



URBANA POLICE PENSION FUND  
BOARD MEETING - March 14, 2003, 10 am

\*\* Next Board Meeting: June 20, 2003, @ 10:00 \*\*  
\*\* Police Conference Room \*\*

Present: Elmo Denniston, President  
Greg Foster, Vice-President  
Ron Eldridge, Treasurer  
Steve Royal, Secretary  
Michael Bily, Asst. Secretary

Others  
Present: Dennis Belcher, Smith Barney  
Jim Dobrovlny, Attorney for the Board

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The meeting of the Urbana Police Pension Fund was called to order, by E. Denniston, at 10:10 a.m; all Board members were present. Motion by M. Bily and seconded by S. Royal to approve the Minutes of December 6, 2002, Minutes passed.

*Correction to the Minutes of December 6, 2002, should read: Motion by S. Royal and passed unanimously to approve the minutes of **September 6, 2002.***

Dana Colbert: E. Denniston advised D. Colbert passed away and wondered if this has affected the Pension's accounting. S. Royal stated Tom Hettinger has handled the account for quite a while and he has not noticed any difference. R. Eldridge added the fees charged are low; T. Hettinger has handled our account for about 1.5 year and has put a lot of effort into getting the fund on electronic transfer, which makes things much easier.

IPPFA. E. Denniston stated dues have increased from \$600 o \$750; discussion ensued regarding continuing membership. S. Royal stated he thought this is money well spent because the Association keeps the Board up-to-date, as well

as acts as a political arm in Springfield for Officers. Motion by S. Royal to retain membership, paying the bill of \$750; M. Bily seconded motion; motion passed unanimously.

IPPPFA Conference (Peoria): The annual conference is scheduled for October 7-10th this year. M. Bily advised he attended the conference in Wisconsin and it made him aware of the responsibilities and duties involved of board members and thought the conference was worthwhile.

Michael Cooper Disability: S. Royal advised two doctors have examined M. Cooper and the third appointment is scheduled for April 15th. The physician reports should be received soon; S. Royal will contact E. Denniston when they are received to see if there's anything further to do. The Pension Hearing will be scheduled and Board members advised.

New Police Officer: Robert Kurt Jackson: R. Jackson has made application to the fund; his physical and psychological were reviewed by S. Royal, who found no problems with both reports. (Jackson's DOB/022279, DOE/011003. ) Motion by S. Royal, seconded by M. Bily to approve him to the Fund; motion passed unanimously.

Actuarial Report: This was given to S. Royal by R. Eldridge and included in the Fund's files.

Pension spikes and catastrophic injury was discussed by J. Dobrovolny. Catastrophic injury is defined as "line of duty disability", in which the City would have to pay for a basic package of insurance.

Catastrophic injury was discussed and case law cited . The injury would have to occur under the Act, after November 14, 1997. The injury or death would have to occur in an officer's response to fresh pursuit, emergency, or unlawful act perpetrated by another or during the investigation of a criminal act.

This Act would be between the officer and the City. S. Royal inquired if the City will notify the pensioner of this Act; R. Eldridge stated it's doubtful. The City is going to have to figure out how to handle this type of situation.

*Records of disabilities were checked and no duty disability pensioner would qualify.*

Pension Election: Elections were discussed and records will be checked to determine who is up for election.

Presentation by Dennis Belcher: D. Belcher discussed the economy, history (capital market lessons), distortions, rebalancing, and reviewed the Funds accounts.

Rebalancing: Discussion of frequency of rebalancing; consensus of the Board is to rebalance annually, while monitoring the percentages in the portfolio and mechanically dealing with it.

Fee Changes: D. Belcher stated the following changes:

Madison has lowered their fees by \$1,600 a year;  
Consulting Group will lower their fees by \$4,600.

There being no further business before the Board, the meeting adjourned @ 11:40 a.m.

Respectfully submitted,

Approved this 18th day of June, 2003.

Karen Snyder  
Recording Secretary

Steve Royal  
Secretary

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# Urbana Police Pension Fund

400 S. Vine  
Urbana, Illinois 61801  
217(384-2320)  
FAX 217(384-2363)

URBANA POLICE PENSION FUND  
BOARD MEETING – June 20, 2003

\*\* Next Board Meeting: September 26, 2003, 10:00 AM\*\*  
\*\*Police Department Conference Room \*\*

Present: Elmo Denniston, President  
Greg Foster, Vice-President  
Steve Royal, Secretary  
Michael Bily, Asst. Secretary

Others  
Present: Dennis Belcher, Smith Barney  
John McClure, Madison Investments

Absent: Ron Eldridge, Treasurer  
Jim Dobrovlny, Attorney for the Board

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E. Denniston called the meeting to order at 10:04 a.m. Motion by M. Bily, seconded by S. Royal to approve the minutes of the last meeting of March 14, 2003; motion carried.

