) **Report of Executive Director**
  - b) **Reports of Department Heads**
- E) **Unfinished Business** (Discussion items unless otherwise noted.)
- F) **New Business** (Discussion items unless otherwise noted.)
- G) **Adjournment**