

THE URBANA FREE LIBRARY BOARD OF TRUSTEES

APPROVED MINUTES OF A REGULAR MEETING HELD ON TUESDAY, MAY 8, 2001

Present: Mary Ellen Farrell, William Golden, Kermit Harden, Robert McCandless, Chris Scherer, Beth Scheid, Charlie Smyth, Michael Stevenson, and Jane Williams.

Absent: None.

Staff present: Deb Booth, Jean Koch, Barbara Lintner, Fred Schlipf, and Phyllis Max Spiro.

The Urbana Free Library Board of Trustees met at a regular meeting held in the Archives of The Urbana Free Library on May 8, 2001. The meeting was called to order by the President, Michael Stevenson, at 7:33 p.m.

It was moved by Kermit Harden, seconded by William Golden, and passed unanimously that the following bills be approved retrospectively for payment:

April 11, 2001 – General Fund, \$92,031.56; Trust Fund, \$1,492.78; Documents Center Fund; \$296.40; Publications Fund, \$193.22; Grant Fund, \$4,704.66.

April 25, 2001 – General Fund, \$97,622.38; Trust Fund, \$465.78; Documents Center Fund, \$50.00; Publications Fund, \$169.87.

COMMITTEE REPORTS

Automation

No report.

Building and Grounds

The west air conditioning compressor has gone bad and will be replaced within the week. The cost of the work will be covered by the Library's maintenance contract with Johnson Control.

Education and Training

No report.

Finance

The staff and Board noted again their pleasure with the support of the City administration for the Library's five-year staffing plan and for funding the additional one FTE professional staff position for FY 2001/02.

Friends of The Urbana Free Library

The April book sale netted over \$7,000. This is about \$2,000 more than usual. The reason for the success of the sale is the dedication and organization skills of the chair people. The Library thanks them.

New officers elected at the annual meeting include Paula Strong, president, and Karen Clark, treasurer. The organization is looking for both a vice-president and secretary.

Lincoln Trail Libraries System

No report.

Long Range Planning Committee

No report.

Policy

No report.

TRUSTEE REPORTS

Rupert Evans, Esther Patt, Mayor Tod Satterthwaite, Fred Schlipf, Michael Stevenson, and Bruce Walden, and met to review the timeline and budget for library expansion. The group made the following recommendations:

- The architects' proposed timeline for 2002-04 construction will be adopted. This timeline calls for beginning schematic design work in June 2001, breaking ground in spring 2002, and completing both phases of the project by spring 2004.
- Having watched the success of the Foundation in raising funds, the city administration will support the \$6.85 million project, which means that the schematic design work begun in June will be based on a building of this size.
- At the same time, the plans will be prepared to enable the removal of the Winkelmann Building and corresponding expansion of the Library, when funds for this change become available.

The Foundation will need to raise \$2.6 million in order to eliminate the Winkelmann Building and consolidate all Library operations under one roof. As of the time of the meeting, \$1.2 million had been raised.

The Foundation will hold a fundraising event with guest speaker Roger Ebert on Saturday, October 13, at the Carle Pavilion.

At the next Foundation Board meeting, the members will vote on a final expansion plan.

ADMINISTRATIVE REPORTS

Executive Director

Fred Schlipf invited everyone to accompany the bus trip on May 16 to visit Chicago-area public libraries.

He will attend Book Expo America in Chicago in June.

Adult Department

The month's circulation statistics are not accurate due to Dynix downtime last month.

The Senior Grant computer instruction classes are going well.

Children's Department

No report.

Special Collections

The Archives recently received an additional 600 title abstracts.

The Women's Literary Club has donated their calendars, records and treasury to the Archives.

UNFINISHED BUSINESS

No report.

NEW BUSINESS

No report.

ADJOURNMENT

Upon motion duly made and seconded, the meeting was adjourned at 8:15 p.m.

Phyllis Max Spiro, Recording Secretary