T. J. Weese: T.J. Weese resigned UPD on April 19, 2003, and has since requested a withdrawal of his funds contributed.

*(His contributions totaled \$2,370.07; which amount he was reimbursed.)*

Michael Cooper Disability Hearing: S. Royal reported he has not heard from M. Cooper re: rescheduling his disability hearing.

Quarterly Reports were distributed to Board members, for the period ending March 4, 2003.

Trustee Fiduciary Responsibilities: G. Foster inquired if there is any requirement for a CPA to handle the pension responsibilities. S. Royal will consult with R. Eldridge.

IPPPA Conference: E. Denniston asked who was interested in attending the

Conference in Peoria. S. Royal and M. Bily stated they were interested in attending. S. Royal will send a check for the conference registration for M. Bily, E. Denniston, and himself. S. Royal will make the hotel reservations; the Board will reimburse those attending for their hotel, meals, and mileage per diem in accordance with the City of Urbana travel policy.

Election of Pensioners: Notification from J.Dobrovolny regarding the election conducted for Board of Trustees of police pensioners. E. Denniston was elected for a 2 year term (expires April 2005).

Catastrophic Injuries for City: E. Denniston distributed a copy of an article from the IPPFA re: catastrophic injuries. Discussion ensued; as stated @ the last Board meeting, this liability is between the city and the employee.

Presentation by **D. Belcher** and **J. McClure** to the Board. The consensus of the Board was for D. Blecher and J. McClure to monitor the bond fund for a future move.

There being no further items before the Board, the meeting adjourned.

Respectfully submitted,

Approved this 14th day of July, 2003.

Karen Snyder

Steve Royal

URBANA POLICE PENSION FUND  
BOARD MEETING – September 26, 2003

\*Michael Cooper Disability Hearing, December 12, 2003 @10 AM\*

Next Board Meeting: December 12, after Hearing

\*\*Police Department Conference Room \*\*

Present: Elmo Denniston, President  
Greg Foster, Vice-President  
Steve Royal, Secretary  
Michael Bily, Asst. Secretary  
Ron Eldridge, Treasurer

Others

Present: Dennis Belcher, Smith Barney  
Jim Dobrovolny, Attorney for the Board

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E. Denniston called the meeting to order at 10:00 a.m. Motion by M. Bily, seconded by S. Royal, to approve the minutes of the last meeting of June 20, 2003; motion carried.

Cash on Hand: S. Royal stated there's sufficient funds in the Busey money market account to cover pensions till next spring (not including medical expenses). R. Eldridge and S. Royal will agree on an amount available for investing.

New Officer - Christopher Darr: Physical and psychological reports were reviewed; motion by S. Royal to approve Darr; motion seconded by M. Bily. Motion passed unanimously; Darr's application was approved by all Board members. (Darr's DOB is 121079, DOE 062603)

Psychological Reports: S. Royal reported there was a question with the new Personnel Director, Mona Shannon, if the Pension Fund should receive a copy of the psychological report, even if the officer signs a release for the Board. Psychologist Campion currently provides an analysis and summarizes if the applicant is qualified/unqualified to be a police officer. Discussion if the detailed psychological should be given to the Board, versus the single back page, noting if the applicant is qualified/unqualified.

J. Dobrovolny stated the Board would want a full report by Dr. Campion; he stated perhaps a longer release would satisfy the Personnel Director; J. Dobrovolny will talk to City Attorney, S. Holz.

Discussion of what is contained in the report; consensus is that the report gives a baseline for the Fund, as well as the Officer, and may affect duty/non-duty related disability. The full psychological report is retained in the pension file.

Michael Cooper Disability: J. Dobrovolny stated a hearing date needed to be set for M. Cooper. He will contact Cooper's attorney.

IPFPA Conference: S. Royal stated the conference is in Peoria, October 7-10, 2003. Meal per diem rates, room, and mileage will be reimbursable to those who attend.

