

**URBANA PUBLIC TELEVISION COMMISSION
MEETING MINUTES**

DATE: June 12, 2009
12:00 p.m.

PLACE: Urbana City Council Chambers
400 South Vine Street, Urbana, IL

MEMBERS PRESENT: Barbara Gladney Carol Inskeep
Dana Mancuso Peter Resnick

MEMBERS ABSENT: Mark Schultz, Durl Kruse, David Gehrig

STAFF PRESENT: Kate Gorman

OTHERS PRESENT: Karen Walker – C-U Cable and Telecommunications Commission

I. CALL TO ORDER

Chair Barbara Gladney called the meeting to order at 12:05 p.m.

II. ROLL CALL

Chair Gladney asked Kate Gorman to note the attendance.

III. MODIFICATION TO AND APPROVAL OF AGENDA

The agenda was approved as presented.

IV. APPROVAL OF MINUTES

The minutes of the March 13, 2009 meeting were approved as presented.

V. CORRESPONDENCE

There was no new correspondence for the Commission to review.

VI. STAFF REPORT

Kate Gorman reported that the Urbana Park District SPLASH program gone well in April, and that Jason Liggett had worked with 4 students from Urbana Middle School. Mr. Liggett is continuing work with UHS student Jaz Davis throughout the summer, and UPTV cablecast the UHS Commencement Ceremony as the last episode of *Urbana High School Events* early in June. All three Community Broadband Forums have been recorded and aired on UPTV and *UPTV Community Spotlight* has completed its second episode featuring local organizations. Ms. Gorman will be attending the Alliance for Community Media Conference in July and making a presentation with the Open Media Project at the conference.

Chair Gladney asked Ms. Gorman if Comcast is listing UPTV's programming schedule on their website, www.comcast.com. Ms. Gorman stated she would check. Commissioner Peter Resnick stated that the schedule is available on the digital cable schedule channel and on UPTV's website, www.urbanapublictelevision.org.

VII. AUDIENCE PARTICIPATION

There was no participation from the audience.

VIII. OLD BUSINESS

A. PEG Promotions

Karen Walker stated that the C-U Cable Commission has decided to create a website and logo to create an identity for all the PEG stations in Champaign-Urbana. The website will make the programming schedules for all four channels easily accessible and have one place to get information about telecommunications and cable issues in the area. The next step is to find an individual to manage the website once it is complete, and add more information about the history of the Commission and PEG access.

IX. NEW BUSINESS

A. Open Media Camp Report

Ms. Gorman stated she had attended the Drupal OM Camp on April 18-19. Several members of Drupal community interested in media file transfer met there and worked on creating and updating the Media Mover module. The problems with creating transferable metadata (pros and cons of using PBCore as the basis for OM metadata), were discussed along with the possibility of developing a new metadata system. The second day focused on training the member stations on the features of the system like CiviCRM, which makes membership records easy to group and contact via email, MERCI, which is the equipment reservation system, and developing an OM support community to make it possible for member stations to communicate problems and devise solutions as the project evolves.

B. Fifth Channel Discussion

Chair Gladney stated that Comcast has made public their draft franchise agreement. Chair Gladney stated that the requirements are quite high for adding a fifth channel for public access. Comcast is initially asking for 12 hours of non-duplicated local programming 6 days a week for at least 9 months before a fifth channel could be requested by the City of Urbana. She encouraged members of the public to read the draft franchise agreement and submit public comments.

X. COMMISSIONERS' COMMENTS

Commissioner Resnick stated he has been working on the Broadband Committee to help C-U get stimulus money to create a fiber loop backbone, run by the municipalities, to provide broadband access to underserved areas in the cities. The committee is forming writing teams to complete the necessary grant proposals, and he anticipates there will be more public forums held in the next few months.

Chair Gladney stated that the next C-U Cable and Telecommunications meeting will be changed to July 8th at the Champaign City Council Chambers at 4:00 p.m.

XI. SET NEXT MEETING DATE AND ADJOURNMENT

The next meeting will be September, 11 2009 at 12:00 p.m. in the Urbana City Council Chambers. The meeting was adjourned at 12:45 p.m.