

UPTV Commission Policy & Procedures Sub-Committee Meeting Minutes
Monday, October 22, 10 am – 12 pm, Urbana City Council chambers

Present: Barbara Gladney, Durl Kruse, David Adcock,
Bill DeJarnette, Doug Miller, Jason Liggett

Guests: Fran Baker, Frank Baker, Judy Checker, Diane Gotteil,

The committee met to update UPTV Policies and Procedures. With input from staff and community members, the Committee reviewed policies Section 1.1. to 3.3. UPTV staff provided a version with some practical changes relating to membership, fees, orientation, titles, and scheduling.

It was agreed that it was important to make sure that producers and program submitters have sufficient orientation on UPTV policies and procedures. Orientation should be provided to members as they join and for UPTV members regularly at least once a year.

Producers and program sponsors are responsible for their programs. They must give assurance in writing that they are responsible for the programs they produce or sponsor.

Membership fees will take into consideration the fact that Urbana subscribers already provide a subsidy for the channel and facilities through the PEG franchise fee.

Scheduling was discussed. Local programming still takes precedence. Station Manager will have discretion within guidelines.

Durl Kruse provided a draft of an UPTV Cablecast Request Form.

Staff will incorporate suggested changes into another draft for the next meeting.

Meeting set for November 7, 10 am, upstairs conference room.