Audit Report: R. Eldridge distributed the Audi Report, dated 6/30/03. The auditor's opinion was investments were not in accordance to the investment policy concerning international holdings. Discussion and specificity needs to be included in the Minutes.

The Audit Report broke investment returns by types. Motion by E. Denniston to accept the Audit Report; motion passed unanimously.

Presentation by Dennis Belcher: D. Belcher discussed changes in the economy, estimated earnings; corporate economy; capitalization rate; unemployment rates; pension keeping up with inflation; manufacturing sector; stock market (10 worst quarters); bond market; Pension Fund's allocation.

Statement by R. Eldridge that the Board acknowledges the Fund is not in sync with international and US allocation. The Board is not going to take any action, at this point.

There being no further items before the Board, the meeting adjourned.

Respectfully submitted,

Approved this 24th day of November, 2003.

Karen Snyder  
Recording Secretary

Steve Royal  
Secretary



# Urbana Police Pension Fund

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Urbana, Illinois 61801  
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## URBANA POLICE PENSION FUND

Michael Cooper Disability Hearing  
December 12, 2003 @ 10 AM

The Board came out of executive session at 11:23 AM. J. Dobrovolny will provide a written decision that reflects the matters that were discussed, accepted, and expressed. Motion by M. Bily, seconded by R. Eldrige, for J. Dobrovolny to prepare this document; motion passed unanimously. The disability will be retroactive to the date of M. Cooper's application for disability. (Transcriber turned off at 11:27)

BOARD MEETING – December 12, 2003

**\*\* Next Board Meeting: Tuesday, March 23, 2004, 10:00 AM\*\***

**\*\*Police Department Conference Room \*\***

Present: Elmo Denniston, President  
Greg Foster, Vice-President  
Ron Eldridge, Treasurer  
Steve Royal, Secretary  
Michael Bily, Asst. Secretary

Others  
Present: Dennis Belcher, Smith Barney  
John McClure, Madison Investments  
Jim Dobrovolny, Attorney for the Board

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E. Denniston called the meeting to order at 11:35 AM. Motion by Steve Royal to approve the Minutes of September 26, 2003. Motion passed unanimously.

IPPFA: S. Royal stated when he attended the Convention, class action lawsuits were discussed because of companies embezzling funds. Wolf Poplar, LLP of New York is a firm specializing in pursuing securities litigation, with the blessing of IPPFA. There's no annual fee. If the Fund would qualify to enter in a class action suit, this firm would take care of all the legwork.

The reason they are soliciting the IPPFA is Lead plaintiffs can only be the 'lead plaintiff' two times every five years, because of federal mandates. This firm needs Pension



Funds to be lead plaintiffs. J. Dobrovolny stated the court will order fees to be paid by the company of wrongdoing and if another Fund is the lead plaintiff, this firm will contact our Fund. He further stated that the amounts are not large; the recovery process involves the costs of records; he can't ascertain why it is in the client's best interest to be a lead plaintiff; and he would like proof there's a benefit to the client. J. Dobrovolny will contact Wolf Polar for further info.

When discussing the record keeping and advising them of a list of annual investments, J. Dobrovolny stated the Fund would probably provide an authorization for the securities custodian to give the data that they need to monitor the Fund. D. Belcher stated he would be perfectly happy to do that, as long as they accept a bill for labor involved. R. Eldridge stated they will probably accept a paper copy or electronic, once set-up.

D. Belcher: Presentation by D. Belcher: reviewed the economy, market (bond, international, rebalancing), Exchange Traded Funds (ETF) Concept. He stated Laurel has been placed on 'Watch Status', by the Consulting Group. The concern is that they continue to 'under perform' v. the S&P 500.

Existing Fiduciary Services Program (Laurel) was discussed, as well as an index manager (Parametrics Assoc.) who deals in tax harvesting, discretionary portfolio (ETFs), non-discretionary portfolio management, integrated investment services using ETFs, and State Street Global Advisors. Discussion of S&P. R. Eldridge stated he will arrange a meeting to see what UFD is doing. D. Belcher gave J. Dobrovolny paperwork to see if it conforms to State law.

There being no further items before the Board, the meeting adjourned at 12:40 PM. Motion for adjournment by S. Royal, seconded by G. Foster; motion passed.

Respectfully submitted,

Reviewed this 30th day of January, 2004

Karen Snyder  
Recording Secretary

Steve Royal  
Secretary